

UNION HILL ISD  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 13, 2013  
6:00 P.M.

**Members Present:**

Mary Gipson                      Jackie Johnston  
James Grunden                  Chuck Montgomery

**Members Absent:**

James Parker                    Bobbie Mauk  
Sheila Johnson

**AGENDA:**

I. Meeting opened at 6:00 P.M.                      Prayer: James Grunden

II. Guests present were: Donald Sinuefield--Maintenance/Transportation Director

No Open Forum was needed

III. Minutes from the previous meeting on May 09, 2013 were presented and reviewed.

**A motion by Chuck Montgomery and a second by James Grunden to approve minutes from May 09, 2013 as read. Motion carries unanimously.**

**IV. Items:**

1. Discussion was held on bid proposals received from Pilgrim Bank and First National Bank for Depository services for the 2013-2015 school years. After reviewing information, Pilgrim Bank had submitted the best proposal, therefore, a recommendation was made from the Superintendent and Administrative Assistant to accept the proposal from Pilgrim Bank to maintain depository services for the 2013-2015 school years.

**A motion by James Grunden and a second by Chuck Montgomery to accept the proposal from Pilgrim Bank for the 2013-2015 school year as recommended. Motion carries unanimously.**

2. Mr. Sinuefield, Transportation Director, presented the bids received to

purchase two school buses. Bids received for buses were:

Longhorn Bus Sales	\$79,950.00
Rush Bus Sales	\$81,947.00

Mr. Sinquefield stated that bids were identical except for the warranty. Rush Bus had a 5-year warranty on the body, drive train, chassis and included towing service for a 450 mile radius. Longhorn Bus Sales had only a limited 5-year warranty. He recommended going with Rush Bus which carries the best warranty. Union Hill will receive approximately \$21,000.00 for trade in for two existing buses.

**A motion by James Grunden and second by Chuck Montgomery to accept the bid from Rush Bus at a cost of \$81,947.00 per bus with a trade in of approximately \$21,000.00 for two existing buses as recommended by Donald Sinquefield, Transportation Director. Motion carries unanimously.**

3. Donald Sinquefield, Maintenance Director reported to the board that a man from Sulphur Springs was coming to do a core sample test on the soil at the track to compare to the one done when the track was built. The maintenance department is continuing to spray weeds and grass and the situation is getting no worse. Supt. Richardson is still working with Phil Williams on prices to repair track and field.

4. Mr. Sinquefield, presented the bids for security equipment to the board. The bids are for equipment and installation of a security gate on east entry to school and for security lock downs on four main entry ways to buildings. The following bids were received:

East Texas Solutions	\$29,248.00
Isis	\$24,947.00

East Texas Solution's bid includes a turn key job with the exception of minor electrical. Isis does not include a turn key job. There were several areas that that our maintenance department would have to take care of. Mr. Sinquefield recommended to the board to accept the bid from East Texas Solutions because they will do a turn key job.

**A motion by Chuck Montgomery and second by James Grunden to accept the bid from East Texas Solutions on the recommendation of Donald Sinquefield, Maintenance/Transportation Director. Motion carries unanimously.**

5. Supt. Richardson reviewed the contracts from SECCA in Austin. She explained they were the company that helps us each year with our contracts and evaluations for our federal funding. She recommended to the board that we sign with them again for the 2013-14 school year.

**A motion by James Grunden and second by Chuck Montgomery to sign contracts with SECCA for the 2013-14 school year on the recommendation of Supt. Richardson. Motion carries unanimously.**

6. Supt. Richardson presented the proposal letter for the 2013 financial audit to the board. Moore and Caver from Atlanta will be the firm to audit and their charge will be \$11,000.00 for the audit.

**A motion by Chuck Montgomery and second by James Grunden to employ Moore and Caver to perform the 2013 financial audit. Motion carries unanimously.**

7. Supt. Richardson gave the board an update on C-Scope Accountability Waiver. She explained she had been working with Region VII to use it as just a management tool and at a reduced price.

### **INFORMATION REPORT**

Information on the following items was sent home in monthly board packets. All items were open for further discussion during the meeting.

1. District Enrollment (Year End)

Elem	159	HS	132
Dist	291	Attend	95%

2. Accountability System for 2013 and beyond

Supt Richardson explained that much is still in planning stages for rating but the testing requirements for End of Course tests have been reduced from 15 to 5.

3. Coaching Assignments (2013-14)  
End of Year Reports

Supt. Richardson said these were sent home in board packets for review.

4. Summer Repairs

Mr. Sinquefield explained that the field house repairs were 90% complete and should be completed next week. Many other repairs will be completed during the summer months and will be reported on later. Emphasis will be placed on security upgrades.

5. Preliminary Budget 2013-2014

Supt. Richardson told the board that she had a budget in almost final stages for the upcoming year. Many revenue figures will not be out until the middle of the summer. Based on what figures we have to date the Revenues will be approximately \$3,205,921 and expenditures \$3,160,000 which is approx. \$45,000 more revenue. As other numbers are made available the budget will be finalized.

**A motion by Chuck Montgomery and a second by James Grunden to approve the Superintendent's Report as given. Motion carries unanimously.**

**VI. FINANCIAL REPORTS:**

- |                      |                |
|----------------------|----------------|
| 1. Accounts Payable  | \$ 49,275.64   |
| 2. Tax Collection    | \$ 809,604.24  |
| 3. Investment Report | \$1,770,265.33 |
| 4. Cash Flow Sheet   | Reviewed       |

**A motion by James Grunden and second by Chuck Montgomery to approve the financial reports. Motion carries unanimously.**

VII. There was no closed session

**VIII. A motion by James Grunden and second Chuck Montgomery to adjourn the meeting at 7:05 p.m. on Thursday, June 13, 2013. Motion carries unanimously.**

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**James Parker, Board President**

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**Jackie Johnston, Board Secretary**

