

UNION HILL ISD  
BOARD OF TRUSTEES  
REGULAR MEETING  
AUGUST 09, 2012  
6:00 P.M.

**Members Present:**

Jackie Johnston	Mary Gipson
James Grunden	James Parker

**Members Absent:**

Bobbie Mauk  
Loy DeMoss  
Sheila Johnson

**Agenda:**

- I. Meeting opened at 6:00 p.m. Prayer: James Grunden
- II. Guests present were: Donald Sinquefield, Karen Saunders, Jeff Percell, Nathanel Carter, Jerry Brakel and Justin Long, District Employees, Monica Tarwater, Community Member
- III. Minutes from the previous meeting on June 14, 2012 were presented and reviewed. (The board did not meet in July 2012 so there were no minutes to approve)

**A motion by James Grunden and second by James Parker to approve minutes from June 14, 2012 as read. Motion carries unanimously.**

**IV. Items:**

1. Superintendent Sharon A. Richardson reviewed Policy Update 94 addressing Wellness/Health and Food Allergies. She informed the board that the staff will be trained in emergency response and our nurse will work closely with our cafeteria staff.

**A motion by James Parker and second by James Grunden to approve Update 94 as presented and reviewed. Motion carries unanimously.**

2. The board reviewed the contract with Interquest Canine Detection Company.

**A motion by James Parker and second by James Grunden to approve the contract with Interquest Canine Detection for the 2012-13 school year. Motion carries unanimously.**

3. The list for students requesting transfer to the district for 2012-2013 was reviewed by the board. There are 35 students requesting transfer.

**A motion by James Grunden and second by James Parker to approve the Student transfer list for the 2012-2013 school year. Motion carries unanimously.**

4. The board reviewed Interlocal Agreement between Boles ISD and Union Hill ISD for the employment of Donald Sinuefield, Maintenance Supervisor.

**A motion by James Grunden and second by James Parker to approve the Interlocal agreement between Boles ISD and Union Hill ISD to employ Donald Sinuefield for the 2012-2013 school year. Motion carries unanimously.**

5. Supt. Richardson informed the board about the recent Finger Print/Criminal History Audit. She informed the board that Ms. Melissa Helton, District Secretary was doing a good job at coordinating this program. Only a few minor suggestions were made by auditor.
6. Supt. Richardson reviewed the FIRST (Financial Integrity Rating) with the board. She explained that we had received a Superior Rating since the inception of the rating system 10 years ago. She further explained that this year we received a perfect score of 70 out of 70 points.
7. Ms. Karen Saunders, High School Principal reviewed the highlighted changes to the 2012-2013 Student Handbook. She explained the revisions were being made to the book to be in compliance.
8. Supt. Richardson and Micki Miller, Admin. Assistant gave the board their recommendation of the proposed tax rate of \$1.04 for the 2012-2013.

**A motion by James Parker and a second by James Grunden to adopt the proposed tax rate of \$1.04 for the 2012-2013 school year. Motion carries unanimously.**

9. Micki Miller, Admin. Assistant discussed the need to order an election to elect members to fill (3) expiring terms. She explained the election would be held in conjunction with Upshur and Wood Counties on November 6, 2012. She further explained they would need to nominate someone to act as early voting clerks for the district.

**A motion by James Grunden and a second by James Parker to order a school board election on November 6, 2012 and to make Melissa Helton and Micki Miller early voting clerks for the district. Motion carries unanimously.**

10. Mr. Donald Sinuefield, Maintenance/Transportation Director discussed the

transportation report recently filed with the State of Texas. He explained that our funding had decreased approximately \$29,000.00 from last year mainly due to rerouting he had done on our buses. He also explained projects he had to do during the year that were unbudgeted which caused the areas under his supervision to exceed budget.

#### **V. SUPERINTENDENT'S INFORMATION REPORT**

Information on the following items was sent home in monthly board packets. All items were open for further discussion during the meeting.

1. Employee Standards of Conduct
2. Purchasing Information (New Staff)
3. Classroom Observations
4. Update "STAAR Tests"
5. Concession Stand Procedures
6. TASB Convention/Workshop
7. Special Ed MOE Report 2012

#### **VI. FINANCIAL REPORTS:**

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|----------------------|----------------|
| 1. Accounts Payable  | \$ 70,795.33   |
| 2. Tax Collection    | \$ 901,120.58  |
| 3. Investment Report | \$1,744,131.80 |
| 4. Flow Chart        | Reviewed       |

**A motion by James Grunden and second by James Parker to approve the financial reports as presented. Motion carries unanimously.**

VII. The board convened into closed session at 7:55 p.m. under Texas Open Meetings Act, Texas Government code, (TEC 551.074/TEC 551.075)

VIII. The board reconvened into open session at 8:01 p.m. on Thursday, August 09, 2012, to take possible action on items discussed in closed session.

**A motion by James Parker and second by James Grunden to accept the resignations of Terrance Lovely and Kevin Johnsen, teachers and of Loy DeMoss as a board member. Motion carries unanimously.**

**A motion by James Parker and second by Jackie Johnston to employ Justin Long on 10-month Probationary Contract for the 2012-2012 school year. Motion carries unanimously.**

**IX. ADJOURNMENT:**

**A motion by James Grunden and second by James Parker to adjourn the meeting at 8:05 p.m. on Thursday, August 09, 2012. Motion carries unanimously.**

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**Mary Gipson, Board President**

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**Jackie Johnston, Acting Board Sec**

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**Mary Gipson, Board President**

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**Loy DeMoss, Board Secretary**