

**ADDITIONAL INFORMATION FOR NEW FAMILIES/STUDENTS:**

**It is very important that we have your child's medical records, especially a record of their immunizations, especially if you are moving from out of state, by the first day of school. Students cannot start the school year without these records being in the school nurse's office.**

**We also require proof of residency for all new students. You will need to provide a legal document or piece of mail with your name and Tolland address on it. If you are living at someone else's residence, we require a letter from that person stating that you are living with them.**

**You will need to call the bus company (860-875-6378) towards the end of the summer to tell them you're new to the area and your address. They will be able to give you information about buses/bus stop locations/times.**

**You should send money for lunches with your child until they can be enrolled in finger scan program.**

**Class lists will be developed during the summer. Letters will be mailed to the parents. If you do not receive one by mid-August, feel free to call the school (860-870-6885) to ask about your child's placement/teacher assignment.**

**Supply lists for each grade will be posted on the website (with lots of other good information!). We will also have copies in the front office. Once you know the teacher assignment you can look up/pick up the supply list. Our website address is: [www.tolland.k12.ct.us](http://www.tolland.k12.ct.us) . We encourage all parents to sign-up for our Digital Backpack to stay informed.**

**Ample parking for visitors, parents and drop-offs is available in the parking lot outside the main doors of the former Parker School. To access that parking lot, drive past T.I.S. and take a right on to Tolland Recreation RD and follow the driveway up to the parking lot.**

**The school day for T.I.S. runs from 8:50 a.m. to 3:20 p.m. If your child arrives at school past 8:50 in the morning, he/she must be accompanied into the building by a parent/guardian and signed in in the front office. Please do not drop your child off before 8:30. If your child needs to be dismissed before 3:20, please send in a note addressed to your child's teacher with your child's full name and time of dismissal. You may come to the main office to sign out**

**your child. Also, if your child is being picked up by someone other than his/her own parent, please send in a note stating who will be picking up your child.**

**For those children being picked up at the end of the day instead of taking the bus, sign-outs are upstairs in the lecture hall at 3:20. Parents should wait outside the building at the doors by the portable classrooms until a staff member lets them in. Typically, once the students are assembled in the lecture hall the doors are opened for the parents.**

**If you require any further information, please contact the T.I.S. office staff at 870-6885.**

**Thanks. And *WELCOME TO TOLLAND INTERMEDIATE SCHOOL!***