

**Tolland Board of Education
Communications and Outreach Committee
Meeting Minutes
January 9, 2019**

Attendees:

Committee Members Present: Karen Moran, Jane Pasini

Administrators Present: Dr. Walter Willett

Absent: Kate Howard-Bender

Meeting was called to order at 6:40pm.

Agenda items:

BOE Email Access

Due to an excess of SPAM in the Board's TPS email accounts, Dr. Willett updated the web page for the Board contact information to a different format. The public will still be able to contact the Board as a whole or individually. Emails will be forwarded from the central office to the Board.

Strategic Prevention Framework (TC4C)

Next planning meeting is January 28th. Mr. Daviau will facilitate so the group can stay focused on next steps, and remain on time.

2019-20 Budget Communications

The group discussed ideas for other exposure/engagement in communicating the education budget such as Superintendent videos, creating a Facebook Event for workshops, etc.. Dr. Willett will look into these suggestions.

Remaining Budget Workshops and calendar

The last Community Budget Workshop is January 16th at 7:00pm in the Tolland Public Library Program Room.

Legislative Priorities (*tabled to next meeting*)

Superintendent's Bulletin update (*tabled to next meeting*)

Spring Musical Banner

The spring musical performance at THS will be "Grease". Dr. Willett will reach out to the THS Graphics Dept. about creating a banner for the Tolland Green.

Other business (*tabled until next meeting*)

Review duties of this committee including regular review of communication to parents/guardians/families.

Meeting adjournment

Next meeting is scheduled for February 13, 2019 at 6:00pm in the BOE central office building. Meeting was adjourned at 7:20pm.

Respectfully submitted,

Karen Moran, Chair