

Tolland Board of Education
Finance and Facilities Committee Minutes
June 23, 2020

Members via Zoom remote conference: Dr. Walter Willett, Christine Griffin, Jacob Marie, Renie Besaw, Dana Philbin

Meeting called to order at 5:36 pm

Review of the 2020-2021 Facility agreement with the town. Discussions about what the Town of Tolland vs. Board of Education were responsible for with regards to landscaping and maintenance. All were in favor of Dr. Willett signing the agreement.

Discussion of the 5/30/20 monthly budget report and update on the EOY funds. Dr. Willett reviewed with the committee the current remaining balance of \$798,139 which includes expenses that are now encumbered that were previously discussed as pre-purchases, as well as items the Board of Education has approved to purchase now for COVID related expenses (conference room updates, phone system, cleaning systems).

Ms. Philbin inquired as to the in-person graduation ceremony and whether any expenses would be coming out of next year's budget for this. Class dues were discussed and the possible impact of the Class of 2021 being able to pay for their remaining dues due to COVID. Dr. Willett explained that there was approximately \$4,000 in class dues money for the Class of 2020 that was not spent and could go towards the in-person ceremony. Details on possible expenses for the celebration would be discussed at the next graduation task force committee meeting.

Review of policy 3010. Ms. Griffin inquired if the monthly financial report received could be more detailed than the current one page summary. She would like to see it broken out a little more similar to the annual budget document. Dr. Willett would check with Mark McLaughlin to see about generating a report with some additional detail.

Meeting was adjourned at 6:29 pm

Respectfully submitted,
Christine Griffin