

Tolland Board of Education
Finance and Facilities Committee Minutes
May 20, 2020

Members via Zoom remote conference: Dr. Walter Willett, Christine Griffin, Jacob Marie, Renie Besaw, Dana Philbin

Others present: Ashley Lundgren, BOE Chairperson

Meeting called to order at 5:32 pm

Jacob Marie made a motion to amend the FFC minutes from April 15, 2020. Renie Besaw seconded the motion. All were in favor.

Jacob Marie made a motion to add the approval of the April 15, 2020 to the agenda. Renie Besaw seconded the motion. All were in favor.

Discussion on the 4/30/20 monthly budget report. Dr. Willett reviewed accounts with larger variances. We reviewed the 4/30/20 EOY fund amount of \$1,030,366. Possible savings may still be found with the First Student bus contract and diesel fuel and is being reviewed. Dr. Willett discussed some funds may be needed from EOY savings to purchase personal protective equipment for summer school staff. No requirements have been set by the state at this time.

As of 5/20/20, the EOY funds remaining was \$1,109,100. We discussed different scenarios with regard to these funds. The committee was most comfortable with getting to the \$473,118 reduction proposed by town manager Michael Rosen, by spending EOY funds on programs and maintenance items that can be purchased now to mitigate next year's expenses. We also discussed asking the Town Council for the full \$399,756 to be deposited in to Education Reserve Fund. Discussions also followed regarding items that were not originally presented in the 2020/2021 budget that are now integral due to COVID-19 (e.g. cleaning system, curriculum writing, chromebooks).

Meeting was adjourned at 7:20 pm

Respectfully submitted,
Christine Griffin