

## TOLLAND BOARD OF EDUCATION

### *Communications and Outreach Committee* **Meeting Minutes** **November 2, 2016**

Meeting called to order at 4:40pm

Members in attendance: Susan Seaver, Karen Moran  
Staff: Dr. Walter Willett, Superintendent

**Bond referendum** – trifold mailer sent out to residents; information on website will be updated with up-to-date numbers and more clarification on past capital improvements that were not funded, as well as how the projects are broken out year by year.

**Budget Workshops** – continue to be held; next one is scheduled for Wednesday, November 16<sup>th</sup> at 7:00pm in the THS Library; updated budget materials from first workshop will be added to the website; will advertise via Facebook pages; sandwich board sign can be used in front of the board office to advertise the workshops and other relevant district information.

**Community Learning Workshops** – clarified how the next Internet Safety Workshop will occur; there will be a presentation to TMS students during the day and evening portion will be open to any parents that want to attend. This portion will also be held at Tolland High School in the auditorium on Dec. 7<sup>th</sup> at 7:00pm.

**Open Choice** – communication continues with Dr. Willett adding information via the website and in discussions with the Board; will be a collaborative effort with the state on community learning and other materials. Timeline is located on website (Superintendent's page).

**Websites update** – Dr. Willett is collecting issues that may need to be addressed and will forward to the website task force.

Meeting adjourned at 5:50pm

Respectfully submitted,  
Karen Moran, Chairperson