

Tolland Board of Education
Finance and Facilities Committee Minutes
May 19, 2021

Members present: Dr. Walter Willett, Christine Griffin, Jacob Marie, Dana Philbin, Renie Besaw

A Zoom option was provided for members of the public.

Meeting called to order at 5:36 pm

Review of monthly expenditure report as of 4/30/21. Dr. Willett discussed items with larger remaining balances and overages including salaries, stipends, pensions, other professional education services and non-instructional equipment. We are still expecting the second installment of the Excess Cost Grant which will offset the professional education services. Dr. Willett will get more detail for the overage in other tech services and report back to the committee.

Review of COVID expenses eligible for reimbursement from the Town COVID relief fund. Committee members requested further detail for salaries, cleaning/rubbish services, student transportation, travel and conference, operation/maintenance supplies and non-instructional equipment. Dr. Willett will review these and follow up with committee members. He would like to bring this to the whole board for approval to send to the Town finance director by the next BOE meeting on 5/26/21.

We also reviewed the food services shortfall and the request for \$95,000 from the CRF. Due to the decrease in lunch purchases, especially the a la carte options, food services is running a deficit since March 2020. They will need approximately \$187,000 total to recover. The remaining amount of \$92,000 will be absorbed by the FY21 budget.

Review of draft Phase 2 – EOY Document. Discussion on adding the remaining amount of the food services shortfall to Section 2. Review of Section 3 and expenses that are anticipated to be needed from the current EOY balance. Due to the meeting running over for time and the community workshop schedule for this evening, committee members will send any questions relating to this document to Ms. Griffin as soon as possible so Dr. Willett has time to answer prior to this document being updated for the BOE packet scheduled to go out Friday 5/21/21.

Review of ESSER III funds was tabled for the June meeting.

Meeting was adjourned at 7:06 pm

Respectfully submitted,
Christine Griffin