

Tolland Board of Education
Finance and Facilities Committee Minutes
September 16, 2020

Members present: Dr. Walter Willett, Christine Griffin, Renie Besaw, Jacob Marie
Others present via Zoom: Ashley Lundgren

Meeting called to order at 5:37 pm

Review of FY21 updated budget. Dr. Willett reviewed COVID related expenses to date including items such as masks, face shields, hand sanitizer and plexiglass. Discussion on the COVID emergency fund which will be used for these one-time expenses, pending Town Council approval. Discussion of salary related expenses due to staff changes including additional teacher retirements, use of substitutes and paraprofessionals.

Discussion regarding using Education Reserve Fund monies for the purchase of additional chromebooks and laptops. Dr. Willett reviewed that approximately 800 devices were expected through a state grant, hopefully to be received in October. TPS currently has approximately 800 units deployed. An additional 500 units would cover every student. The approximate cost would be \$100,000 - \$135,000. Discussion followed on whether these would be given to each student for take home use or available for each student in the classroom. Also discussed was the implication that in 3-5 years these units would need to be replaced and how they would be funded at that time.

Review of the capital budget request process that is coming up in October. The capital budget extends out for 6 years. Mr. Sztaba will be communicating with Dr. Willett the additional projects he deems necessary and the board will review the proposal in October prior to the submission to the Town. Dr. Willett reviewed the latest update to the Facilities Agreement with the Town regarding the turf field replacement. The new wording will have the BOE and Town working together to determine funding. The official document will be provided soon with this change.

Meeting was adjourned at 7:00 pm

Respectfully submitted,
Christine Griffin