

Tolland Board of Education
Finance and Facilities Committee Minutes
October 21, 2020

Members present: Dr. Walter Willett, Christine Griffin, Renie Besaw, Jacob Marie
Members present via Zoom: Dana Philbin

Meeting called to order at 5:44 pm

Review of FY21 budget to actual detail. Dr. Willett provided a more detailed schedule of the budget as requested by Ms. Griffin. Ms. Griffin commented that this was exactly what the committee was looking for. It was discussed that this detail will be given to FFC prior to each meeting on the 3rd Wednesday of the month to give the committee time to review and ask questions to then discuss further in their meeting. Committee discussed emailing questions to Ms. Griffin to then compile and send to Dr. Willett so they could avoid duplicates.

Dr. Willett reviewed COVID related grants that Tolland Public Schools is expected to receive. The COVID Relief Fund grant is expected to be \$88,000 and the CARES Act grant is expected to be \$46,000. There has been approximately \$150,000 to date expensed for COVID related items, such as PPE.

Discussion on Capital Budget Request that was recently sent to the town for review. Committee members said they felt this budget request should be started a little earlier so FFC had appropriate time to review before sending to the entire board. Dr. Willett explained that the requests don't usually come in until after the school year has started. Committee members asked about reviewing the request with Mr. Sztaba and perhaps having meetings specifically for facility updates throughout the school year. Dr. Willett suggested the committee have a tour of facilities in the future to really get a good understanding of the five TPS buildings. All committee members were in agreement that this would be very helpful. Ms. Griffin will discuss with Dr. Willett to get this on the calendar during the 20/21 school year.

Meeting was adjourned at 7:03 pm

Respectfully submitted,
Christine Griffin