

TOLLAND BOARD OF EDUCATION
Hicks Municipal Center
Council Chambers
Tolland, CT 06084

REGULAR MEETING

7:30 – 10:00 P.M.

AGENDA
September 9, 2015

VISION STATEMENT

To represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

Regular Meeting – August 26, 2015

C. PUBLIC PARTICIPATION (2 minute limit)

The members of the Tolland Board of Education welcome members of the public to share their thoughts and ideas at this time. When appropriate to do so, members of the Board and the administration may respond to comments during "Points of Information". However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.

D. POINTS OF INFORMATION

E. STUDENT REPRESENTATIVES REPORT

F. SUPERINTENDENT'S REPORT

- F.1 Recognition-Teacher and Paraprofessional of the Year
- F.2 Monthly Financial Update
- F.3 Honeywell-Set Points
- F.4 Where We Go From Here

G. COMMITTEE & LIAISON REPORTS

H. CHAIRPERSON'S REPORT

I. BOARD ACTION

J. PUBLIC PARTICIPATION (2 minute limit)

Comments must be limited to items on this agenda.

K. POINTS OF INFORMATION

L. CORRESPONDENCE

- Town Council –August 25, 2015

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT

TOLLAND BOARD OF EDUCATION
Hicks Municipal Center
Council Chambers
Tolland, CT 06084

REGULAR MEETING – August 26, 2015

Members Present: Mr. Sam Adlerstein, Chair; Mr. Patrick Doyle, Vice Chair; Ms. Kathy Gorsky, Secretary; Ms. Karen Moran, Ms. Colleen Yudichak, Mr. Steve Clark, and Mr. Bob Pagoni.

Administrators Present: Dr. Walter Willett, Superintendent of Schools

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:36 P.M. The Pledge of Allegiance was recited.

B. APPROVAL OF MINUTES

- Regular Meeting – July 8, 2015

Mr. Clark motioned to accept the minutes of the July 8th meeting. Mr. Doyle seconded the motion. Changes: none. All were in favor. Motion carried.

C. PUBLIC PARTICIPATION - none

D. POINTS OF INFORMATION

Mr. Clark inquired if anyone had discussed with the Town how the turf field has been used. Dr. Willett had not heard anything as of yet. The Board will inquire with Shared Services to learn more information.

Ms. Moran attended the Math in Focus Parent University. Over 30 people were in attendance. It was a good and informative event. Dr. Willett noted that there may be more math curriculum sessions in the future and there has been a lot of positive feedback in regard to professional development. Mr. Adlerstein added that it is important that parents are aware of the changes.

Ms. Yudichak and Ms. Moran attended the Convocation. They thanked the district for the invitation. It was a wonderful experience.

E. STUDENT REPRESENTATIVE REPORT - none

F. SUPERINTENDENT'S REPORT

F.1. Where We Go From Here (no enclosure)

Dr. Willett reviewed items from the BOE Retreat. Common themes included: communication, community engagement, curriculum, assessment, STEAM (science, technology, engineering, arts, and math) and health education, and culture and climate. In comparison to the Administrators' Workshop, he noted that many themes dovetailed between the two. These items can be used as part of the superintendent's evaluation to create goals and measurable indicators of success.

Dr. Willett noted that this coming academic year, students will see changes including a new math curriculum, Writer's Workshop, and more technology in the classroom which

will include working with Google Apps. Mr. Doyle would like this information to be shared with the community – possibly via a presentation at PTO meetings.

Ms. Gorsky inquired if the 11th graders will take the SAT rather than the SBAC. Dr. Willett explained that it is reported that the test will be a nationally recognized college readiness assessment but could not confirm that it will be the SAT. He cited Public Act No. 15-238.

Mr. Adlerstein recommended that future Board meetings and agendas be structured around the themes discussed at the retreat and workshop. This should be a standing agenda item. Feedback needs to be collected so that priorities can be discussed. Dr. Willett added that other items should include goal setting and measurable indicators of success to address the priorities. He will synthesize what was discussed at both events and will present additional themes such as athletics and parent communication.

F.2. CABE (no enclosure)

Dr. Willett will include legislative updates on future agendas as needed. He highlighted the following items:

- Public Act No. 15-237 delays by one year the implementation of the new graduation requirements until 2021. High school students who complete successful coursework at an accredited institution of higher learning will be able to receive credit at their high schools under a standardized process. Additionally, starting in 2021, the State Board of Education must award community service recognition awards to students who complete at least 50 hours of service.
 - Public Act No. 15-238 addresses mastery testing (see item F1)
 - Public Act No. 15-215, section 17 highlights internet access rules of library media centers
 - Public Act No. 15-141 addresses physical restraint and seclusion
 - Public Act No. 15-168 is in regard to SROs and notes that an MOU is required.
- Dr. Willett will post the links to these acts on the Board's website.

F.3. SRO (no enclosure)

Dr. Willett explained the financial status of the SRO. At this time, the SRO will cost \$18K more than was budgeted based on the spreadsheet data provided by the Town. The district budgeted \$102K and the cost to the district will be \$120K for a difference of \$18K. Mr. Doyle noted that this is a pilot program and in turn there is not a full year of data available but there will be quarterly meetings that will be open to the public.

F.4. FRC Grant

Dr. Willett reviewed the Family Resource Center grant. It is a self-sustaining program paid for via a grant. It is a community service without any cost to the Tolland Public Schools. It is a self-managed program which focuses on families, neighborhoods, and academics. Dr. Willett strongly recommended that the Board endorse the District in supporting and having this program. Mr. Pagoni motioned to move item F4 to item I2 for action. Mr. Clark seconded the motion. All were in favor. Motion carried.

G. COMMITTEE AND LIAISON REPORTS

Finance and Facilities – Mr. Doyle explained that the Committee has been working with the Town Council to ensure clarity in the USIF. The Committee will be looking at policy in terms of having a consistent percentage budgeted for utilities, creating an annual review process, and reflecting on the original agreement. Ultimately, this will be referred to the Policy Committee. Additionally, the Committee is looking at creating a maintenance agreement for the grounds.

Policy – The Committee is scheduled to meet on September 16th at 4:30 PM.

Communications – Ms. Moran presented photographs of the mural painted by the Tolland Art Society at the Crystal Peat Conservation Property. This was in collaboration with the Conservation Commission. The Committee discussed fall newsletter submissions, Civic Lift, and the Superintendent’s Bulletin. Ms. Moran noted that a Community Conversation will be held on October 15th 6-9PM at TMS. The theme will be Raising Resilient Kids. This will be promoted in the community via a booth at the Tolland 300th Celebration and other events.

Website Task Force – Dr. Willett is working with a project coordinator at SharpSchool.

CABE – Ms. Yudichak noted that the annual conference will be on November 20th and 21st in Mystic, CT. She will coordinate reserving spots for those who would like to attend and has communicated the student representatives’ information to CABE.

H. CHAIRPERSON’S REPORT

Mr. Adlerstein highlighted the importance of focusing on priorities. Another theme is to think about future boards of education. It is important that the Board do things that are sustainable and that it acts as a Board of one.

I. BOARD ACTION

I.1. Obsolete and Surplus Equipment

Mr. Pagoni motioned that in accordance with Board Policy 3040, Disposal of Obsolete or Surplus Equipment/Materials, the RCA TV VHS Monitors at Birch Grove Primary School be turned over to the Town for disposition. Mr. Doyle seconded the motion. All were in favor. Motion carried.

I.2. FRC Grant

Ms. Gorsky motioned to approve the application package for the renewal of the Family Resource Center Program. Mr. Doyle seconded the motion. All were in favor. Motion carried.

J. PUBLIC PARTICIPATION

Cliff Vachon, 44 Julia Road, commented that he was excited to hear about the district using the Google Apps platform and is looking forward to building on this.

K. POINTS OF INFORMATION

Mr. Clark noted that the Tolland Culinary Arts students received the 2nd highest score in the state for the NOCTI test (National Occupational Competency Testing Institute). He added that the Friday lunches at the café will only be offered during the fall semester. In the spring, coffee and pastries will be offered.

L. CORRESPONDENCE

- Town Council – July 14, 2015
- Town Council – July 28, 2015
- Town Council – Special Meeting – August 13, 2015

M. FUTURE AGENDA ITEMS

- Themes discussed at the retreat and workshop
- Recognition of the Teacher of the Year
- Recognition of the Paraprofessional of the Year

N. EXECUTIVE SESSION – For the Purpose of Discussing the Superintendent Evaluation

Mr. Clark motioned to go into executive session at 9:11PM for the purpose of discussing the Superintendent evaluation and compensation and invited Dr. Willett to attend. Mr. Doyle seconded the motion. All were in favor. Motion carried.

The Board returned to public session at 9:55PM.

O. ADJOURNMENT

Mr. Pagoni motioned to adjourn the meeting and pay the clerk at 9:56PM. Mr. Clark seconded the motion. All were in favor. Motion carried.

Respectfully submitted,



Lisa Pascuzzi
Clerk



TOLLAND PUBLIC SCHOOLS

51 TOLLAND GREEN
TOLLAND, CONNECTICUT 06084

OFFICE OF THE
SUPERINTENDENT OF SCHOOLS
860-870-6850
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Walter Willett, Ph.D.
Superintendent

F.3

TO: Board of Education
FROM: Mark S. McLaughlin, Business Director
RE: Monthly Financial Report-August 2015
Date: August 31, 2015
CC: Walter Willett, Ph.D. Superintendent of Schools

Please find attached the financial report for the month of August 2015, 2nd month of the 2016 fiscal year. This report once again represents a snapshot of the financial condition for the months of July & August. This method allows for a good comparison each year for the same time period each month.

The financial attachment is provided in an object format to clearly show the adopted budget and the expenditures against the budget. The object line items show all of the Board's expenses and encumbrances such as salaries, health insurance, utilities, textbooks, etc.

The attached August 2015 financial report shows an available balance of \$2,371,895 or 6.2% of the BOE's current budget. This is the first financial report for FY2015-2016. The majority of the budget has been encumbered to provide better fiscal management and greater control. Encumbrances provide a better picture of the district's performance vs the approved budget.

The past fiscal year has certainly been a challenge to ensure that we finished the year in the black. The financial controls, expense tracking and close monitoring of PO's allowed the central office to successfully close out the 2014-2015 year. The year was closed out with a minimal remaining balance of \$11,930. I need to acknowledge and thank the central office staff who worked extremely hard to ensure a successful end of year closing.

The ED001 and associated reports have been successfully filed online with the State Dept. of Education on August 28, 2015. The Superintendent has recommended that the end of year balance of \$11,930 be added to the newly established 1% educational reserve fund. This small amount will allow the district to build for future capital projects.

Respectfully submitted.

Tolland Public Schools

MM OBJ A Expenditure Report Summary (by OBJ - ???)

From Date: 8/1/2015

To Date: 8/31/2015

Fiscal Year: 2015-2016

Subtotal by Collapse Mask

Include pre encumbrance

Print accounts with zero balance

Filter Encumbrance Detail by Date Range

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
0100.0000.110.00.000.1	Salaries	\$20,885,251.00	\$912,907.77	\$1,227,099.36	\$19,658,151.64	\$19,695,548.99	(\$37,397.35)	-0.18%
0100.0000.120.00.000.1	Substitutes	\$453,866.00	\$84.61	\$264.61	\$453,601.39	\$174.06	\$453,427.33	99.90%
0100.0000.130.00.000.1	Overtime	\$111,132.00	\$18,540.22	\$30,033.95	\$81,098.05	\$8,677.33	\$72,420.72	65.17%
0100.0000.150.00.000.1	Stipends	\$297,963.00	\$6,643.08	\$6,643.08	\$291,319.92	\$504,120.41	(\$212,800.49)	-71.42%
0100.0000.190.00.000.1	Pension/Severance	\$176,000.00	\$3,092.50	\$19,288.40	\$156,711.60	\$270,136.65	(\$113,425.05)	-64.45%
0100.0000.200.00.000.1	Employee Benefits	\$308,738.00	\$21,330.89	\$180,023.34	\$128,714.66	\$154,750.00	(\$26,035.34)	-8.43%
0100.0000.210.00.000.1	Health/Life/Disabl Ins	\$5,344,377.00	\$64,097.93	\$145,189.23	\$5,199,187.77	\$4,477,890.90	\$721,296.87	13.50%
0100.0000.220.00.000.1	FICA/MED/Soc Sec	\$568,717.00	\$23,408.32	\$38,110.98	\$530,606.02	\$476,649.67	\$53,956.35	9.49%
0100.0000.240.00.000.1	Retirement (ICMA)	\$201,315.00	\$8,890.75	\$17,407.56	\$183,907.44	\$172,734.37	\$11,173.07	5.55%
0100.0000.250.00.000.1	Course Reimbursement-Degree Ch	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$25,000.00	\$0.00	0.00%
0100.0000.260.00.000.1	Unemployment Compensation	\$40,203.00	\$0.00	\$0.00	\$40,203.00	\$0.00	\$40,203.00	100.00%
0100.0000.270.00.000.1	Workers' Compensation	\$251,123.00	\$0.00	\$62,863.03	\$188,259.97	\$188,589.09	(\$329.12)	-0.13%
0100.0000.300.00.000.1	Purch Prof & Tech Svcs	\$20,735.00	\$0.00	\$3,999.81	\$16,735.19	\$0.00	\$16,735.19	80.71%
0100.0000.310.00.000.1	Benefits Consultant Services	\$48,543.00	\$0.00	\$0.00	\$48,543.00	\$0.00	\$48,543.00	100.00%
0100.0000.320.00.000.1	Prof Educ Svcs	\$414,126.00	(\$60.00)	\$2,847.50	\$411,278.50	\$276,072.85	\$135,205.65	32.65%
0100.0000.330.00.000.1	Professional Tech Svcs	\$7,105.00	\$3,134.75	\$3,549.75	\$3,555.25	\$3,900.25	(\$345.00)	-4.86%
0100.0000.340.00.000.1	Legal/Audit/Consult Svcs	\$207,117.00	\$1,619.50	\$21,283.28	\$185,833.72	\$107,250.00	\$78,583.72	37.94%
0100.0000.350.00.000.1	Tech Services	\$371,195.00	\$53,702.19	\$100,455.71	\$270,739.29	\$47,482.23	\$223,257.06	60.15%
0100.0000.410.00.000.1	Sewer/Water	\$39,232.00	\$39,232.00	\$39,232.00	\$0.00	\$0.00	\$0.00	0.00%
0100.0000.420.00.000.1	Cleaning/Rubbish Services	\$103,756.00	\$5,679.52	\$11,075.12	\$92,680.88	\$65,515.63	\$27,165.25	26.18%
0100.0000.430.00.000.1	Repair and Maint Servs (Facili)	\$207,494.00	\$41,162.62	\$49,785.24	\$157,708.76	\$59,325.18	\$98,383.58	47.42%
0100.0000.440.00.000.1	Rentals	\$128,322.00	\$5,456.97	\$10,913.94	\$117,408.06	\$64,567.70	\$52,840.36	41.18%
0100.0000.510.00.000.1	Student Transp Svcs	\$2,275,015.00	\$89,645.12	\$90,971.22	\$2,184,043.78	\$2,360,374.98	(\$176,331.20)	-7.75%
0100.0000.520.00.000.1	Property/Liability Insurance	\$175,661.00	\$8,220.00	\$58,499.65	\$117,161.35	\$117,643.11	(\$481.76)	-0.27%
0100.0000.530.00.000.1	Telephone/ Postage	\$43,243.00	\$933.87	\$15,181.87	\$28,061.13	\$23,410.00	\$4,651.13	10.76%
0100.0000.540.00.000.1	Advertising	\$2,865.00	\$197.78	\$812.78	\$2,052.22	\$500.00	\$1,552.22	54.18%
0100.0000.550.00.000.1	Printing and Binding	\$25,943.00	\$0.00	\$2,649.62	\$23,293.38	\$7,998.00	\$15,295.38	58.96%
0100.0000.560.00.000.1	Tuition Educ Agency	\$2,664,767.00	\$78,799.32	\$152,607.32	\$2,512,159.68	\$2,481,266.78	\$30,892.90	1.16%
0100.0000.580.00.000.1	Travel and Conference	\$24,326.00	\$889.20	\$2,239.53	\$22,086.47	\$7,180.50	\$14,905.97	61.28%
0100.0000.590.00.000.1	Safety Officials / SRO	\$120,000.00	\$1,006.45	\$1,006.45	\$118,993.55	\$21,415.59	\$97,577.96	81.31%
0100.0000.600.00.000.1	General Supplies	\$118,564.00	\$60,678.96	\$65,871.05	\$52,692.95	\$47,565.23	\$5,127.72	4.32%
0100.0000.610.00.000.1	Instr Supplies/Mat'ls	\$394,666.00	\$17,010.62	\$36,931.14	\$357,734.86	\$133,235.25	\$224,499.61	56.88%
0100.0000.620.00.000.1	Energy	\$1,583,214.00	\$1,352,407.65	\$1,352,407.65	\$230,806.35	\$28,413.35	\$204,393.00	12.91%
0100.0000.640.00.000.1	Textbooks	\$283,776.00	\$13,172.27	\$13,172.27	\$270,603.73	\$65,222.14	\$205,381.59	72.37%
0100.0000.650.00.000.1	Films and Videos Supl	\$1,458.00	\$0.00	\$0.00	\$1,458.00	\$0.00	\$1,458.00	100.00%
0100.0000.660.00.000.1	Computer Software	\$57,668.00	\$0.00	\$7,365.68	\$50,302.32	\$747.00	\$49,555.32	85.93%
0100.0000.680.00.000.1	Misc Supplies	\$40,929.00	\$5,127.73	\$5,189.57	\$35,739.43	\$25,680.89	\$10,058.54	24.58%
0100.0000.730.00.000.1	Equip Instruct - New	\$206,827.00	\$92,207.06	\$92,553.06	\$114,273.94	\$81,908.36	\$32,365.58	15.65%
0100.0000.810.00.000.1	Dues and Fees	\$45,599.00	\$14,860.00	\$35,470.00	\$10,129.00	\$1,994.15	\$8,134.85	17.84%
Grand Total:		\$38,275,831.00	\$2,944,079.65	\$3,902,994.75	\$34,372,836.25	\$32,000,940.64	\$2,371,895.61	6.20%

End of Report

MEETING MINUTES

TOLLAND TOWN COUNCIL HICKS MEMORIAL MUNICIPAL CENTER 6th FLOOR COUNCIL ROOM AUGUST 25, 2015 – 7:30 P.M.

MEMBERS PRESENT: Jack Scavone, Chair; George Baker, Vice-Chair; William Eccles; Richard Field; Paul Krasusky and Jan Rubino

MEMBERS ABSENT: Ben Stanford

OTHERS PRESENT: Steven Werbner, Town Manager; Mike Wilkinson, Director of Administrative Services

1. **CALL TO ORDER:** Jack Scavone called the meeting to order at 7:30p.m.
2. **PLEDGE OF ALLEGIANCE:** Recited.
3. **MOMENT OF SILENCE:** Observed.
4. **PROCLAMATIONS:** None.
5. **PUBLIC PETITIONS, COMMUNICATIONS, AND PUBLIC PARTICIPATION** *(on any subject within the jurisdiction of the Town Council) (2 minute limit)*

Ken Baker of 135 Pine Hill Road – With regard to the blight issue: It is his belief that given carefully worded language in the ordinance, combined with the good judgment from our town officials, that only the most extreme cases will be dealt with. He recommended that when the committee is formed to study the blight ordinance that the number of members be kept to a minimum.

6. **PUBLIC HEARING ITEMS:** None.
- 7a. **REPORTS OF BOARDS AND COMMITTEES RESPONSIBLE TO THE COUNCIL:** None.
- 7b. **REPORTS OF TOWN COUNCIL LIAISONS:** None.
8. **NEW BUSINESS (ACTION/DISCUSSION ITEMS):**

- 8.1 Approval of the Knofla Conservation Area Management Plan, Bakos Road.

Dorothy Mickiewicz, Chair of the Conservation Committee spoke. She began by introducing Shirley & Alan Knofla. They have made this all possible. The Management Plan has been rewritten to include the south parcel. It took them eight months to complete this work. This is the first time that they have had a pond with a dam. They really wanted to make sure this was done right. She thanked Phil Moreschi, the former Chair of the Conservation Commission, as he prepared the Dam Assessment Report for free. This will get filed with the State to make it official. They tied it in with existing north parcel. Although, they will be using the same parking area, they will be making it bigger. Public Safety has been made aware of the surrounding areas. Mr. Dwinells, the Town Engineer, will be taking on the responsibility of the dam. On an annual basis, he will do a short report. Every seven years, a larger report will need to be done for the State.

Ms. Rubino thanked Ms. Mickiewicz and the Commission for their work. She also thanked the Knofla's for gifting this property.

Rick Field motioned to accept the following resolution:

NOW, THEREFORE, BE IT RESOLVED that the Tolland Town Council approves the Knofla Conservation Area Management Plan adopted by the Conservation Commission on August 13, 2015.

Seconded by George Baker. All in favor. None opposed.

- 8.2 Consideration of a resolution to modify the Delinquent Real Estate Tax Collection Policy that outlines parameters such as aging, value and multiplicity of accounts which should trigger advanced enforcement measures.

Mr. Werbner said this policy was adopted several years ago to address delinquent tax accounts. Under the policy adopted, in order to be considered for possible inclusion in tax sale, you had to be in arrears 3 payments and have over \$10,000 of taxes outstanding. They looked to see what they could do to address delinquent or abandoned properties without a blight ordinance, and they thought this policy could be amended. They are recommending that a real estate delinquency on a single parcel, which is abandoned and one installment delinquent regardless of tax amount outstanding, be included in the tax sale process. It would put pressure on the one holding the mortgage, which is usually the bank, in terms of paying the taxes and / or be included in a tax sale, which could move the parcel to someone who would take care of the property. He believes this would be a good tool to have to admit pressure. Any property that would be classified as delinquent would be reviewed by the Committee. He doesn't see the need to wait for three installments before taking action. The next Tax Delinquent Committee will meet in September.

Jan Rubino motioned to accept the following resolution:

BE IT RESOLVED that the "Delinquent Tax Collection Enforcement for Real Estate Taxes" policy attached shall be modified as submitted.

Seconded by Bill Eccles. All in favor. None opposed.

- 8.3 Appointments to vacancies on various municipal boards/commissions: None.
9. **OLD BUSINESS (ACTION/DISCUSSION ITEMS):** None.
10. **REPORT OF THE TOWN MANAGER (A WRITTEN REPORT SHALL BE PROVIDED THE 1ST MEETING OF THE MONTH ONLY):** Mr. Werbner reported that Tolland received recognition from Money magazine. Tolland has been recognized three out of the last four times that they have done a ranking of the best small communities to live in within the United States. Tolland was ranked #34. It is a great honor by a national publication.
11. **ADOPTION OF MINUTES**
- 11.1 August 13, 2015 Special Meeting Minutes: Rick Field moved to adopt the minutes; Seconded by Jan Rubino. All in favor. None opposed. Paul Krasusky abstained.
12. **CORRESPONDENCE TO COUNCIL:** None.
13. **COMMUNICATIONS AND PETITIONS FROM COUNCILPERSONS:** Mr. Krasusky said he was absent from the last Council meeting, but wanted to voice his opinion on the Blight Ordinance. He

believes that when enough people in town are so vocal about an issue, it is the Council's job to listen to them and try to look further into it.

14. **PUBLIC LISTED PARTICIPATION** *(on any subject within the jurisdiction of the Town Council)*
(3 minute limit):

Chuck Beck of 95 Pine Hill Road – He complimented the Town Manger on his change in attitude to do something with the delinquent tax properties.

Dave Houle of 30 White Birch Drive – He thanked them for bringing up the delinquent tax issue. It is a start. He is here, and wants the Council to know he won't let the blight issue be swept under the carpet. There are other items that need to be addressed in this town. He asked if there were grants available to help the troopers with the narcotics squad. He wouldn't elaborate, but said there are other things that need to be addressed in Tolland.

Paul Krasusky wanted to add to the record that blight is not necessarily long grass. He asked that the e-mails stop about long grass needing to be included in the ordinance. They need to be careful as to how the definition of blight is constructed.

Mr. Field said he is confident that the committee they will form will solve this problem.

15. **EXECUTIVE SESSION**

Rick Field motioned to go into Executive Session at 7:49 p.m., thus ending the Regular Meeting of the Town Council. Invited to the Executive Session were the Town Manager, Town Attorney and Consultants. Seconded by Paul Krasusky. All in favor. None opposed. Executive Session ended at 8:59 p.m.

15.1 Discussion of possible sale of Town owned land.

16. **ADJOURNMENT:** Rick Field moved to adjourn the meeting; Seconded by George Baker at 8:59 p.m. All were in favor.

Jack Scavone, Council Chair

Michelle A. Finnegan
Town Council Clerk