

PANTHER VALLEY SCHOOL DISTRICT
1 Panther Way
Lansford, PA 18232

REQUEST FOR PROPOSALS
ROOF WORK

The Board of School Directors of the Panther Valley School District, Lansford, Pennsylvania, is seeking competitive bids for custodial services subject to the following conditions:

INSTRUCTIONS TO BIDDERS

1. **DATE DUE:**

All bids must be received by the Administration Office at 1 Panther Way, Lansford, PA 18232, on or before 1:00 p.m. August 17, 2022.

2. **BID IDENTIFICATION:**

All bids should be submitted in a sealed envelope marked, "ROOF WORK RFP"

3. **BID EVALUATION:**

The School District will evaluate all bids in reference to the following:

- a. Cost
- b. Conformity to Specifications
- c. References
- d. Value to the district

4. **BID FORM:**

All bids must be submitted in a manner where each bid clearly identifies each required component of the bid and the itemized costs of all items and labor.

5. **SIGNATURE:**

Each bid must be signed in ink by an authorized representative.

6. **BID DISCREPANCIES:**

If any bidder finds discrepancies in, or is in doubt as to, the true meaning of any part of the plans, specifications, or other, the bidder shall at once submit to the School District, a written request for an interpretation thereof. Interpretations or clarification of bid documents prior to the opening of bids shall be made in written addenda only, and shall be sent to all parties who have already received copies of the bid documents.

7. WITHDRAWAL OF BID:

All bids shall not be withdrawn for ninety (90) days from the date of the opening of the bids.

8. BOARD RESERVATIONS:

The Board reserves the right to purchase all or any part of the services mentioned on the form at the price quoted. Furthermore, to the fullest extent permitted by law, the Board reserves the right to reject any/or all bids and to waive any or all irregularities in the bids.

9. NON-COLLUSION AFFIDAVIT:

All bidders are required to submit the Non-Collusion Affidavit with their bid.

10. TERM OF CONTRACT:

The contract will be between the Panther Valley School District and the successful bidder awarded the contract. The contract will be prepared by the School District's Solicitor.

11. BID BOND:

A certified check, bank cashier's check or bid bond, in the amount of ten percent (10%) of the total proposal, made payable to the Panther Valley School District, shall accompany each bid.

12. REFERENCES AND EXPERIENCE:

Each bidder is required to provide the School District a list of references (minimum of three). In addition, each bidder is required to provide the School District with a list of relevant experience in providing cafeteria cold storage solutions to public and/or private entities.

13. PRE-BID MEETING:

All interested contractors must attend a pre-bid meeting on August 8, 2022 at 10:00 a.m. starting at Panther Valley Junior Senior High School. All questions should be asked at this time and responses will be sent to all contractors who attend. Notice of intent to attend shall be sent to fishers@panthervalley.org by close of business on August 5th, 2022 to allow the district to accommodate each potential bidder.

14. SCOPE OF WORK:

Interested bidders shall determine appropriate corrective action for the following

areas upon inspection of the areas and submit those corrective actions, itemized by structure as the proposal.

Proposals shall include:

- Repair work for the roof to the 4400sq ft of the Athletics building.
- Repair/replacement of the 25' x 40' shingled roof over the track and field building. 5/12 pitch. Shingle warranty of minimum 30yrs.
- Repair/replacement of the 15' x 30' shingled roof over the high school shipping dock.

PROJECT SPECIFICATIONS

1. LOCATIONS:

As part of requesting the bid specifications the School District will make time available to allow each interested bidder time to inspect each area in an effort to allow interested bidders to develop accurate bids if the pre-bid meeting does not fully satisfy bidder's questions.

2. INSURANCE:

The successful bidder is required to provide the School District with written proof of general liability insurance coverage at levels acceptable to the School District.

3. SCOPE OF WORK TO BE INCLUDED IN THE REQUEST FOR PROPOSALS:

Repair or replacement of athletics building roof in order to ensure that the roof of the structure is in serviceable condition and has an expected life of no less than 30 years upon completion of the bid work.

Repair and/or replacement of the roof and any needed repairs to roof support structure of the storage building at the track near Panther Valley Junior Senior High School. Shingled roof with a 30 year warranty minimum.

Repair and/or replacement of the roof and any needed repairs to roof support structure located at the loading dock of the Panther Valley Junior Senior High School. Shingled roof with a 30 year warranty minimum.

Demo and dispose of existing roof structure and/or components that were bid to be replaced.

Clean up and removal of job debris

INSTRUCTIONS FOR NON-COLLUSION AFFIDAVIT

1. This Non-Collusion Affidavit is material to any contract awarded pursuant to this Request for Bids. According to the Pennsylvania Antibid-Rigging Act, 73 P.S. SS 1611 et seq., governmental agencies may require Non-Collusion Affidavits to be submitted together with bids.
2. This Non-Collusion Affidavit must be executed by the member, officer, or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.
3. Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that each statement is true and accurate, making diligent inquiry, as the bidder with responsibilities for the preparation, approval or submission of the bid.
4. In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an Affidavit must be submitted separately on behalf of each party.
5. The term "complementary bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, any intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.
6. Failure to file an Affidavit in compliance with these instructions will result in disqualification of the bid.

NON-COLLUSION AFFIDAVIT

Contract/Bid. _____

State of _____

County of _____

I state that I am _____ of _____
(Title) (Name of Firm)

and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

(1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder, or potential bidder.

(2) Neither the price(s) nor the amount of this bid, and neither the approximately price(s) nor approximately amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.

(3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.

(4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.

(5) _____, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that _____ understands and
(Name of my firm)

acknowledges that the above representations are material and important, and will be relied on by Panther Valley School District in awarding this contract(s) for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Panther Valley School District if the true facts relating to the submission of bids for this contract are thereafter determined to be different than those set forth herein.

(Name and Company Position)

SWORN TO AND SUBSCRIBED
BEFORE ME THIS _____
DAY OF _____
20__.

Notary Public My Commission Expires: