

To: Parents/Guardians

From: Panther Valley School District's Food Service Office

RE: On line cafeteria account balances

Date: September 1, 2011

The on-line service provides parents the ability to view their child's account balance through a web site called MyNutrikids.com. By having money in each child's account prior to entering the cafeteria, we find the lunch lines move along much faster so your child has more time to eat and be with friends.

Parents will also have the ability to print out a copy of their child's eating history report. This history report will show you all dates and times that your child has purchased a breakfast and/or lunch within the past thirty days.

These new services are now available.

To access these services:

1. Simply go to the district web site at [www.panthervalley.org](http://www.panthervalley.org)
2. Click on "Students". Scroll down to "Nutri Kids On Line Cafeteria Payments". Click on the [Mynutrikids.com](http://Mynutrikids.com) link. From this site you will create your account and add money to your child's school meal account. All you need is your child's name, student's ID number and school ZIP code.

Things to know:

If you have more than one child in the District you can handle all online prepayments from the same online account.

Payments may be made through an existing PayPal account or with a major credit or debit card.

If you choose not to take advantage of the online prepayment service you may continue to make advance payments via check, which should be made payable to the Panther Valley Cafeteria. Please write your **child's full name** on the check along with their school ID number.

### **Registering for MyNutrikids.com**

You will first need your child's school ID number.

Go to [www.MyNutrikids.com](http://www.MyNutrikids.com) or you can access this page off the district main web page.

Click **Sign Up** and enter the required information.

Click **Finish** to complete the initial registration process.

### **Add Students to Your Family Account**

When you log in you will be taken to the homepage.

Click **MyKids** from the main menu OR from the blue navigation bar above.

This is a listing of the students in your account. It will be empty on your first visit to the site.

Click **Add Child** and enter the required information.

Click **Add** (next to your child's name) to continue.

Click **Add Child** to repeat the process for additional children.

NOTE:

- Your child's transaction history report will not display information during the initial account set up process.
- Any questions or concerns e-mail: [support@mynutrikids.com](mailto:support@mynutrikids.com)

## **How to Make a Deposit**

Click **Deposit Money** located next to **Add Student**.

Enter an amount in the **Deposit** column next to your child's name.

If you have more than one child, enter the amount you wish to deposit into the column next to each child's name. DONOT deposit money for your entire family into ONE child's account.

Click **Calculate**.

Click **Make Deposit**.

You will be directed to the PayPal web site to enter your payment information.

You have the option to use your existing PayPal account or a major credit card to make your payment.

If you are using your PayPal account, enter your email address and PayPal password to continue.

If you are using a credit card, enter the required information. For your protection, MyNutrikids.com will not store your financial information.

Click **Pay Now** when finished.

Click **Pay** once again to finish the process.

NOTE:

- If your debit card DOES NOT have a credit card symbol, it may take 7-11 days to process.
- E Checks will also take 7-11 days to process.

If you have any questions feel free to contact Nutri kids technical support at [support@mynutrikids.com](mailto:support@mynutrikids.com) or the Food Service Director at 570-645-3432.