

# Riverside Township School District

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Michael W. Adams  
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Business Administrator/Board Secretary  
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## **REGULAR BOARD OF EDUCATION MEETING AGENDA** **November 17, 2022**

### **A. Opening of Meeting**

1. Call to Order – 7:00 p.m.
2. Roll Call
  - Mrs. Deborah Graf
  - Mr. William Greiner
  - Ms. Savithri Koka
  - Mr. Timothy McElroy
  - Mr. Erick Mossop
  - Dr. Scott Parker
  - Mrs. Maria Pinho
  - Mrs. Julie Sierra
  - Ms. Rachael Wrice
  - Mrs. Bridget Winerling
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Student Government Representative – Elysia Espinal
6. Good News – Barbara Milch
7. Students of the Month-Mr. Shumway/Ms. Follis/Mr. Micucci
8. Band Students of the Month–Mr. Huber/Mr. Jackamonis/Ms. Edmonds
9. Athlete Students of the Month – Ms. O'Halloran
10. Presentations-Mr. Adams
  - Student Safety Data Systems (SSDS) and HIB Bi-Annual Report

**A. Opening of Meeting (continued)**

11. Presentation – Bond Referendum – Mr. Adams

12. Correspondence

13. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes' duration. All remarks should be addressed to the presiding officer.

**B. Recommended Actions**

**1. Routine Matters**

**a. Approval of Minutes**

Regular Meeting	10-13-22
Full Board Workshop	10-13-22

**b. Approval of Financial Reports**

Treasurer's Report	09-30-22
Board Secretary's Report	09-30-22
Cafeteria Financial Report	09-30-22
Student Activities Report	09-30-22
Athletic Council	09-30-22
Budget Status Report	09-30-22

**c. Bills - Regular & Cafeteria**

**2. New Business**

**BUSINESS & FINANCIAL**

**a. Transfers**

**Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make budgetary account line item transfers, as attached.

**BUSINESS & FINANCIAL (continued)**

**b. Fire Drill and Security Report**

Resolved that the Riverside Township Board of Education hereby approves the October Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal and the Security Drill Report, submitted by Robert O'Brien, School Safety Specialist, as attached.

**c. Uniform State Memorandum of Agreement/Memorandum of Understanding**

Resolved that the Riverside Township Board of Education hereby approves the Uniform State Memorandum of Agreement and Memorandum of Understanding-Live Streaming Video, between education and law enforcement officials signed by Superintendent Michael Adams and Police Chief Hans David Jaensch on November 17, 2022, as attached.

**d. South River School District Tuition**

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with South River School District for the 2022-2023 academic year, at a per pupil cost of \$15,179.00, for one (1) High School homeless student.

**e. Edgewater Park School District Tuition**

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Edgewater Park School District for the 2022-2023 academic year, at a per pupil cost of \$15,179.00, for one (1) High School homeless student.

**f. COVID-19 Safety Coordinator**

Resolved that the Riverside Township Board of Education hereby appoints Robert O'Brien as COVID-19 Safety Coordinator for the 2022-2023 school year.

**g. Retirement of Equipment**

Resolved that the Riverside Township Board of Education hereby approves the retirement of equipment and authorizes the Business Administrator to determine its final disposition, in accordance with N.J.S.A. 18A:18A-45. Items to be bid include:

- 1) Scaffolding (1)
- 2) Door Frame (1)
- 3) 1998 Chevrolet Model CK3 Truck (1)

**PERSONNEL**

**a. Leave Requests**

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests for the employees listed below, for the period indicated.

<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Date</u></b>
Jessica Bruton	Part Time Basic Skills Aide	February 27-March 6, 2023
Erika Johnson	Central Registrar	December 5-7, 2022
Thomas Winkelspecht	Hall/Bathroom Monitor	November 7-9, 2022

**PERSONNEL(continued)**

**b. Resignation**

Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation for the purposes of retirement, from James Sparrow, Custodian, effective December 31, 2022.

**c. Resignation**

Resolved that the Riverside Township Board of Education hereby accepts, the resignation from Charles Kasowski, Instructional Ambulatory Aide, effective November 17, 2022.

**d. Resignation**

Resolved that the Riverside Township Board of Education hereby accepts, the resignation from Shana Goodwin, Part Time Hall/Bathroom Monitor, effective November 4, 2022.

**e. Termination**

Resolved that the Riverside Township Board of Education hereby approves the termination of Employee No. 1127, for job abandonment, effective October 17, 2022.

**f. Substitute**

Resolved that the Riverside Township Board of Education hereby approves Susan Gross, as a substitute Cafeteria/Playground Aide, for the 2022-2023 school year.

**g. New Employees**

Resolved that the Riverside Township Board of Education hereby approves the following staff members, for the 2022-2023 school year, as recommended by the Superintendent:

1. Melanie Soder, Elementary School Part-Time Playground/Cafeteria Aide, at the hourly rate of \$13.00, start date of November 18, 2022.
2. Darlene DeCarlo, Elementary School Instructional Ambulatory Aide, at the hourly rate of \$20.27, start date to be determined based on criminal history review.
3. Jessica Letton, Elementary School Instructional Ambulatory Aide, at the hourly rate of \$20.27, start date to be determined based on criminal history review.

**h. Winter Coach**

Resolved that the Riverside Township Board of Education hereby approves the following winter coach for the 2022-2023 school year, at the contract salary listed.

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
Girls Middle School Basketball B Team	Kimberly Kirkpatrick	\$4,731

**PERSONNEL(continued)**

**i. Spring Coach**

Resolved that the Riverside Township Board of Education hereby approves the following spring coach for the 2022-2023 school year, at the contract salary listed.

<u>Position</u>	<u>Name</u>	<u>Salary</u>
Boys Volleyball Head Coach	Scott Atkinson	\$8,435

**j. Volunteers**

Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2022-2023 school year.

<u>Name</u>	<u>Position</u>
Nancy Fritz	HS Girls Basketball
Nicholas Zoll	HS Girls Basketball
Marc Ballantyne	HS Girls Basketball
William Kravitz	HS Girls Basketball
Charles Kasowski	HS Boys Basketball
Sabra Wrice	HS Boys Basketball
Dom Dreadin	HS Wrestling
Barbara Milch	Swim Coach

**k. Salary Adjustment**

Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for William Jackamonis, Middle School Assistant Principal, from \$89,650, to \$91,000 (Longevity Increase), effective September 1, 2022, for the 2022-2023 school year.

**l. Job Descriptions**

Resolved that the Riverside Township Board of Education hereby approves the following job descriptions, as attached:

AVA Coordinator-ES	Drill Raider Challenge	Language Club-MS
Band-Asst. Director	Fellowship of Christian Athletes	Multicultural Night
Band-Elementary School	Helping Hands-Kindness Club-ES	Peer Leadership Advisor-ES
Breakfast Monitor-MS/HS	H.E.R.O.I.C. Club-MS/HS	Robotics Club-MS_HS
Business Club	Interact Club	Science & Literacy Night
Chess/Game Club	Intramural Club-ES	Science Club-MS
Diversity Club	Kindness Club-MS	STEM Club-ES

**STUDENTS**

**a. Field Trips**

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2022-2023 school year, as attached.

**STUDENTS (continued)**

**b. Fundraisers**

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2022-2023 school year, as attached.

**c. Home/Bedside Instruction**

Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2022-2023 school year:

<u>ID#</u>	<u>From</u>	<u>To</u>
240069	October 24, 2022	November 18, 2022
250018	November 3, 2022	December 19, 2022
260297	November 14, 2022	To Be Determined

**d. Out of District Placements**

Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2022-2023 school year, as listed.

<u>ID#</u>	<u>Placement</u>	<u>Annual Tuition</u>
280154	Hampton Academy	\$75,576.60 (pro-rated \$65,079.85)
300088	Yale School (Cherry Hill)	67,532.40 (pro-rated \$59,278.44)

**e. HIB – Training and Programs**

Resolved that Riverside Township Board of Education hereby approves the reporting on HIB incidents, affirmed incidents of HIB, and trainings and programs for the time period of January 1, 2022–June 30, 2022, period #2.

**f. Winter Sports Schedules**

Resolved that the Riverside Township Board of Education hereby approves the Winter Sports schedules, as presented.

**PROGRAM**

**a. Inspired Instruction, LLC**

Resolved that the Riverside Township Board of Education hereby approves the professional services agreement with Inspired Instruction, LLC to secure instructional coaches/consultants/professional trainers to work with staff within the scope of their school day. Contracted services will take place over no more than 20 days throughout the 2022-2023 school year (no later than June 30, 2023) and total no more than \$40,000 for all service.

**b. Genesis Counseling Centers, Inc.**

Be It Resolved that the Riverside Township Board of Education hereby approves the proposal and agreement between the Riverside Township Board of Education and Genesis Counseling Centers, Inc. for the 2022-2023 school year, for Student Assistance Services as needed, per the attached proposal and agreement.

**PROGRAM (continued)**

**c. NJDOE Limited Instructional CE/CEAS 5-Year Pilot Program**

Resolved that the Riverside Township Board of Education hereby approves the application to the State of New Jersey Department of Education's Limited Instructional CE/CEAS 5-Year Pilot Program.

**FACILITIES**

**a. Facility Use**

Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2022-2023 school year, as attached.

**C. Committee Reports**

Personnel & Employee Relations

Finance & Insurance

Buildings & Grounds

Athletics

Curriculum

Safety & Security

Delegate to BCSBA

Delegate to NJSBA

Delanco Representative

Deborah Graf

Timothy McElroy

Rachael Wrice

William Greiner

Savithri Koka

Bridget Winerling

Maria Pinho

Savithri Koka

Eric Mossop

**D. Acknowledgment of Visitors**

**E. Adjournment**

**Attachments available in the board office upon request.**