

# Riverside Township School District

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Michael W. Adams  
Superintendent of Schools  
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Robert O'Brien  
Business Administrator/Board Secretary  
Ext. 1112

## **REGULAR BOARD OF EDUCATION MEETING AGENDA**

**September 8, 2022**

### **A. Opening of Meeting**

1. Call to Order – 7:00 p.m.
2. Roll Call  
Mrs. Deborah Graf  
Mr. William Greiner  
Ms. Savithri Koka  
Mr. Timothy McElroy  
Mr. Eric Mossop  
Dr. Scott Parker  
Mrs. Maria Pinho  
Mrs. Julie Sierra  
Ms. Rachael Wallace  
Mrs. Bridget Wining
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Correspondence
6. Barbara Ann Milch – Good News
7. Presentation - Curriculum Update
8. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes' duration. All remarks should be addressed to the presiding officer.

**B. Recommended Actions**

**1. Routine Matters**

**1. Approval of Minutes**

Regular Meeting	08-11-22
Full Board Workshop	08-11-22

**b. Approval of Financial Reports**

Treasurer's Report	07-31-22
Board Secretary's Report	07-31-22
Cafeteria Financial Report	07-31-22
Student Activities Report	07-31-22
Athletic Council	07-31-22
Budget Status Report	07-31-22

**c. Bills - Regular & Cafeteria**

**2. New Business**

**BUSINESS & FINANCIAL**

**a. Transfers**

Whereas, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
11.000.100.566.0.04.00	11.212.100.106.1.01.00	\$39,527.00
11.000.100.566.0.04.00	11.213.100.106.1.01.00	18,648.00
11.000.262.420.0.05.00	11.000.263.420.0.05.00	3,078.00

**b. Statement of Assurance**

Resolved that the Riverside Township Board of Education hereby approves the Statement of Assurance - Reporting of Paraprofessional Staff 2022-2023 school year, to be submitted to the Executive County Superintendent, as presented.

**c. Dual Use of Educational Space**

Resolved that the Riverside Township Board of Education hereby approves submission of the application for Dual Use of Educational Space for BSI and Library Book Selection using shared space in the Riverside Elementary School Media Center and for Speech Therapy and Library Book Selection using shared space in the Riverside High School Media Center during the 2022-2023 school year.

**d. Empower AAC**

Resolved that the Riverside Township Board of Education hereby approves the attached Services Agreement, to provide Augmentative and Alternative Communication consultation for the 2022-2023 school year.

**BUSINESS & FINANCIAL (continued)**

- e. **Bond Referendum Authorization**  
Resolved that the Riverside Township Board of Education hereby approves the attached resolution authorizing a school district special election in connection with proposed school facilities projects.
- f. **Department of Children and Families Transportation Agreement**  
Resolved that the Riverside Township Board of Education hereby approves the attached agreements, to provide student transportation services for the 2022-2023 school year.
- g. **District Safety and Security Plan**  
Resolved that the Riverside Township Board of Education hereby approves the Riverside School District Safety and Security Plan 2022-2023, as presented.

**PERSONNEL**

- a. **Resignation**  
Resolved that the Riverside Township Board of Education hereby accepts, with regrets, the resignation from Janet Gibbs, High School JROTC Instructor, effective October 16, 2022.
- b. **Co-Curricular Rescission**  
Resolved that the Riverside Township Board of Education hereby approves the co-curricular rescission of Janet Gibbs, Drill Raider Challenge Advisor, for the 2022-2023 school year.
- c. **StudentAthletic Trainer Internship**  
Resolved that the Riverside Township Board of Education hereby approves the placement of the following athletic trainer intern during the 2022-2023 school year, as listed.

<u>Student</u>	<u>Employer</u>	<u>Placement</u>	<u>Dates</u>
Isabella Dewes	Thomas Jefferson University	Jennifer Van Hee-Athletic Trainer	10/17/22-12/10/22
- d. **Leave Request**  
Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence request for the employee listed below, for the period indicated.

<u>Employee</u>	<u>Position</u>	<u>Date</u>
Deborah Allen	Part Time Preschool Aide	September 15-19, 2022
- e. **Salary Adjustment**  
Resolved that the Riverside Township Board of Education hereby approves the salary adjustment for Christine Charley, Elementary School 5<sup>th</sup> Grade Teacher, from \$70,387 (Step 7, BS+15+Longevity), to \$71,387 (Step 7, BS+30 + Longevity), effective September 1, 2022, for the 2022-2023 school year.
- f. **Student Teacher**  
Resolved that the Riverside Township Board of Education hereby approves the placement of the following college student in the student teacher assignment during the 2022-2023 school year, as listed.

<u>Student</u>	<u>University</u>	<u>Placement</u>	<u>Dates</u>
Kendra Massie	Rowan University	Stephanie Aubrey-1 <sup>st</sup> Grade	September 9, 2022-May 5, 2023

**PERSONNEL (continued)**

**g. Staff Development**

Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2022-2023 school year, as attached.

**h. Fall Coach**

Resolved that the Riverside Township Board of Education hereby approves the following fall coach for the 2022-2023 school year at the contract salaries listed.

<b><u>Position</u></b>	<b><u>Name</u></b>	<b><u>Salary</u></b>
Volleyball Girls Junior Varsity Coach	Nicholas Zoll	\$6,178

**i. New Employees**

Resolved that the Riverside Township Board of Education hereby approves the following staff members for the 2022-2023 school year, as recommended by the Superintendent.

1. Maria Keefe, Middle School Science Teacher, at the contract salary of \$63,637 prorated start date December 1, 2022.
2. Auneka Barats, Part-Time MS/HS Hall/Bathroom Monitor, at the hourly rate of \$17.00 per hour, start date to be determined, pending criminal history review.

**POLICY**

**a. Additional Forms for Policy 5512-Harassment, Intimidation, and Bullying**

Resolved that the Riverside Township Board of Education hereby approves the mandatory use of HIB338 Form to be completed by Riverside Public School District staff, and HIB338 Form to be completed by Families/Caregivers.

**STUDENTS**

**a. Field Trips**

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2022-2023 school year, as attached.

**b. Fundraisers**

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2022-2023 school year, as attached.

**c. Out of District Placements**

Resolved that the Riverside Township Board of Education hereby approves the following out of district student placements for the 2022-2023 school year, as listed.

<b><u>ID#</u></b>	<b><u>Placement</u></b>	<b><u>Annual Tuition</u></b>
260002	Yale School	\$67,532.40
270129	Hampton Academy	75,576.60
320155	Yale School	67,532.40

**PROGRAM**

- a. **Emergency Virtual or Remote Instruction Program**  
Resolved that the Riverside Township Board of Education hereby approves the Emergency Virtual or Remote Instruction Program for the 2022-2023 school year, as presented.
  
- b. **Revised Interim NJQSAC**  
Resolved that the Riverside Township Board of Education hereby approves the revised interim NJQSAC District Performance Review (DRP) for School Year 2021-2022, as attached.

**FACILITIES**

- a. **Facility Use**  
Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2022-2023 school year, as attached.

- C. **Committee Reports**  
Personnel & Employee Relations  
Finance & Insurance  
Buildings & Grounds  
Athletics  
Curriculum  
Safety & Security  
Delegate to BCSBA  
Delegate to NJSBA  
Delanco Representative

- Deborah Graf  
Timothy McElroy  
Rachael Wallace  
William Greiner  
Savithri Koka  
Bridget Winerling  
Maria Pinho  
Savithri Koka  
Eric Mossop

- D. **Acknowledgment of Visitors**

- E. **Adjournment**

**Attachments available in the board office upon request.**