

*Board Agenda January 6, 2021*

**Salem City Board of Education  
Salem, New Jersey 08079  
Board of Education Meeting  
January 6, 2021**

**CALL TO ORDER:** A **virtual** meeting of the Salem City Board of Education is called to order at \_\_\_\_\_ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

**OPEN MEETING:** Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**FLAG SALUTE**

**Board Members**

Carol Adams	Laquendala Bentley	Christopher Colon
Kendra Fletcher	Yuenge Groce	Joan Hoolahan
Daffonie Moore	Nilda Wilkins	Veronica Wright

**District Representatives:**

LAC: Laura Tice Crane  
Quinton: William McDonald  
Mannington: Michael Bower

**Administrators:**

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	William Allen, VP Salem Middle School
Dr. Meghan Taylor, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Carter, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Sparacio Scarani, VP of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

**OTHERS:** Mr. Corey Ahart - Solicitor

**Reorganization of Board Members**

1. Swearing in newly elected Board of Education members and sending districts:

2. Roll Call:

Carol Adams  
Laquendala Bentley  
Christopher Colon  
Kendra Fletcher  
Yuenge Groce  
Joan Hoolahan  
Daffonie Moore  
Nilda Wilkins  
Veronica Wright

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3. Reorganization of the Board of Education:

Election of officers:

a. President

Motion ( / ) Board to open the nominations for the position of President.

Motion ( / ) Board to nominate to serve as President.

Motion ( / ) Board to close the nominations for President.

Board voted by a roll call vote to elect \_\_\_\_\_ as President of the Salem City Board of Education from January 6, 2021 for one year or until his/her successor is elected and shall qualify.

b. Vice President

Motion ( / ) Board to open the nominations for the position of Vice President.

Motion ( / ) Board to nominate to serve as Vice President.

Motion ( / ) Board to close the nominations for Vice President.

Board voted by a roll call vote of \_\_\_\_\_ to elect \_\_\_\_\_ as Vice President of the Salem City Board of Education from January 6, 2021 for one year or until his/her successor is elected and shall qualify.

c. Code of Ethics

Motion ( / ) Board to adopt the New Jersey School Board Member Code of Ethics, with presentation by Attorney Corey Ahart, signature on file at Board Office.

d. Appointment of Committees:

Motion ( / ) Board to establish the following Board of Education Committees with committee members pending the review and reappointment by the seated president:

- i. Personnel/Negotiations/Climate Committee
- ii. Facilities/Finance/Policy Committee
- iii. Curriculum/Technology/Student Committee
- iv. SCSBA Representative
- v. Urban Boards Delegate

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- vi. Legislative Chairperson
- vii. Chamber of Commerce Delegate

e. NJSBA Delegate:

Motion (     /     ) Board to approve the appointment of a Salem City Board of Education member as the NJSBA Delegate.

*Name:* \_\_\_\_\_

*Alternate:* \_\_\_\_\_

f. Be it resolved that Ms. Nilda Wilkins, having received the greatest number of write-in votes, shall be appointed to fill the unexpired term as a member of the Board of Education.

**AUDIENCE PARTICIPATION**

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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**PRESENTATIONS**

**Students of the month for November/2020:**

John Fenwick Academy	Ma'Kayah Mills Stephen Flood	2 <sup>nd</sup> Grade 2 <sup>nd</sup> Grade	Ms. McClaren Ms. Abhau
Salem Middle School	Ja'Khai Carter A'Moni Cabbell	5 <sup>th</sup> Grade 5 <sup>th</sup> Grade	Ms. Eck Mr. Flaherty
Salem High School	Xin Shen Jadir Wells	9 <sup>th</sup> Grade 11 <sup>th</sup> Grade	Mr. Destefano Mr. Destefano

**Students of the month for December/2020:**

John Fenwick Academy	Aryanna Cotto Stanley Spence	Kindergarten Kindergarten	Ms. Pastor Ms. Terrell-Porter
Salem Middle School	Harmony Wilmore Kai'sier Muhammad	6 <sup>th</sup> Grade 6 <sup>th</sup> Grade	Ms. Eck Ms. Starn
Salem High School	Jerome Crews Yasmine Morrison	11 <sup>th</sup> Grade 10 <sup>th</sup> Grade	Ms. Mace Ms. Mace

**Staff Member(s) of the month for December 2020:**

- Susan Gilmore      John Fenwick Academy      PK Paraprofessional
- Janine Champion      Child Study Team      Social Worker

**BOARD COMMITTEE REPORTS**

**PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY**

**SUPERINTENDENT'S COMMENTS/REPORTS**

Motion (     /     ) Board to approve minutes of December 9, 2020 Board of Education.

**BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS**

**Board Reports (Exhibit A)**

Motion (            /            ) To approve the Board Secretary’s reports in memo: **#2-A-E-7.**

- A.     \*Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of October 2020.
  
- B.     \*Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending October 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending October 2020 as follows:

\_\_\_\_\_

Board Secretary

\_\_\_\_\_

Date

- C.     \*Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2020 The Treasurer’s Report and Secretary’s Report are in agreement for the month of October 2020 pending audit.
  
- D.     Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending October 2020 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  
- E.     To approve the Purchase Report and Payment of Bills:  
 From the General Account for Balance as summarized on attached board memo(s)  
 To approve Purchases Report for            November 2020            \$ 47,168.73  
  
 To approve the Payment of Bills for            December 2020            \$652,146.61

Confirmation of payrolls for December 2020

December 15, 2020	General Acct. Transfer	\$684,016.02
December 23, 2020	General Acct. Transfer	\$636,104.68

**PERSONNEL MATTERS**

**A. Resignation:**

**Upon the Recommendation of the Superintendent of Schools**

Motion (     /     ) Board to Approve: **#8-A-7**

1. Request Board approval of the resignation of Ms. Chelsea Abhau, teacher at John Fenwick Academy, effective February 18, 2021.
2. Request Board approval of the resignation of Ms. Nicolette Muse, teacher at Salem Middle School, effective February 26, 2021.

**B. Employment**

**Upon the Recommendation of the Superintendent of Schools**

Motion (     /     ) Board to Approve: **#8-B-7**

1. Request Board approval of the employment of Montrey Wright as the Family Coach Specialist at Salem High School. Salary \$60,000 (prorated) for the 2020-2021 school year, effective February 1, 2021.

**D. Financial Request**

**Upon the Recommendation of the Superintendent of Schools**

Motion (     /     ) Board to Approve: **#8-C-7**

1. Request Board approval for the following to provide tutoring or home instruction for special education students on an as needed basis for the remainder of the 2020-2021 school year. Cost for services is \$35.00 per hour, not to exceed \$2,000 each.

Jaime Bacon  
Betsy Tortella  
Sharen Cline

2. Request Board approval of the following Health Waiver payments:

High School				January Payment
Health , Prescription & Dental				
Kristina Bergman	Teacher	\$9,004.67	15-000-291-290-03-SHS	4,502.34
Larry Brown	Security	\$4,174.84	15-000-291-290-03-SHS	2,087.42
David Hunt	Teacher	\$10,460.18	15-000-291-290-03-SHS	5,230.09
Kline, Nicholas	Teacher	\$10,460.18	15-000-291-290-03-SHS	5,230.09
Scott Levitsky	Teacher	\$10,460.18	15-000-291-290-03-SHS	5,230.09

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Alfreda McCoy-Cuff	Secretary	\$9,004.67	15-000-291-290-03-SHS	4,502.34
John Mulhorn	Principal	\$10,460.18	15-000-291-290-03-SHS	5,230.09
Brianna Santarelli	Teacher	\$4,174.84	15-000-291-290-03-SHS	2,087.42

**TOTAL**

**\$68,199.74**

**\$34,099.87**

<b>Health &amp; Prescription</b>				
Heidi Bower	Teacher	\$10,355.18	15-000-291-290-03-SHS	5,177.59
Jordan Pla	Vice Principal	\$10,355.18	15-000-291-290-03-SHS	5,177.59
Darryl Roberts	Vice Principal	\$8,899.67	15-000-291-290-03-SHS	4,449.84
Kristin Unger	Teacher	\$10,355.18	15-000-291-290-03-SHS	5,177.59

**DENTAL**

Teresa Derham	Teacher	\$105.00	15-000-291-290-03-SHS	52.50
Edward DeStefano	Teacher	\$105.00	15-000-291-290-03-SHS	52.50
<b>High School Total</b>		<b>\$108,374.95</b>		<b>\$54,187.48</b>

**General Fund**

**Health , Prescription & Dental**

Devon Russell	Payroll Accountant	\$ 10,460.18	11-000-291-290-00-BUS	5,230.09
Herbert Schectman	Business Administrator	\$ 4,174.84	11-000-291-290-00-BUS	2,087.42
Danielle Secula	Teacher	\$ 10,460.18	11-000-291-290-00-BUS	5,230.09

**TOTAL**

**\$25,095.20**

**\$12,547.60**

**Health & Prescription**

Amiot Michel	Superintendent	\$ 5,000.00	11-000-291-290-00-BUS	2,500.00
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**Dental**

Deborah Maule	Teacher	\$ 105.00	11-000-291-290-00-BUS	52.50
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**General Fund Total**

**\$30,200.20**

**\$15,100.10**

**John Fenwick School**

**Health , Prescription & Dental**

Tiara Barron	Teacher	\$ 4,174.84	20-218-200-200-01-JFA	1,669.94
Syeda Carter	Principal	\$ 9,004.67	15-000-291-290-01-JFA	4,502.34
Aida Davis	Para-professional	\$ 6,023.15	20-218-200-200-01-JFA	3,011.58

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Avonda Green-Ransome	Para-professional	\$ 10,460.18	20-218-200-200-01-JFA	5,230.09
Shakema Bagby	Para-professional	\$ 6,023.15	20-218-200-200-01-JFA	3,011.58
Laura Krupski	Teacher	\$ 9,004.67	15-000-291-290-01-JFA	4,502.34
Patricia McClaren	Teacher	\$ 10,460.18	15-000-291-290-01-JFA	5,230.09
Krystle Mullen	Teacher	\$ 10,460.18	15-000-291-290-01-JFA	5,230.09
Tyrone Nock	Security	\$ 6,023.15	15-000-291-290-01-JFA	3,011.58
Angelica Roman	Para-professional	\$ 6,023.15	20-218-200-200-01-JFA	3,011.58
Tenyatta Sanders	Secretary	\$ 10,460.18	15-000-291-290-01-JFA	5,230.09
Jill Sutton-Parris	Nurse	\$ 10,460.18	15-000-291-290-01-JFA	5,230.09
Lisa Terrell-Porter	Teacher	\$ 10,460.18	15-000-291-290-01-JFA	5,230.09
<b>TOTAL</b>		<b>\$109,037.86</b>		<b>\$54,101.45</b>

**Health & Prescription**

Stefanie Crawford	Teacher	\$ 5,918.15	15-000-291-290-01-JFA	2,959.08
Elizabeth Whitehead	Para-professional	\$ 8,899.67	20-218-200-200-01-JFA	4,449.84
<b>TOTAL</b>		<b>\$14,817.82</b>		<b>\$7,408.91</b>
<b>John Fenwick Total</b>		<b>\$123,855.68</b>		<b>\$61,510.36</b>

**SALEM MIDDLE SCHOOL**

**Health, Prescription & Dental**

John Bacon	Truancy Officer	\$ 9,004.67	20-218-200-200-01-JFA	4,502.34
Christina Banks	Para-professional	\$ 10,460.18	15-000-291-290-02-SMS	5,230.09
Hugh Dixon	Teacher	\$ 6,023.15	15-000-291-290-02-SMS	3,011.58
Samantha Ecret	Teacher	\$ 10,460.18	15-000-291-290-02-SMS	5,230.09
Betsy Tortella	Teacher	\$ 10,460.18	15-000-291-290-02-SMS	5,230.09
<b>TOTAL</b>		<b>\$46,408.36</b>		<b>\$23,204.18</b>
<b>Health &amp; Prescription</b>				
Francois-DeVilme, Pascale	Principal	\$ 10,460.18	15-000-291-290-02-SMS	\$5,230.09
<b>Middle School Total</b>		<b>\$56,868.54</b>		<b>\$28,434.27</b>
<b>TOTAL</b>		<b>\$319,299.37</b>		<b>\$159,232.20</b>



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**Policies**

**Upon the Recommendation of the Superintendent of Schools**

Motion (     /     ) Board to Approve: **#14-7**

1. Request Board approval of the 2<sup>nd</sup> reading of the following policies:

2000/2111.8

COVID-19 & Transportation

9000/9320.5

Meetings by Teleconference or Other Electronic Means

**EXECUTIVE SESSION**

Motion (     /     ) Board to adopt the following Resolution to go into executive session at \_\_\_\_\_:

*R E S O L U T I O N*

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is:\_\_\_\_\_

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

**RETURN TO REGULAR SESSION**

Motion (     /     ) Board to return to open session at \_\_\_\_\_.

**NEW BUSINESS:**

Motion (     /     ) Board to Approve:

**ADJOURNMENT**

Motion (     /     ) Board to adjourn the January 6, 2021 meeting of the Salem City Board of Education at \_\_\_\_\_.