

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
June 9, 2021**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Laquendala Bentley	Christopher Colon
Kendra Fletcher	Yuenge Groce	Joan Hoolahan
Daffonie Moore	Nilda Wilkins	Veronica Wright

District Representatives:

LAC: Laura Tice Crane
Quinton: William McDonald
Mannington: Eric Buzby

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Dr. Meghan Taylor, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Carter, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Sparacio Scarani, VP of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

Students of the month for May/2021:

John Fenwick Academy	Cattleya Prichett	2 nd Grade	Ms. Gilmore
	Rashad Lusby	2 nd Grade	Mrs. Ali
Salem Middle School	Ladi Simmons Dunn	8 th Grade	Ms. Bacon
	Daviyonn Jackson	8 th Grade	Ms. Bacon
Salem High School	Destiny LeFlore	12 th Grade	Mrs. Hunt
	Matthew Krimson	12 th Grade	Mrs. Hunt

PRESENTATION

New Road Construction – Rob Notley

- HVAC Upgrade

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

- To congratulate Yuenge Groce for being appointed as Salem County School Board President
- To talk about the sale of St. Mary's School, 31 Oak Street Salem NJ

Motion (/) Board to approve regular minutes of May 5, 2021 Board of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary’s reports in memo: **#2-A-E-12.**

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of April 2021.

- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending April 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
 In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending April 2021 as follows:

Board Secretary	Date
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- C. *Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2021. The Treasurer’s Report and Secretary’s Report are in agreement for the month of April 2021 pending audit.

- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending April 2021 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

E. To approve the Payment of Bills and Purchase Report:
 From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for May 2021	\$168,182.51
To approve Payment of Bills for May 2021	
General Account	\$571,412.34

Confirmation of payrolls for May 2021

<u>May 14, 2021</u>	General Acct. Transfer	\$654,290.21
<u>May 28, 2021</u>	General Acct. Transfer	\$890,302.71

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Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#2-F-12**

1. Request Board approval to accept \$2,000.00 from the Hoffman DiMuzio Law Offices. The funds will be awarded as \$1,000 scholarships for two graduating Salem High School students, one male and one female: John R. Mulhorn and Aaliyah Holden.
2. Request Board approval of the Fresh Fruit and Vegetable Program Grant awarded by the Department of Agriculture for the John Fenwick Academy and the Salem Middle School for the 2021-2022 school year. Schools that were in the FFVP for the school year 20-21 will be automatically enrolled in the program for the 2021-2022 school year.
3. Resolved, that the Board of Education hereby acknowledges submission of the Alyssa's Law/School Security Grant application. The purpose of this grant application is to purchase a panic alarm system consistent with the Alyssa's Law requirements and security camera replacements for the district in the amount not to exceed \$61,424, as a follow up requirement after installation.
4. Resolved, that the Salem City Board of Education authorize Herbert Schectman to enter into a contract with NexClean Specialty Cleaning Solutions to provide substitute custodial services on as as-needed basis at a cost of \$21/hr. All services will be provided based upon the needs of the school district as determined by the Facilities Manager.
5. Request Board approval to authorize the submission of the Perkins Secondary Consolidated Application and the acceptance of the award in the amount of \$14,261 for the school year 2021-2022.
6. Request Board approval to name Franklin Bank as Depository of School Funds, opening deposit accounts and authorize facsimile signatures.

Signatories on Accounts

Checking Accounts	Number/Position of Signatories Required	Stamped
SHS/Pupil Fund	(2) VP/ Site Management, and HS Principal or SBA	Manual Signature Only
SHS/Athletics Fund	(2) VP/ Site Management, and HS Principal or SBA	Manual Signature Only
JFS/Pupil Fund	(2) JFS Principal, Vice Principal or SBA	Manual Signature Only
SMS/Pupil Fund	(2) SMS Principal, Vice Principal or SBA	Manual Signature Only
BOE/General Fund	(3) SBA, President & Treasurer	President & Treasurer
BOE/Food Service	(3) SBA, President & Treasurer	President & Treasurer
BOE/Capital Projects	(3) SBA, President & Treasurer	President & Treasurer
BOE/Net Salary	(1) SBA or Treasurer	Treasurer
BOE/Agency	(1) SBA or Treasurer	Treasurer
BOE/Uniform Trust	(1) Superintendent or SBA	Manual Signature Only
Savings Accounts	Number/Position of Signatories Required	Stamped
Robert Johnson	(1) SBA	Manual Signature Only
James Patrick	(1) SBA	Manual Signature Only
R.M. Acton	(1) SBA	Manual Signature Only

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S. Llanos	(1) SBA	Manual Signature Only
Class of 1990	(1) SBA	Manual Signature Only
Marion Finlaw	(1) SBA	Manual Signature Only

7. Resolved, upon the recommendation of the Superintendent, that Talisha Allison is appointed as the SEMI Coordinator for the 2021-2022 school year with a stipend amount of \$3,000.
8. Request Board approval of the Standard Operating Procedures (SOP) Internal Control Document for the standard business office practices per NJAC 6A:23A-6.4 & 6.6 and any amendments made to thereof as of July 1, 2021 to June 30, 2022. The Business Administrator is responsible to oversee the procedures described in the document. In accordance with Section VI of the SOP, the Business Administrator will ensure that all purchases related to federal grants will be reviewed for disbarment by the State of New Jersey. (On file in the business office)
9. Request Board approval of the official newspaper for the 2021-2022 school year as the South Jersey Times. Locations will be designated for postings of Public Notices from Board of Education Meetings, General Offices, District's Board Office, and the Faculty Rooms of the District's schools.
10. Request Board approval for the following Petty Cash Funds in the stated amounts:

<u>Account</u>	<u>Amount</u>
Administrative Office	\$300.00
High School	\$180.00
Middle School	\$180.00
John Fenwick School	\$180.00
Child Study Team	\$100.00

Reference: SCSD Policy 3451 Series 3000

11. Resolution authorizing the Procurement of Goods and Services through the New Jersey Division of Purchase and Property State Contract for the 2021-2022 School Year.

WHEREAS, Title 18A: 18A-10 provides that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the SALEM CITY BOARD OF EDUCATION has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the SALEM CITY BOARD OF EDUCATION desires to authorize its purchasing agent for the 2021-22 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, that the SALEM CITY BOARD OF EDUCATION does hereby authorize the district Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing all vendors (i.e. School Specialty for school supplies, and CDW Government, Inc for computers & supplies, and Grainger Equipment & Supplies for facility supplies) as approved by the New Jersey Division of Purchase.

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12. Request Board approval for EPIC Environmental to prepare and maintain the 2021 Right to Know Survey and an annual inventory of hazardous chemicals. Cost not to exceed \$2,000.
13. Request Board approval of the following 2021-2022 payment schedule of school taxes based upon the tax levy for the General Fund at \$2,538,749 and the Debt Service Fund at \$181,516 to meet this requirement:

Due Date	General Fund	Debt Service Fund
<u>7/1/2021</u>	<u>211,562.42</u>	<u>\$47,661</u>
<u>8/1/2021</u>	<u>211,562.42</u>	
<u>9/1/2021</u>	<u>211,562.42</u>	
<u>10/1/2021</u>	<u>211,562.42</u>	
<u>11/1/2021</u>	<u>211,562.42</u>	
<u>12/1/2021</u>	<u>211,562.42</u>	
<u>1/1/2022</u>	<u>211,562.42</u>	
<u>2/1/2022</u>	<u>211,562.42</u>	<u>\$47,661</u>
<u>3/1/2022</u>	<u>211,562.42</u>	
<u>4/1/2022</u>	<u>211,562.42</u>	
<u>5/1/2022</u>	<u>211,562.42</u>	
<u>6/1/2022</u>	<u>211,562.42</u>	

14. Request Board approval of the following appointment of district assignments for the 2021-2022 school year:

504 District Coordinator	Dr. Meghan Taylor
Affirmative Action Officer	Dr. Meghan Taylor
AHERA Compliance Officer	Herbert Schectman
American Disabilities Act Coordinator	Dr. Meghan Taylor
Custodian of Records (Open Public Records Law)	Herbert Schectman
Harassment Intimidation and Bullying Coordinator	Padilla Group
Integrated Pest Management Coordinator	Dennis Spence
Public Agency Compliance Officer (P.A.C.O.)	Herbert Schectman
School Resource Officer	Larry Brown
School Safety Specialist	Herbert Schectman
Title IX	Darryl Roberts

15. Request Board approval of the Salem County Improvement Authority Waste Disposal Agreement and Salem City Board of Education. The agreement term is July 1, 2021 through June 30, 2022 not to exceed \$42,000.00.
16. Request Board approval of the Chart of Accounts as provided by the NJDOE, and to adopt current Board Policies. (On file in the business office)
17. Request Board approval for renewing the line of credit of \$1,000,000 with a 3% interest rate with Franklin Bank effective June 1, 2021-May 31, 2022.
18. Request Board approval to contract Maria Bellia, school psychologist on an as needed basis to complete student psychological evaluations (from previous school psychologist, Ashley Williams) per their IEP for the Child Study

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Team, starting June 10, 2021, until August 31, 2021. Cost for each evaluation will be \$325.00, not to exceed \$3,250.00. Acct# 11-000-216-320-00-CST

19. Request Board approval for Sara Spina, Autism Consultant, to provide services to the Extended School Year staff regarding students who are diagnosed with Autism. Cost for services will be \$48.00 per hour not to exceed \$600.00. Account #11-000-219-320-00-CST.

20. Request Board approval to contract with Preferred Home Health Care & Nursing Services, Inc. to provide nursing services for a middle school special education student (01290163) for the 2021-2022 school year and the Extended School Year Program if needed. Cost for services will be \$58.00 per hour for an RN & \$48.00 for an LPN along with transportation fee of \$118.00 per trip. Contract not to exceed \$60,000.00. Account # 11-000-217-320-00-CST.

21. Request Board approval to contract Dr. Cherrie L. Ligameri to provide home instruction for the Salem City School District on an as needed basis for the 2021-2022 school year. Cost for instruction will be \$35.00 per hour. Not to exceed \$25,000.00. Account #11-000-216-320-00-CST.

22. Request Board approval of the following tuition rates for Out-of-District students for SHS 2021 summer school:
 - 5 credit course \$225.00
 - 2.5 credit course \$112.50

23. Request Board approval for the employment of Wright Choice Home Health Care Services located in Linwood, NJ for nursing services for an out of district student (01290097) per the student's IEP. This service will be shared with two other districts. Cost will be \$39.00 per hour for LPN, \$49.00 per hour for RN & 193.00 for transportation for the 2021-2022 school year. Not to exceed \$30,000.00. Account #11-000-217-320-00-CST.

24. Request Board approval to contract with Therapy Source Staffing Solutions located in Plymouth Meeting, PA to provide speech/language services for the Salem City School District Special Education Students per their IEP during the Extended School Year Program. Services will start on July 1, 2021, ending on July 29, 2021. Cost will be \$81.00 per hour, not to exceed \$15,000.00. Account # 11-000-219-390-00-CST.

25. Request Board approval for Aveanna Healthcare to provide services for a high school special education student (01250039) for the 2021-2022 school year. Cost for services will be \$60.00 per hour for an RN, \$50.00 per hour for LPN and a transportation fee of \$130.00/trip. Contract not to exceed \$45,000.00. Account #11-000-217-320-00-CST.

26. Transfer of Current Year Surplus to Maintenance Reserve

WHEREAS, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into maintenance reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

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WHEREAS, the Salem Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and
WHEREAS, the Salem Board of Education has determined that (an amount not to exceed) \$100,000 is available for such purpose of transfer;
NOW THEREFORE BE IT RESOLVED by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

27. Transfer of Current Year Surplus to Capital Reserve

WHEREAS, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into capital reserve accounts at year end, and
WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and
WHEREAS, the Salem Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and
WHEREAS, the Salem Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;
NOW THEREFORE BE IT RESOLVED by the Salem Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

28. Request Board approval for the agreement with SCSSSD for related services (occupational & physical therapy) for the 2021 Extended School Year and the 2021-2022 school year. Cost for services will be \$357.00 per evaluation and \$93.00 per hour for therapy sessions in the schools. Acct# 11-000-219-390-00-CST
29. Request Board approval to continue tutoring services by Dr. Cherrie Ligameri for the remainder of the 2020-2021 school year. Cost for instruction will be \$35.00 per hour, not to exceed \$5,000.00.
30. Request Board approval of the Salem City School District's LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Plan Act, Section 2001.

Contract Renewals

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#2-G-12**

1. Request Board approval of the addendum contract with Metz Culinary Management, Inc. as the district Food Service Management Company for the 2021-2022 school year. The company's management fee will be capped at \$51,000 payable in equal monthly installments. The contract guarantees that the bottom line on the operational financial report for 2021-22 school year shall be a profit of not less than \$51,000. The contract has been approved by the NJ Department of Agriculture.

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2. Request Board approval for the contract with Public Consultant Group for the Salem City School Child Study Team. Cost will be \$9,452.00 for the 2021-2022 school year. Acct# 11-000-219-390-00-CST
3. Request Board approval to authorize the awarding for professional services for a one-year term, commencing July 1, 2021 until June 30, 2022, without competitive bidding:

Board Solicitor	
Corey Ahart, Esquire	\$42,500
Attorney	
Michael Pattanite, Lenox Law Firm	\$21,250
Auditor	
Bowman & Company, LLP Henry Ludwigsen	\$59,500
<i>**Acknowledge the receipt, review and evaluation of the eternal peer/quality report**</i>	
Brokers of Record	
Brown & Brown Benefit Advisors	<i>(Based on Need)</i>
Conner Strong	<i>(Based on Need)</i>
HIB Consultant & School Security Services	
Padilla Group	\$10,440
School Physician	
Dr. Joseph Lacavera	\$22,500
Travel Agent	
Patten Travel	<i>(Based on Need)</i>
Architect	
RYEBREAD	<i>(Current projects - Based on need)</i>
Garrison Architects	<i>(Current projects - Based on need)</i>
New Road Construction	<i>(Current projects - Based on need)</i>
Policy Consultant Services	
Epic Environmental Services-Right to Know	\$4,750
Environmental Services	
Center of Evidence Based Education	<i>(Based on Need)</i>
21 st Century, STEM	<i>(Based on Need)</i>
Other	
Collegewise	\$187,000.00
Wright Choice	<i>(Based on Need)</i>
Invo Healthcare Associates	<i>(Based on Need)</i>
Bayada Nursing	<i>(Based on Need)</i>

STUDENT MATTERS

Motion (/) Board to Approve: **#4-A-12**

1. Request Board approval of the following field trip:

Hershey Park Hershey Park, Hershey, PA Senior Activity Day	May 22, 2021 40 students	Chaperones: Lisa Mutter, Renee Murray, Drew Favat & Michael Deans 1 Bus: \$1,790.00 (Payable to Lisa Mutter, Sr. Class Advisor-paid out of pocket for bus. Delaware Express bus company – coach No Substitutes \$40/student (paid by each student attending)
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2. Request Board approval of the attendance, including travel expenses and lodging, \$9,934.70, to the East Carolina University, NC State University, and Wake Forest University football camps, for Montrey Wright, Melvin Jones, Ramon Bentley, Amani Justice, as well as up to 35 members of the Salem High School football team. The trip will run from 6/11/21 – 6/14/2021.

Home Instruction: In/ Out of District/Residential

Motion (/) Board to Approve: **#7-C-12**

1. Request Board approval of the following students for home instruction:

Student ID	Health Care/Teacher	Costs (Prorated)	Dates	Account #
01260077	Inspira Health Network Brookfield Schools	\$35.00/hr. 36 hrs.	04/21/2021 – 06/10/2021	11-150-100-320-00-BUS
01250190	Jefferson Health Hospital	\$26.00/hr 15hrs.	01/04/2021 – 01/14/2021	11-219-100-320-00-CST

2. Request Board approval for the following non high school and high school special education students to attend out of district placement for the extended school year.

Student ID #	School	Grade	Tuition	Date	Account #
01280159	SCSSSD – Salem Campus	6	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01260134	SCSSSD – Salem Campus	7	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01220064	SCSSSD – Salem Campus	11	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01220094	SCSSSD – Salem Campus	12	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01260083	SCSSSD – Salem Campus	7	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01250170	SCSSSD – Salem Campus	8	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01190142	SCSSSD – TCP Program	12	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
	1:1 Aide		\$4,600.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01210194	SCSSSD – TCP Program	12	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01250020	SCSSSD – Daretown	9	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01300016	SCSSSD – Cumberland	4	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01300091	SCSSSD – Cumberland	5	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
	1:1 Aide		\$4,600.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01290097	SCSSSD – Cumberland	4	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
	1:1 Aide		\$4,600.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01260047	SCSSSD – Cumberland	8	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
	1:1 Aide		\$4,600.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS

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01240167	SCSSSD – Cumberland	10	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
	1:1 Aide		\$4,600.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01270170	SCSSSD – Cumberland	7	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01320084	SCSSSD – Cumberland	2	\$5,000.00	7/1/21 – 8/12/21	11-000-100-565-00-BUS
01270189	Pineland	6	\$9,420.00	7/6/21 – 8/16/21	11-000-100-566-00-BUS
01240078	Pennsville School Dist.	10	\$3,600.00	7/12/21 – 8/19/21	11-000-100-562-00-BUS
	1:1 Aide		\$3,000.00	7/12/21 – 8/19/21	11-000-100-562-00-BUS
01240201	*Vineland H.S. South	9	\$5,712.62	7/6/21 – 8/19/21	11-000-100-562-00-BUS
01290173	*Petway School, Vineland	4	\$5,712.62	7/6/21 – 8/2/21	11-000-100-562-00-BUS
01300066	*Petway School, Vineland	1	\$5,712.62	7/6/21 – 8/2/21	11-000-100-562-00-BUS

**** Pending Tuition Rate**

- Request Board approval for the following transfer in students to attend SCSSSD-Cumberland Campus until the end of the 2020-2021 school year.

Student ID#	School	Grade	Tuition	Date	Account#
01350038	SCSSSD-Cumberland	PK	\$4,966.00	5/24/21-6/16/21	11-000-100-565-00-BUS
01320141	SCSSSD-Cumberland	1	\$4,966.00	5/24/21-6/16/21	11-000-100-565-00-BUS

Miscellaneous

Motion (/) Board to Approve: **#7-D-12**

- Request Board approval of T.S., son of Danielle Secula, to attend John Fenwick Academy as a School Choice Student for the 2021-2022 school year. Parent will provide transportation.

PERSONNEL

A. Resignation/Retirement

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-A-12**

- Request Board approval of the retirement of Mr. Bruce Ferguson, teacher for Salem High School, effective June 30, 2021.
- Request Board approval of the resignation of Ms. Cassandra Sholders, teacher at John Fenwick Academy, effective July 1, 2021.

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B. Employment/Transfer

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-C-12**

1. Request Board approval for the employment of Katie Luciani – Speech Language Therapist for the Child Study Team at a salary of \$55,304 (MA01). Employment will be for the 2021-2022 school year, beginning September 1, 2021 through June 30, 2022. Account # 11-000-217-100-00-CST.
2. Request Board approval for the employment of Maurice Booker as a School Resource Officer for the Salem Middle School effective September 1, 2021, through June 30, 2022. Mr. Booker will be paid \$47,000 per annum. In addition, Mr. Booker will be entitled to a \$2,000 per annum Conceal & Carry stipend pending annual certification/licensure from the NJ Department of Law and Public Safety.
3. Request Board approval of the employment of Pasquale Forti as a 2nd Grade Teacher at John Fenwick Academy, at a salary of \$55,304 (MA01) for the 2021-2022 school year beginning September 1, 2021.
4. Request Board approval of the employment of Mary Traini as an Art Teacher at John Fenwick Academy at a salary of \$61,454 (BA10) for the 2021-2022 school year beginning September 1, 2021.
5. Request Board approval of the employment of Susan Gilmore as a Pre-Kindergarten Teacher at John Fenwick Academy at a salary of \$53,304 (BA01) for the 2021-2022 school year beginning September 1, 2021.
6. Request Board approval of the employment of Christine Gonzalez as a Preschool Kindergarten Teacher at John Fenwick Academy at a salary of \$53,304 (BA01) for the 2021-2022 school year beginning September 1, 2021.
7. Request Board approval of the employment of Bridget Lafferty as a Preschool Kindergarten Teacher at John Fenwick Academy at a salary of \$80,384 (BA17) for the 2021-2022 school year beginning September 1, 2021.
8. Request Board approval of the employment of Stephanie Phy as an English/Language Arts Teacher for the Salem Middle School effective September 1, 2021 through June 30, 2022. Ms. Phy's salary will be \$54,404.00 (BA04).
9. Request Board approval of the employment of Nyesha Canty as an 5th Grade Science Teacher for the Salem Middle School effective September 1, 2021 through June 30, 2022. Ms. Canty's salary will be \$61,454 (BA10).
10. Resolved, that the Salem City Board of Education appoint Robin Henry as the Salem City School District Treasurer to replace Linda Jones who is retiring from this position as of June 30, 2021. Mrs. Henry is

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familiar with the books and accounts of the Salem City School District and has agreed to serve in this position. Ms. Jones will remain available during July and August for any transition functions needed. The annual salary for this position will be established at \$4,283. For the fiscal year 2021-2022.

- 11. Request Board approval to transfer Ms. Theresa Pitts from a 12-month secretary to an 11-month secretary at Salem Middle School for the 21-22 SY at a salary of \$44,734.00.
- 12. Request Board approval of the employment of Deandre Sanders as a Substitute Custodian effective June 7, 2021.
- 13. Request Board approval of the employment of Paige Andi Pendleton as a Music Teacher for the Salem Middle School effective September 1, 2021 through June 30, 2022. Ms. Pendleton’s salary will be MA Step 01 \$55,304.00. In addition, Ms. Pendleton is eligible to receive the Salem Middle School choral stipend of \$918.00.

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-D-12**

- 1. Request Board approval of the Virtual Recovery-Learning Acceleration Program at John Fenwick Academy to operate June 14 – June 30, Mon. – Thurs. from 9:00a-1:00p. The program will service all tiered PK4-2nd grade students with eighteen (18) or more absents and/or below current grade reading level to provide the maximum learning experience needed to get them to the next grade level.
Pay rate will be as follows: 4 Hours x 11 Days x \$35/Hour x 14 Staff = \$21,560 (account funding to be determined)

Teachers

Linda Barbara	Alberte Martin
Tiara Barron	Patricia McClaren
Jennifer Cascaden	Melissa McLaughlin
Kimberly Pankok	Stephanie Crawford
Cheri Parson	Michael Hughes
Ashley Vernon	Deanna Livingston
Nurse: Jill Sutton-Parris	

- 2. Request Board approval to operate Virtual Recovery-Learning Acceleration Program at Salem High School including the staff below:

Dates: June 14th through June 30, 2021
Time: 9:00am – 1:00pm (Monday – Thursday)

- Miranda Clour
- Anthony Farmer
- Kristina Gorman

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- David Hunt

\$35.00/hour x 4 hours/day x 11 days x 4 staff = \$6,160.00 (Acct# TBD)

3. Request Board approval to operate the Summer Remediation Program at Salem Middle School for grades 3 through 8. The program will begin July 1, 2021 and operate Monday through Thursday from 8:00am to 1:00pm until August 11, 2021.

Furthermore, request approval of the employment of the following certified teachers as instructors:

<u>Name</u>	<u>Subject Area</u>
Angela Crowley	Grade 3/4/5 – ELA & Mathematics
Randy Johnson	Grade 6/7/8 – ELA
Laura Tomasetti	Grade 6/7/8 – Mathematics
Kimberly Osman – Substitute Teacher	

The teaching staff will be paid at the rate of \$35.00/hour x 5.0 hours/day x 24 days = \$4,200.00 x 3 teachers = \$12,600.00 [Acct# 20-231-100-100R-00-DIS]

4. Request Board approval for the 2021 Extended School Year Program for students in the Preschool Disabilities and Multiple Disabilities Classes from the JFA & SMS. This program will start on July 1, to July 29, 2021. Students will attend Monday to Thursday from 8:30 a.m. to 1:00 p.m. The staff listed below will work 5 hours per week for teachers and 4.5 hours per week for paraprofessionals. Salary for teachers will be \$35.00 per hour and \$15.00 per hour for district employee paraprofessionals and \$12.00 for non-employee paraprofessionals.

John Fenwick Academy Teachers

Kim Pankok - PSD
Dawn Tulini
Richard Riskie

Salem Middle School Teachers

Karen Owen
Craig Paris
Katie Starn

Paraprofessionals - JFA

Kimberly Bacon - PSD
Bethann Forti - PSD
Janice Corbin
Rhonda Lusby
Lisa Moore

Paraprofessionals - SMS

Ramon Bentley
Thronna Busch
Michael Deans
Nina Miller

Substitutes - Kristina Bergman & Betsy Tortella

Accounts #15-216-100-101-01-JFA-R
#15-216-100-106-01-JFA-R
#15-216-100-101-02-SMS-R
#15-212-100-101-01-JFA-R
#15-212-100-106-02-SMS-R

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5. Request Board approval for Camp Fenwick to operate July 1 – August 11, Mon. – Thurs. from 8:30a-12:00n. The camp will service the present PK4 (transitioning into kindergarten) – 2nd grade in math and literacy. Pay rate will be as follows: 3 ½ Hours x 24 Days x \$35/Hour x 13 Staff = \$38,220. Funds exist in the following accounts: 20-231-100-100R-00-DIS & 20-218-100-100R-00-JFA.

Twenty-eight (28) PreK4 and seventy-three (73) K-2 students have been invited to Camp Fenwick and will be assigned classrooms according to their reading levels.

Teachers

Tiara Barron
Kaneisha Boyce
Jennifer Cascaden
Stephanie Crawford
Victoria Galasso
Susan Gilmore
Deana Livingston
Alberte Martin
Patricia McClaren
Ashley Vernon
Nurse: Jill Sutton-Parris
Substitutes: LaShawn Best-Key

6. Request Board approval for two teachers to be approved for the Odyssey of the Mind Summer Enrichment Program (Grades 1 and 2). This program will be held in the John Fenwick Academy and will operate July 1 through August 11, four days each week (Monday, Tuesday, Wednesday, Thursday) from 8:30 a.m. – 12:00 noon.

Teachers (Grades 1 and 2)

Cheryl Flitcraft
Melissa McLaughlin

Teachers will be compensated at the contractual rate.

- 4 days per week (Monday, Tuesday, Wednesday, Thursday)
- 3-1/2 hours per day (8:30 to 12 noon)
- 6 weeks in duration (July 1 through August 12)
- (There will be no program on Monday, July 5th)

3-1/2 hours per day x 24 days x \$35 per hour x 2 staff = \$5,880.

Funds available in Account 20-231-100-100R-00-DIS - ESEA Title I – 2021-2022

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7. Request Board approval of Amani Justice as a Paraprofessional for the Virtual Recovery-Learning Acceleration Program to operate June 14 – June 30, Mon. – Thurs. from 9:00a-1:00p. The program will service all tiered PK4-2nd grade students with eighteen (18) or more absents and/or below current grade reading level to provide the maximum learning experience needed to get them to the next grade level. Pay rate as follows: 4 hours x 11 Days x \$12/Hour = \$528 (account funding to be determined)

8. Request Board approval of Amani Justice as a Paraprofessional for Camp Fenwick to operate July 1 – August 5, Mon. – Thurs. from 8:30a-12:00n. The camp will service the present PK4 (transitioning into kindergarten) – 2nd grade in math and literacy. Pay Rate will be as follows: 3 ½ Hours x 20 Days x \$12/Hour = \$840.00 Accts# 20-231-100-100R-00-DIS & 20-218-100-100R-00-JFA

9. Request Board approval of Linda Barbara as a Teacher to assist in testing for Camp Fenwick to operate August 2-11, Mon. – Thurs. from 8:30a – 12:00n. The camp will service the present PK4 (transitioning into kindergarten) – 2nd grade in math and literacy. Pay rate will be as follows: 3 ½ Hours x 8 Days x \$35/Hour = \$980.00 Accts# 20-231-100-100R-00-DIS & 20-218-100-100R-00-JFA

10. Request Board approval for the following special education and regular education teachers to attend summer Eligibility/IEP Meetings as needed during July and August, 2021. Salary will be \$35.00 per hour. Account #15-216-100-101-01-JFA-R #15-213-100-101-02-SMS-R #15-213-100-101-01-JFA-R #15-213-100-101-03-SHS-R

Victoria Galasso
Dwayne Humenik
Richard Riskie – (only after 1:00pm)
Elyssa Haines
Lori Weigler
Kimberly Osman
Betsy Tortella
Tracie LoMonico
Kris Bergman
Danielle Secula
Katie Luciani

11. Request Board approval for the following summer hours for SHS 11- month secretaries:

Attendance Vice Principals - Ms. Patricia Tedesco	80 hours @ \$22.00 (\$1,760.00)
8:00AM-4:00PM Dates- To Be Determined	(Acct. 15-000-211-100R-03 SHS)
Guidance - Mrs. Alfreda McCoy-Cuff	90 hours @ \$22.00 (\$1,980.00)
8:00AM-4:00PM Dates- To Be Determined	(Acct. 15-000-218-105R-03 SHS)

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The secretaries will perform various tasks to prepare for the beginning of the school year.

12. Request Board approval for the summer hours from 8:00am-3:00p for Tina Sanders, 11-month attendance secretary at JFA, as follows:

- Dates: August 16, 17, 18, 19, 23, 24, 25, 26
- 42 hrs. @ \$22/hr. = \$924.00

13. Request Board approval for the following summer hours:

Guidance - Ms. Regina Gatson - 160 @ \$35.00 (\$5,600.00)
(Acct. #15-000-218-104R-03 SHS)

Guidance - Mr. David Hunt - 160 @ \$35.00 (\$5,600.00)
(Acct. #15-000-218-104R-03 SHS)

Learning Resource Center - Mrs. Lisa Mutter - 98 @ \$35.00 (\$3,430.00) **
(Acct. #15-000-222-100R-03 SHS)

Nurse - Ms. Susan Nitshe - 63 @ \$35.00 (\$2,205.00)
(Acct. #15-000-213-100R-03 SHS)

**These hours will not conflict or overlap with Extended Essay Training. **

14. Request Board approval of Christie Nelson, JFA Librarian, to work summer hours to prepare the Library and Computer Lab for school year 21-22 as follows:

Days: June: 22, 24, 28
July: 1, 6, 8, 13, 15, 20, 22, 27, 29
August: 3, 5, 10, 12, 17, 19, 24, 26

Pay Rate: 5 Hours x 20 Days x \$35/Hour = \$3,500 (account funding to be determined)

15. Request Board approval of the following staff members to perform summer hours:

Nurse -Ms. Sandra Laubengeyer 100 hours @ \$35.00 (\$3,500.00)
(Acct.#15-000-213-100R-02-SMS)

Guidance -Ms. Rebecca S. Elder 40 hours @ \$35.00 (\$1,400.00)
(Acct# 15-000-218-104R-02 SMS)

-Mr. Adam Pszwaro 40 hours @ \$35.00 (\$1,400.00)
(Acct#15-000-218-104R-02 SMS)

16. Request Board approval for the following 11-month staff members to perform summer hours:

Attendance/Guidance -Ms. Theresa Pitts 45.0 hrs.@ \$22.00+ (\$990.00)
(Acct. #15-000-240-105R-02 SMS) 7.5 hrs. per day

Attendance/Guidance -Ms. Christine Peltz 30.0 hrs.@ \$22.00+ (\$660.00)
(Acct. #15-000-240-105R-02 SMS) 7.5 hrs. per day

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LC = August days TBD (7:30 – 3:30 pm)
 CP = August days TBD (7:30 – 3:30 pm)

17. Request Board approval of attached Athletic Support Staff Positions for the Fall 2021 season.

Football	# of Games		
Announcer	4	\$83.20/game	Kenneth Buck
Scoreboard Operator	4	\$53.46/game	Morris Evans
Videotaping	10	\$53/game	Tyberiusz Skarzynski
Substitute Videotaping	10	\$53/game	OPEN
Press Box Supervisor	4	\$83.20/game	OPEN
Head Ticket Seller	4	\$106.86/game	Alfreda McCoy-Cuff
Ticket Seller	4	\$73.11/game	Kathleen Hibbard
Ticket Seller	4	\$73.11/game	Lisa Moore
Ticket Taker	4	\$55.70/game	Bobbie Shuman
Ticket Taker	4	\$55.70/game	Teresa Aitken
Substitute Ticket Seller/Taker	As Needed	See Above	Alfreda McCoy-Cuff
Substitute Ticket Seller/Taker	As Needed	See Above	Teresa Aitken
Substitute Ticket Seller/Taker	As Needed	See Above	Bobbie Shuman
Substitute Ticket Seller/Taker	As Needed	See Above	Lisa Moore
Substitute Ticket Seller/Taker	As Needed	See Above	OPEN
Event Staff (HS)	As Needed	\$34/game	Alfreda McCoy-Cuff
Event Staff (HS)	As Needed	\$34/game	Teresa Aitken
Event Staff (HS)	As Needed	\$34/game	OPEN
Event Staff (HS)	As Needed	\$34/game	OPEN

18. Request Board approval to operate SHS Summer school July 1st through August 11, 2021, including the classes listed below. All teaching positions are contingent upon student enrollment.

Time: 8:00am – 1:30pm (Monday through Thursday)

Recommend employment of the following teachers for SHS summer school:

Algebra I & II – Lagakos, Greg
 English I & II – Belvett, Jennifer
 English III & IV – Belvett, Jennifer
 Geometry – Chieves, Rosalyn

Health/Physical Education – Levitsky, Scot
 Spanish I & II- Langley, Sandra
 History I – Buck, Ken
 Special Education- Sheffield, Steve

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Substitutes:

Bergman, Kristina
Hauenstein, Micah

Costs: \$35.00/hour x 5.5 hours/day x 24 days x 8 teachers = \$48,702.50 (Account #20-231-100-100R-00 SPP)

19. Request Board approval to operate IB Intensive Summer Program and approve staff as follows:

Teachers will work at their own pace with IB pupils during the dates of: June 14th through August 26th, 2021.

Time: varies per teacher and pupil

Teachers: Kristin Unger- 12 hours
Marissa Vengenock- 12 hours
Louise Jakub-Cerro- 16 hours
Jessica Dixon- 12 hours
Nicholas Kline- 12 hours
Greg Lagakos- 16 hours
Rachel Hunt- 16 hours

Costs: \$35.00/hour x 96 hours = \$3,360.00

20. Request the following staff to be approved as Extended Essay Advisors for the 2020-2021 school year as per the teachers bargaining unit:

“International Baccalaureate (I.B.) teachers assigned to serve as Extended Essay Advisors shall receive \$50.00 per assigned student.” As per Schedule B.

Mr. Ken Buck- 2 pupils advised = \$100.00
Mr. Micah Hauenstein-3 pupils advised = \$150.00
Ms. Sara Lamont- 4 pupils advised = \$200.00
Ms. Briget Cheeseman- 3 pupils advised = \$150.00
Ms. Louise Jakub-Cerro- 1 pupil advised = \$50.00
Mr. Greg Lagakos- 1 pupil advised = \$50.00
Ms. Renee Murray- 1 pupil advised = \$50.00
Ms. Kristin Unger- 3 pupils advised = \$150.00
Ms. Marissa Vengenock- 3 pupils advised = \$150.00

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D. Leave of Absence

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-E-12**

1. Board to approve the following leave(s) of absence:

Employee ID#	1587	857	1685	243
Employee	B.C.	C.R.	L.G.	D.L.
Type of Leave	Family	Medical	Maternity	Medical
Leave Requested	05/12/2021 – 06/30/2021	03/12/2021 04/05/2021	09/01/2021 – 11/29/2021	05/27/2021 – 06/07/2021
Fed Max Leave (max 90 days)	05/12/2021 – 05/26/2021	03/12/2021 04/05/2021	09/01/2021 – 11/29/2021	05/27/2021 – 06/08/2021
Time Usage of FMLA	3 weeks	3 weeks	12 weeks	2 weeks
NJ Family Leave (max 90 days)	05/27/2021 – 06/30/2021	N/A	N/A	N/A
Time Usage of FLA	4 weeks	N/A	N/A	N/A
*Use of Sick Days	N/A	8 days	17.75 days	6 days
*Use of Personal Days	N/A	1 day	14 days	N/A
*Use of Vacation Days	N/A	3 days	N/A	N/A
Unpaid Leave	05/12/2021 – 06/30/2021	After exceeding all sick, personal and vacation days	After exceeding all sick and personal days	N/A
Intermittent Leave	N/A	N/A	N/A	N/A
Extended Leave	N/A	N/A	N/A	N/A
Est. Return Date	09/01/2021	N/A	11/30/2021	06/08/2021

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Curriculum /Professional Development
Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#11-12**

1. Board to approve the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Dr. Meghan Taylor	CST	Dr. Taylor	Section 504 Coordinators Institute	6/24/2021 through 6/25/2021	Virtual	Registration \$495.00 11-000-216-800-00-CST
Marisa Vengenock	SHS	John Mulhorn	IB Training History: A Focus on Internal Assessment (Category 3)	5/15/2021 through 6/2/2021	On-Line	Regis: \$450.00 16 hours x \$35 = <u>\$560.00</u> <u>\$1010.00</u>

Monthly Reports

Motion (/) Board to Approve: **#13-12**

1. Board to approve monthly reports for filing: (attached)

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is: _____ Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

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The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the June 9, 2021, meeting of the Salem City Board of Education at _____.