

Board Minutes September 11, 2019

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
September 11, 2019**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:02 P.M. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Moment of Silence 9/11/2019

Board Members

Carol Adams	Laquendala Bentley	Christopher Colon
Yuenge Groce (Arrived 6:25PM)	Joan Hoolahan	Julian LeFlore (Absent)
Rebecca Livingston (Absent)	Daffonie Moore	Veronica Wright (Absent)

District Representatives:

LAC: Laura Tice Crane
Mannington: Eric Buzby (Absent)
Quinton: William McDonald

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Pamela Thomas, Director of Special Services
Michele Beach, VP Salem Middle School	Linda Del Rossi, Supervisor of Literacy/SS PreK-12
Syeda Carter, Principal John Fenwick Academy	John Mulhorn, Principal Salem High School
Gia Sparacio Scarani, VP of Early Childhood	Jordan Pla, VP Salem High School
Darryl Roberts, VP Salem High School	

OTHERS: Mr. Corey Ahart

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

New Road for Track and Field

- Rob Notley Presentation

Questions for Track and Field

- William McDonald asked if there were any irrigation issues and the answer was no
- William McDonald asked if there were any security issues and the answer was no. The response was, there are security measures in place such as cameras and fencing, etc

BOARD COMMITTEE REPORTS

Personnel Committee

- The personnel committee supports recommendations

Finance Committee

- The finance committee supports recommendations

Curriculum Committee

- The curriculum committee supports recommendations

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

John Fenwick Academy (JFA) Commentary/Event Activities:

- ❖ Camp Fenwick (PK-2): 94 students were invited 59 attended
- ❖ Teachers prepared their classrooms the week of August 26 – August 29
- ❖ The custodian/maintenance staff did an excellent job preparing school for opening day (Ida, Neil, Ed and Charlie) kudos to them!
- ❖ All heating and air conditioning vents were professionally cleaned this summer (Thanks to Mr. Spence!)
- ❖ Current total enrollment: 378 students, PK-125, K-84, 1st-116, 2nd-53 (25+ scheduled registrations were held in August)
- ❖ September 12th – Back to school Night (5:30pm-7:00pm)
 - Local agencies were invited to set up tables to provide information to families
- ❖ September 23rd – Family Friendly Center will start
- ❖ October 8th -10th – Parent/Teacher Conferences to be held
- ❖ October 10th – Flu Clinic (4:00pm-7:00pm) Free flu shots to anyone 3 years and older
 - Sponsored by the Cumberland County Health Department
- ❖ October 21st – 22nd – Fall pictures
- ❖ October 25th – Harvest Day Parade featuring SHS band

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Salem Middle School (SMS) Commentary/Event Activities:

- ❖ The Middle School had an amazing start to the school year!
- ❖ Enrollment for September is 411 students
- ❖ June 21st – 23rd – Youth on the Move (YTM), a program of Positive Impact and funded by the Salem City School District, assisted 27 students of the middle school and high school on a tour of James Madison University, Bridgewater College and sites in Virginia
- ❖ September 7th – Nine- X-Boyz Motorcycle Club held their 9th annual Book Bag Drive & Ride
 - Nine-X-Boyz donated 120 book bags filled with school supplies to students
- ❖ Members of the greater Salem community and St. John's Episcopal Church donated book bags and school supplies
- ❖ September 19th – Back to School Night (6:00pm- 7:30pm)
 - Flyers were sent home with students and a ConnectEd voice message was delivered regarding event
 - The event will provide parents the opportunity to become acquainted with their children's teachers and their learning goals
 - Parents will learn about classroom and school procedures while enjoying light refreshments
 - Community nonprofits will set up tables with information from their organizations in the main lobby

Salem High School (SHS) Commentary/Event Activities:

- ❖ Salem High School enjoyed a very enthusiastic and successful start of the 2019-2020 school year!
- ❖ There's 91 Freshmen, 112 Sophomores, 84 Juniors, and 84 Seniors enrolled for a total school population of 371 students as of September
- ❖ September 14th - The final ACT Prep Test will be administered at Rowan College at Gloucester Campus and at Delaware County Community College
 - A total of 38 students will ride the bus from SHS to take the test
- ❖ September 3rd – The Fall 2019 sports season successfully opened up with great excitement!
- ❖ Collegewise counselor, Mr. Chris LaBounty continues to work with Seniors concerning college applications submissions
 - All Seniors are applying to a minimum of eight colleges
- ❖ There are 19 – Senior IB students and 24 – Junior IB students enrolled in the program for the 2019-2020 year
- ❖ September 18th – Back to School Night (6:00pm – 8:00pm) will be held and all are welcomed to attend!
- ❖ October 1st – Academic League will host their first match at home against Penns Grove
- ❖ Please be sure to keep up to date with SHS happenings via the SHS home page: http://www.salemni.org/schools/salem_high_school

SUPERINTENDENT'S COMMENTS/REPORTS

- Opening year walk-thru(s), all seems to be going well
- Recognized William McDonald as being in NY for 9/11/2001
- William McDonald addressed the BOE with reminisces of 9/11/2001

Motion (Colon/Bentley) Board approved regular and executive minutes of August 14, 2019 Board of Education meeting.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon/Bentley) Board approved the Board Secretary's reports in memo: #2-A-E-3.

- A. *Board approved of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of July 2019.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending July 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1

Board Secretary	Date
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- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2019 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending July 2019 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. Board approved the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)

Board approved Purchases Report for August 2019	\$ 427,635.51
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Board approved Payment of Bills for Date September 2019	
General Account	\$744,273.11
Food Service	\$18,409.02

Confirmation of payrolls for Date		
<u>August 15, 2019</u>	General Acct. Transfer	\$ 217,005.30
<u>August 29, 2019</u>	General Acct. Transfer	\$ 166,012.94

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

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Miscellaneous

Motion (Colon/Bentley) Board approved: **#2-F-3**

1. Board approved to receive a gift certificate for \$2,000.00 from Lilliston Auto Group for purchasing books for the John Fenwick Academy library.
2. Board approved to contract with Wright Choice Home Health Care Services located in Linwood, NJ, for nursing services for an out of district student (01290097) per the student's IEP. This service will be shared with two other districts. Cost will be \$22.00 per hour. Services are for the 2019 ESY Program and the 2019-2020 school year. Not to exceed \$25,000.00.
Account # 11-000-217-320-00-CST
3. Board approved to submit the District 2019-2020 Bilingual Program Waiver. This must be submitted annually when the number of English language learners exceeds 20 in a single language. A Bilingual Program Waiver approval indicates the district has met the mandates under New Jersey's Administrative Code for Bilingual Education (N.J.A.C. 6A:15-1.5) for the current year.
4. Board approved to contract professional development in math and science with 21st Century Partnership for STEM Education for school year 2019-2020.

Title I	\$ 3,970
Title I Carryover	\$15,379
SIA	\$10,245
Title II	\$60,706
SIA 17-18 CO	<u>\$ 4,600</u>
	\$ 94,900

5. Board approved the Head Start Contract with John Fenwick Academy to provide social services for preschool students and families. This contract will also allow for the payment of \$100.00 a month to John Fenwick Academy for each preschool student that is registered with Head Start.
6. Board authorized Herbert Schectman to engage A.A. Duckett to replace one boiler unit at the John Fenwick Academy. The cost of this replacement is anticipated not to exceed \$150,000. Funds will be paid from the Maintenance Reserve account.
7. Board authorized the Salem City School District to submit the following Comprehensive Equity Plan items to the county office for the 19-20 school year:
 - Statement of Assurance
 - Affirmative Action team Need Assessment and Comprehensive Equity Plan
 - Proposed Comprehensive Equity Plan
 - Signed Statement of Assurance

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

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STUDENT MATTERS

Motion (Colon/Bentley) Board approved: **#4-A-3**

1. Board approved the following field trips:

<p style="text-align: center;">Kean University, Union, NJ</p> <p style="text-align: center;">FBLA State Officer Board Meeting</p>	<p style="text-align: center;">September 19, 2019, November 19, 2019 and January 21, 2020</p> <p style="text-align: center;">1 pupil</p>	<p>Ms. Landolfi 1 bus: \$251.86 (Acct. 15-000-270-512-03-SHS) 1 Substitute x 3 days = \$375.00 (Acct. 15-140-100-101s-03-SHS) No registration fee</p>
<p style="text-align: center;">Kean University, Union, NJ</p> <p style="text-align: center;">FBLA State Officer Board Meeting and Local Officer Training</p>	<p style="text-align: center;">October 10, 2019</p> <p style="text-align: center;">6 pupils</p>	<p>Ms. Landolfi 1 bus: \$251.86 (Acct. 15-000-270-512-03-SHS) 1 Substitute = \$125.00 (Acct. 15-140-100-101s-03-SHS) No registration fee</p>
<p style="text-align: center;">Philadelphia Museum of Art Philadelphia, PA</p> <p style="text-align: center;">IB pupils will use lesson and tour of museum in their external Assessment</p>	<p style="text-align: center;">October 2019 (date of month to be determined by the museum as time gets closer)</p> <p style="text-align: center;">12 pupils</p>	<p>Ms. Irvine & Ms. Mutter 1 bus: \$251.86 (Acct. 15-000-270-512-03-SHS) 1 Substitute = \$125.00 (Acct. 15-140-100-101s-03-SHS) Per pupil fee of \$7.00 (paid by each pupil)</p>
<p style="text-align: center;">St. John's Episcopal Church, Salem, NJ</p> <p style="text-align: center;">IB pupils will participate in a CAS/IB community project within and on church property for St. John's 300th anniversary in 2021. This is an ongoing 2-year project.</p>	<p style="text-align: center;">October 23, 2019, December 17, 2019 and April 20, 2020</p> <p style="text-align: center;">12 pupils</p>	<p>Ms. Irvine & Ms. Mutter 1 bus: \$229.47 x 3 dates= \$688.41 (Acct. 15-000-270-512-03-SHS) 1 Substitute x 3 days = \$375.00 (Acct. 15-140-100-101s-03-SHS) No registration fee</p>
<p style="text-align: center;">Kean University Union, NJ</p> <p style="text-align: center;">FBLA State Officer Board Meeting</p>	<p style="text-align: center;">October 28, 2019</p> <p style="text-align: center;">6 pupils</p>	<p>Ms. Landolfi 1 bus: \$251.86 (Acct. 15-000-270-512-03-SHS) 1 Substitute = \$125.00 (Acct. 15-140-100-101s-03-SHS) \$30 registration fee x 5 pupils = \$150.00 (Ms. Landolfi and 1 pupil are free) (Acct. #: 15-401-100-800-03-SHS)</p>
<p style="text-align: center;">Salem County Vo-Tech School 10/1/19 Penns Grove High School 2/4/20</p> <p style="text-align: center;">Chamber Works Academic League Competition</p>	<p style="text-align: center;">October 1, 2019 and February 4, 2020</p> <p style="text-align: center;">20 pupils</p>	<p>Ms. Mutter, Mr. Merritt, Mr. Carney, Mr. Favat 1 bus: \$229.47 x 2 dates = \$458.94 (Acct. 15-000-270-512-03-SHS) No Substitutes No registration fee</p>

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2. Board approved the following list of student out-of-classroom experience venues for Salem Middle School:

- VIP Skating Trips (4) to Christiana Skating Center, Delaware
- Sixth grade to Delaware State University
- Eighth grade to Cinemark Theatre
- Select students to DVCEE MS Leadership Conference, Philadelphia, PA
- Third Grade students to Rowan University
- Fifth Grade to Lincoln University, PA
- Play Unified Team to Riverwinds Center, Deptford, NJ
- Academic League Competitive Matches (5) around Salem County
- Salem High School At a Glance Program for 8th grade students
- Seventh Grade to Rutgers University, Camden, NJ
- Eighth Grade to Stockton University, NJ
- Odyssey of the Mind Coastal Plains Reg. Tournament, Princeton, NJ
- University of Pennsylvania & Penn Museum trip for the 4th grade
- Fifth Grade to Philadelphia Zoo, PA
- Odyssey of the Mind World Finals at Iowa State University, Iowa
- Eighth Grade to Constitution Center, Phila. PA
- Sp Ed Department to Spirit of Philadelphia, Phila., PA

3. Board approved possible field trips for every grade level at John Fenwick Academy including the Family Friendly Center afterschool program, summer programs and music/choir programs for 2019-2020 school/year.

Academy of Natural Science	N.J. State Police Museum
Adrenaline Skating Center	Parvin State Park
Adventure Aquarium	Philadelphia Zoo
American Indian Arts Festival	Please Touch Museum
Ashland Nature Center/Farm	Philadelphia Museum of Art
Broadway Pitman Theatre	Pump It Up
Cape May Zoo	SCC Children's Theatre
Clementon Park and Splash World	Sahara Sam's, Berlin, N.J.
CoCo Key Water Resort	Salem Community College
Coleman's Christmas Tree Farm	Salem County Nursing Home
Cohanzick Zoo	Salem Woman's Club
Coverdale Farms	Sea Isle City Beach, N.J.
Delaware Nature Society Program	Skate 2000, Bridgeton, N.J.
Duffield's Pumpkin Patch	Storybook Land
DuPont Theatre, Wilmington, DE	Strasburg Railroad
Franklin Institute	Swim Quest
G&G Farms	Theaterworks, Philadelphia
Garden State Discovery Museum	Wells Fargo Center, Philadelphia
Grand Opera House	Wetlands Institute
Hagley Museum	Wheaton Village
Imaginational Quest	Wilmington & Western Railroad

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KICS (Kids Inquiry Conference on Science)	
Launch Trampoline Park, Deptford, N.J.	
Muzzarelli Farms	

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

Home Instruction: In/ Out of District/Residential

Motion (Colon/Bentley) Board approved: #7-C-3

1. Board approved pupil (SD#3789168289, Local#04220009) to attend Salem High School. Pupil resides in a resource family home in Pennsville, NJ on behalf of the Department of Children and Families for residential care. Pupil has been identified as state responsible and the determination requires the Department of Children and Families-Office of Education to reimburse the district for tuition to be charged at the same rate as students from our sending districts.
2. Board authorized student (05190001) grade 10, to attend Delsea Regional High School. The agreement is effective September 12, 2019 to June 30, 2020 at a cost of \$25,500 for the year.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

Miscellaneous

Motion (Colon/Bentley) Board approved: #7-D-3

1. Board approved Zahir Robinson of Woodstown Borough as a 9th Grade Interdistrict Choice Student at Salem High School for the 2019-2020 school year.
2. Board authorized a twenty (20) calendar day unpaid suspension for Robert D. Hand, Jr. He is in violation of NJAC Statute 6A:9B-4.3 in that he failed to notify a reportable occurrence to the Superintendent of Schools in a timely manner.
3. Board authorized a one (1) calendar day unpaid suspension for Montrey Wright.
4. Board approved the following students of Woodstown High School/Upper Pittsgrove as Interdistrict Choice Students at Salem High School for the 2019-2020 school year.

Demetrius Barnes-Jones
Lavion Jones

5. Board approved Nylah Moore of Pennsville as an 11th Grade Interdistrict Choice Student at Salem High School for the 2019-2020 school year.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

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PERSONNEL

A. Resignation/Retirement

Motion (Colon/Bentley) Board approved: **#8-A-3**

1. Board approved the resignation of Ms. Jessica Urban, Science teacher at Salem Middle School, effective August 20, 2019.
2. Board approved the retirement of Ms. Karen Braun, teacher at Salem Middle School, effective September 1, 2019.
3. Board approved the resignation of Ms. Patricia Stewart, teacher at Salem Middle School, effective October 27, 2019.
4. Board approved the retirement of Ms. Rebekah Cohen teacher at John Fenwick Academy, effective January 1, 2020.

**Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0
Abstain: 0**

B. Employment

Motion (Colon/Bentley) Board approved: **#8-C-3**

1. Board approved to revise the salary for Ashley Williams – School Psychologist for the 2019-2020 school year. The corrected salary will be \$59,832 (MA+30 Step 7).
2. Board approved for the hiring of the following list of people as a Substitute Custodians effective September 12, 2019:
Darryl Forman
3. Board approved for the following substitutes for the 2019-2020 school year:

Brenda Bundy	Vienna Marshall
Sharen Cline	Christine Menold
LaCoya Coombs	William Nelson
Susan Devlin	Donna O'Leary
Gary Hankins	Francis Ponti
Ava Harvey	Evelyn Porter
Brittany Keen	Suzanne Stell
Amber Liber	Robert Wayne
Crystal Marshall	Tracy Scull (Nurse)
John Colon (Security)	
4. Board approved the employment of Samantha Ecret as Fourth Grade Teacher for Salem Middle School effective October 27, 2019 through June 30, 2020. Salary will be \$52,957 (BA02) per annum (pro-rated).

**Motion approved by unanimous voice vote of 6-0-1; Ayes: Adams, Bentley, Crane, Hoolahan, McDonald, and Moore Nays: 0
Abstain: C. Colon- #3. John Colon (Security)**

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C. Financial Request

Motion (Colon/Bentley) Board approved: #8-D-3

1. Board approved for the following Fall Athletic Support position:

Event Staff (HS)	As Needed	\$34/game	John Colon
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2. Board approved for the following Fall Athletic Support position:

Scoreboard Operator	As Needed	\$53/game	Morris Evans
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3. Board approved of the following contract stipend positions:

Department Chairpersons:

Regina Gatson & Dave Hunt	Co-Chairs Counseling/Guidance	\$550/ea
Suzanne Landolfi	Applied Academics (4)	\$1101
Renee Murray	Fine Arts (5)	\$1101 + \$33
Scot Levitsky	Health/Physical Education (4)	\$1101
Edward DeStefano	Humanities (4)	\$1101
Victor Boone	Language Arts (6)	\$1101 + \$66
Miranda Clour	Mathematics (6)	\$1101 + \$66
Theresa Derham	Science (5)	\$1101 + \$33
Steve Sheffield	Special Education (7)	\$1101 + \$99
Rachel Hunt	World Languages (3)	\$1101
Nicholas Kline	Band Advisor	\$3762
Christopher Lindsay	Asst. Band Director	\$771
Renee Murray	Choral Advisor	\$1195
Jessica Dixon	Choreographic Director	\$771
-OPEN-	Class Advisor- Freshman	\$369
Bridget Cheeseman	Class Advisor – Sophomore	\$737
Lisa Mutter	Class Advisor – Junior	\$1284
Heidi Bower & Brooke Woodlock	Co-Class Advisors – Senior	\$779/ea
Lisa Mutter	Director of Audio/Visual Services	\$1101
Susan Nitshe	District Chairperson of School Health	\$857
Kristin Unger	National Honor Society Advisor	\$276
Lisa Mutter	Student Council Advisor	\$895
Victor Boone	Teacher of Detention	\$23.30/hour
Kathleen Hibbard	Substitute Teacher of Detention	\$23.30/hour
Diana Mace	Substitute Teacher of Detention	\$23.30/hour
Anne Hudock	Theatre Arts Advisor	\$3460
Renee Murray	Theatre Arts Music Director	\$1730
Kathleen Hibbard	Theatre Business Manager	\$333
Sara Lamont	Walnut Street Journal	\$847
Brooke Woodlock	Yearbook Advisor	\$1469
Patricia Tedesco	Yearbook Business Advisor	\$1304

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4. Board approved for the following extra pay positions for the 2019-2020 school year:

District Webmaster: Lisa Mutter	\$3,000.00/year	
Pay to be split between three schools:	Account Numbers:	15-000-222-100-03-SHS-x 15-000-222-100-02-SMS-x 15-000-222-100-01-JFA-x
IB Coordinator: Jordan Pla	\$5,000.00/year	
	Account Number:	15-000-218-104-03-SHS-x
IB <u>CAS</u> Coordinator: Renee Murray	\$2,500.00/per year	
	Account Number:	15-301-100-101-03-SHS-x

5. Board approved the following non-contractual stipend positions:

Academic League Advisor	Melanie Nugent	\$1,009.00
Odyssey of the Mind Advisor	Allyson Bey, grades 3-5	\$5,000.00
Odyssey of the Mind Advisor	Sharon Montgomery, grades 6-8	\$5,000.00
Odyssey of the Mind Judges	Christopher Lindsay	\$ 500.00
	Christine Peltz	\$ 500.00

Extra Instructional Assignment/Co-Curricular Positions: Acc't. #15-401-100-110-02 SMS

6. Board approved the employment of the following staff for the Family Friendly Center After-School Program for the 2019-2020 school year, running from September 23, 2019 through June 5, 2020, at John Fenwick Academy:

Gia Sparacio Scarani	Coordinator	
Deanna Livingston	Teacher	Two Days Per Week
Karen Pastor	Teacher	Two Days Per Week
Stefanie Crawford	Teacher	Two Days Per Week
Ruqayyah Ali-White	Teacher	Two Days Per Week
Jennifer Cascaden	Teacher	Two Days Per Week
Sharon Paris	Teacher	Two Days Per Week
Devon Russell	Secretary	Up to 6 Hours/Week
Tenyatta Sanders	Substitute Secretary	Up to 6 Hours/Week
Talisha Allison	Substitute Secretary	Up to 6 Hours/Week
Dale Garner	Counselor	Up to 6 Hours/Week
Jill Sutton-Parris	Nurse	Up to 10 Hours/Week
Carla Kelley	Substitute Teacher	
Debra Garvine	Substitute Teacher	
Cheri Parsons	Substitute Teacher	
Ashley Vernon	Substitute Teacher	

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Rate of pay for Teacher is \$35/Hour, 2 Hours/Day.
 Rate of pay for Program Coordinator is \$375 Month.
 Rate of pay for Counselor is \$35/Hour, 6 Hours/Week.
 Rate of pay for Secretary is \$22/Hour, 6 Hours/Week.

7. Board approved the following SCEA-BOE contracted extra-pay positions:

Co-curricular Positions:

Art Club	Jason Kutzura	\$ 516.00
Band Director	Christopher Lindsay	\$1195.00
Cheer Team	Thronna Busch	\$ 643.00
Choir	Nicolette Muse	\$ 918.00
National Junior Honor Society	Adam Pszwaro	\$ 195.00
Office Detention*	B. Tortella, Ja. Bacon, N. Boyce, L. Moore	\$ 23.30 p/h
Student Council*	William Oberman & Betsy Tortella	\$ 552.00
Yearbook Advisor	Melanie Nugent	\$ 276.00

*shared stipend

Co-Curricular Positions: Acc't. #15-401-100-100-02 SMS (\$8,489.00)

Motion approved by unanimous voice vote of 6-0-1; Ayes: Adams, Bentley, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: C. Colon- #1. John Colon (Event Staff)

D. Leave of Absence

Motion (Colon/Bentley) Board approved: #8-E-3

1. Board approved the following leave(s) of absence:

Employee ID#	1575
Employee	L.M.
Type of Leave	Intermittent-Medical
Leave Requested	9/19/19 - 3/19/20
Fed Max Leave (max 90 days)	9/19/19 - 3/19/20
Time Usage of FMLA	12 weeks
NJ Family Leave (max 90 days)	N/A
Time Usage of FLA	N/A
*1 per month of sick days	1 day earned at the end of the month
*.25 per month of Personal days	.25 day earned at the end of the month
*Use of Vacation Days	N/A
Unpaid Leave	Varies upon attendance
Intermittent Leave	N/A
Extended Leave	N/A
Est. Return Date	N/A

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

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Curriculum /Professional Development

Motion (Colon/Bentley) Board approved: #11-3

1. Board approved the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Gia Sparacio-Scarani	JFA	Syeda Carter	Peer Support Meetings Leaders to Leaders	09/17/2019 10/02/2019 11/12/2019 12/04/2019 Leaving 2:45 p.m.	Mullica Hill Library	-0-
Drew Favat	SHS	John Mulhorn	CS for All: RPP PI Meeting	09/26/2019 09/27/2019	Washington, D.C.	-0-

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

Facilities Requests

Motion (Colon/Bentley) Board approved: #12-3

Organization	Use	Date	Time	Charge
Girl Scouts	Girl Scout Meetings Salem Middle School	Girl Scout Meetings: 2nd and 4th Mondays Sept 2019 – June 2020	3:00pm – 4:30pm	-0-

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

Policies/Calendars

Motion (Colon/Bentley) Board approved: #14-3.

1. Board approved the 2nd reading of the following policies per IB Evaluation visit:
 - i. 6416.6 SHS Baccalaureate Learning Support Policy
 - ii. 6146.7 SHS Baccalaureate Learning Nondiscrimination Policy
 - iii. 6146.8 SHS Baccalaureate Assessment Policy
 - iv. 6146.9 SHS Baccalaureate Academic Honesty Policy

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

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Miscellaneous

Motion (Bentley/Colon) Board approved: **#15-3**

1. Board approved the following Clinical Practice Placement from Wilmington University:

Clinical Intern:	Mr. Elton Suah
Education Major:	Middle School Science
Placement School:	Salem High School
Teacher/Grade Level:	Ms. Theresa Derham/Grades 9-12 Biological Sciences

Practicum hours will be completed every Monday from 7:30am to 1:00pm, and these hours will be unpaid starting 9/16/2019 until Mr. Suah reaches 60 hours within the 19-20 school year at Salem High School.

**Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0
Abstain: 0**

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EXECUTIVE SESSION

Motion (Colon/Bentley) Board adopted the following Resolution to go into executive session at 6:28 P.M.

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: **Personnel**

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

RETURN TO REGULAR SESSION

Motion (Colon/Bentley) Board returned to open session at 7:33 P.M.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

ADJOURNMENT

Motion (Colon/Bentley) Board adjourned the September 11, 2019 meeting of the Salem City Board of Education at 7:40 P.M.

Motion approved by unanimous voice vote of 7-0-0; Ayes: Adams, Bentley, Colon, Crane, Hoolahan, McDonald, and Moore Nays: 0 Abstain: 0

Herbert Schectman
Business Administrator/Board Secretary
HS/ta