

Board Agenda January 2, 2020

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
January 2, 2020**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams
Yuenge Groce
Veronica Wright

Laquendala Bentley
Joan Hoolahan

Christopher Colon
Daffonie Moore

District Representatives:

LAC: Laura Tice Crane
Quinton: William McDonald

Administrators:

Dr. Patrick Michel, Superintendent
Herbert Schectman, School Business Administrator
Pamela Thomas, Director of Special Services
Linda Del Rossi, Supervisor of Literacy/SS PreK-12
John Mulhorn, Principal Salem High School
Jordan Pla, VP Salem High School

Pascale DeVilmé, Principal Salem Middle School
William Allen, VP Salem Middle School
Michele Beach, VP Salem Middle School
Syeda Carter, Principal John Fenwick Academy
Gia Sparacio Scarani, VP of Early Childhood
Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart - Solicitor

Reorganization of Board Members

1. Swearing in newly elected Board of Education members and sending districts:
2. Roll Call:
 - Carol Adams
 - Laquendala Bentley
 - Christopher Colon
 - Yuenge Groce
 - Joan Hoolahan
 - Daffonie Moore
 - Veronica Wright
3. Reorganization of the Board of Education:
 - Election of officers:
 - a. President
 - Motion (/) Board to open the nominations for the position of President.

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Motion (/) Board to nominate to serve as President.

Motion (/) Board to close the nominations for President.

Board voted by a roll call vote to elect _____ as President of the Salem City Board of Education from January 2, 2020 for one year or until his/her successor is elected and shall qualify.

b. Vice President

Motion (/) Board to open the nominations for the position of Vice President.

Motion (/) Board to nominate to serve as Vice President.

Motion (/) Board to close the nominations for Vice President.

Board voted by a roll call vote of _____ to elect _____ as Vice President of the Salem City Board of Education from January 2, 2020 for one year or until his/her successor is elected and shall qualify.

c. Code of Ethics

Motion (/) Board to adopt the New Jersey School Board Member Code of Ethics, with presentation by Attorney Corey Ahart, signature on file at Board Office.

d. Appointment of Committees:

Motion (/) Board to establish the following Board of Education Committees with committee members pending the review and reappointment by the seated president:

- i. Personnel/Negotiations/Climate Committee
- ii. Facilities/Finance/Policy Committee
- iii. Curriculum/Technology/Student Committee
- iv. SCSBA Representative
- v. Urban Boards Delegate
- vi. Legislative Chairperson
- vii. Chamber of Commerce Delegate

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e. NJSBA Delegate:

Motion (/) Board to approve the appointment of a Salem City Board of Education member as the NJSBA Delegate.

Name: _____

Alternate: _____

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

Students of the month for December 2019:

John Fenwick	Darius Satchwell-Brown Dai'naja Hall	Kindergarten Kindergarten	Ms. Livingston Mrs. Mullen
Salem Middle School	Tahirah Davenport-White Sanya Stratton	6 th Grade 6 th Grade	Ms. Nugent Ms. Graham
Salem High School	Rachel Cagle Harley Hill	12 th Grade 12 th Grade	Ms. Cheeseman Mr. Ferguson

Staff Member(s) of the month for December 2019:

Debra Persicketti Teacher John Fenwick Academy

PRESENTATION

- Henry Ludwigsen, partner Bowman and Company, audit report for the fiscal year ended June 30, 2019

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve minutes of December 11, 2019 Board of Education.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary’s reports in memo: **#2-A-E-7.**

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of November 2019.

- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending November 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
 In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending November 2018 as follows:

Board Secretary	Date
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- C. *Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2019 The Treasurer’s Report and Secretary’s Report are in agreement for the month of November 2019 pending audit.

- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending November 2019 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:
 From the General Account for Balance as summarized on attached board memo(s)
 To approve Purchases Report for December 2019 \$ 263,833.67

Confirmation of payrolls for December 2019

December 13, 2019	General Acct. Transfer	\$931,559.50
December 20, 2019	General Acct. Transfer	\$682,566.50

- a.) Move that the Business Administrator be authorized to process additional invoices for payment for the current month with Board confirmation at the next regular Board meeting.

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C. Home Instruction: In/ out of district/residential

Motion (/) Board to Approve: **#7-C-7**

- Board to approve the 2019-2020 Out of District placements and Home Instruction:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
01280055	Samantha Ecret	\$35.00/hr	12/16/2019	11-150-100-101-00 BUS
01320060	Laura Krupski	\$35.00/hr - 5hrs Monday – Thursday (1.25 hours per day from 3:30pm – 4:45pm)	01/02/2020- 03/31/2020	15-000-270-512-01 JFA

PERSONNEL MATTERS

A. Resignation/Retirement:

Motion (/) Board to Approve: **#8-A-7**

- Board to approve the resignation of Mr. Elton Suah, paraprofessional, effective January 1, 2020.

B. Employment

Motion (/) Board to Approve: **#8-C-7**

- Recommend that the Board of Education approve the employment of Christina Banks as 1:1 Paraprofessional for Salem Middle School effective February 3, 2020 through June 30, 2020. Salary will be \$21,594 (Step 6, Tier 3) (pro-rated) with a longevity stipend of \$500.00 (pro-rated).

C. Miscellaneous:

Motion (/) Board to Approve: **#8-E-7**

- Board to approve the following request for leave:

Employee ID#	1420
Employee	R.A.
Type of Leave	Medical
Leave Requested	1/7/19 – 2/27/20
Fed Max Leave (max 90 days)	1/7/19 – 2/27/20
Time Usage of FMLA	7 weeks
NJ Family Leave (max 90 days)	N/A
Time Usage of FLA	N/A
*Use of Sick Days	20.75 days
*Use of Personal Days	2 days
*Use of Vacation Days	N/A
Unpaid Leave	N/A
Intermittent Leave	N/A
Extended Leave	N/A
Est. Return Date	pending

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***all time is accrued up date of leave.**

Curriculum /Professional Development

Motion (/) Board to Approve: **#11-7**

1. Board to approve the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Gia Scarani	JFA	Syeda Carter	Peer Support Meetings Leaders 2 Leaders	01/15/2020 02/12/2020 03/09/2020	Library Mullica Hill, NJ	-0-
Darryl Roberts	SHS	John Mulhorn	DAANJ Annual Conference – Athletic Administration Leadership Training – LTC 790	03/16/2020 through 03/20/2020	Golden Nugget Atlantic City, NJ	\$500.00 15-402-100-500-03-SHS
John Mulhorn Pascale DeVilme' Syeda Carter Pamela Thomas	CO	Dr. Michel	2020 Education Expo	03/26/2020	Rowan University	\$225.00 15-190-100-800-03-SHS 15-190-100-800-02-SMS 15-190-100-800-01-JFA 11-000-216-800-00-CST

Monthly Reports

Motion (/) Board to Approve: **#13-7**

1. Board to approve monthly reports for filing: (attached)

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

R E S O L U T I O N

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is:_____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

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The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the January 2, 2020 meeting of the Salem City Board of Education at _____.