

Board Minutes September 12, 2018

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
September 12, 2018**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:00 P.M. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Laquendala Bentley	Christopher Colon
Yuenge Groce	Heidi Holden	Joan Hoolahan
Rebecca Livingston	Daffonie Moore	

District Representatives:

Quinton: Alicia Sperry (Arrived 6:10pm)

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Pamela Thomas, Director of Special Services
Michele Beach, VP Salem Middle School	Linda Del Rossi, Supervisor of Literacy/SS PreK-12
Syeda Carter, Principal John Fenwick Academy	John Mulhorn, Principal Salem High School
Gia Guyton, VP of Early Childhood	Jordan Pla, VP Salem High School
Darryl Roberts, VP Salem High School	

OTHERS: Corey Ahart - Solicitor

BOARD MEMBERS

1. Swearing in of interim Board of Education member
 - Julian LeFlore

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.

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6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

BOARD COMMITTEE REPORTS

Finance Committee

- There were no reports from the Finance Committee during this meeting

Curriculum Committee

- There were no reports from the Curriculum Committee during this meeting.

Personnel Committee

- Approve the recommendations of Superintendent

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

JFA Commentary/Event Activities included: September 4th and 5th opening day for staff at JFA. September 6th was the first day of school. Student numbers as of September 12, 2018 were: Pre-K 157, K-116, 1st-77, and 2nd-81 for a total of 431 students at JFA. September 13th, JFA Back-to-School Night from 5:30pm-7:00pm. Parents will meet their child's teacher and also have a chance to speak with vendors such as: Southern Jersey Family Center, Salem County Health Department, SPAN, CGS Family Support, and Gateway were set up at that time. Upcoming events include assemblies, parent conferences, and harvest parade.

- JFA webpage: http://www.salemnj.org/schools/john_fenwick_academy

SMS Commentary/Event Activities included: Having an amazing start to the school year. SMS staff is all so proud and happy to be back in their home. The enrollment as of today is 411 students. On June 22-24 Youth on the Move (YTM), a program of Positive Impact and funded by the Salem City School District hosted 28 students of the middle school and high school on a tour of Duke University and other historic sites in North Carolina. On Monday, September 10th, the Nine-X-Boyz Motorcycle Club held their 8th Annual Book Bag Drive & Ride. This year they donated 120 book bags filled with school supplies to the students of the SMS. Several churches in our community also donated book bags and school supplies including St. John's Episcopal Church and the First Presbyterian Church of Salem. Back to School Night is scheduled for September 20th from 6:00pm-7:30pm.

- SMS webpage: http://www.salemnj.org/schools/salem_middle_school

SHS Commentary/Event Activities included: SHS enjoyed a very enthusiastic and successful start of the 2018-2019 school year. There are 118 Freshmen, 86 Sophomores, 82 Juniors and 86 Seniors enrolled for a total school population of 372 students as of today. The final ACT Prep Test was administered at Rowan College at Gloucester Campus on Saturday, September 8th. A total of 48 students rode the bus from SHS and took the test. The Fall 2018 sports season successfully opened up with great excitement on September 5th. Our Collegewise counselor, Mr. Chris LaBounty continues to work with our current seniors concerning submitting college applications. All seniors are applying to a minimum of eight colleges. Currently, there is 21-Senior IB students and 21-Junior IB students enrolled in the program for the 2018-2019 school year. There are two sections of Freshmen and Sophomore Honor classes being offered this year, with an additional section of Spanish I being added. The annual Back to School Night will be held on Wednesday, September 19th from 6PM-8PM. All are welcome to attend! Our Academic League will host their first match at home on September 25th against Penns Grove. Please be sure to keep up to date with SHS happenings via the school website.

- SHS webpage: http://www.salemnj.org/schools/salem_high_school

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SUPERINTENDENT'S COMMENTS/REPORTS

- Dr. Michel congratulated all district school administrators on opening this year, all were really great school openings.

Motion (Colon/Holden) Board approved regular minutes of August 8, 2018 Board of Education meeting and minutes from the Board Retreat of August 7th and 8th, 2018.


Motion approved by unanimous voice vote of 8-0-1; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore and Groce Nays: 0 Abstain: 1-LeFlore

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (Colon/Holden) Board approved the Board Secretary's reports in memo: #2-A-E-3*.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of July 2018.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending July 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending July 2018 as follows:

	<u>10/9/18</u>
Board Secretary	Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2018 The Treasurer's Report and Secretary's Report are in agreement for the month of July 2018 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending July 2018 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. Board approved the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for August 2018

August	\$2,735,660.83
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To approve Payment of Bills for July & August 2018

General Account	\$523,221.31
Food Service	\$ 3,254.49

Confirmation of payrolls for August 2018

<u>August 15, 2018</u>	General Acct. Transfer	\$208,215.72
<u>August 30, 2018</u>	General Acct. Transfer	\$170,034.07

Motion approved by unanimous voice vote of 8-0-1; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore and Groce Nays: 0 Abstain: 1-LeFlore

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Miscellaneous

Motion (Colon/Holden) Board approved: **#2-F-3**

1. Board approved the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the period July 2017 to June 30, 2018 for Salem High School, Salem Middle School, and John Fenwick Academy. Board approved the certification of the Statement of Assurances for each school's Self-Assessment and submission to the NJDOE.
2. Board approved Paulette Taylor to approve, monitor and certify the related services of the speech/language students for the NJ Special Education Medicaid Initiative. Ms. Taylor will approve, monitor and certify the documentation for the school year 2018-2019 at a cost of \$400.00 per month, not to exceed \$4,000.00.
3. Board approved the Fresh Fruit and Vegetable Program Grant awarded by the Department of Agriculture for \$23,200.00 for the John Fenwick Academy and \$19,050.00 for the Salem Middle School for the 2018-2019 school year.
4. Board approved Dr. Cherrie L. Ligameri to provide home instruction for the Salem City School District on an as needed basis. Cost for instruction will be \$34.00 per hour.
Account # 11-000-216-320-00-CST
5. Board approved the Joint Transportation Agreement with Elsinboro Township Schools as the host district and Salem City Public Schools as the joiner district for the 2018-2019 school year. It is agreed that the host district (Elsinboro) will provide transportation services as a specified joiner district in accordance with all applicable laws, rules, and regulations governing student transportation. Students may be added or deleted as mutually agreed upon, according to the terms of any existing contract, and as approved by participating boards of education.
The cost of the joiner district will be based on actual costs not to exceed \$9,000.00.
6. Board approved the acceptance of grant monies in the amount of \$8,750.00. The Salem Health and Wellness Foundation approved distribution of said funds to support the Teen Pep program for students of Salem High School and Salem Middle School.
The Teen Pep program, through trained Salem High School staff members, allows Salem High School and Salem Middle School students to teach and to learn about various topics concerning our youth today.
Monies will be used for field trips, t-shirt order, mentor trainings, special assemblies, etc.
Account #20-005-200-800-03-SHS

Motion approved by unanimous voice vote of 9-0-1; Ayes: Bentley, Colon, Holden, Hoolahan, Leflore, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-Adams #6

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STUDENT MATTERS

A. Field Trips/Activities #4-A-3

Motion (Colon/Holden) Board approved: **#4-A-3**

1. Board approved the following Field Trip(s):

Place	Date	Teacher Subs./Buses
YMCA Camp Ockanickon Medford, NJ TEEN PEP	09/12/18-09/14/18 Approx. 11 Students	Ms. Woodlock, Mr. Levitsky 1 bus - \$220.90 20-005-200-800-03-SHS 2 subs - \$750.00 (3 days) 15-140-100-101a-03-SHS \$165.00 per student \$1,072.50 per advisor All money to be reimbursed through the Salem Health and Wellness grant Acct #20-005-200-800-03-SHS

2. Board approved for the following field trips for every grade level, including Family Friendly Center afterschool program, summer programs, and music/choir programs for the 2018-2019 school year.

- | | |
|--|---|
| Academy of Natural Science
Adrenaline Skating Center
Adventure Aquarium
American Indian Arts Festival
Ashland Nature Center/Farm
Broadway Theatre Pitman
Cape May Zoo
Clementon Park & Splash World
CoCo Key Water Resort
Coleman's Christmas Tree Farm
Cohanzick Zoo
Coverdale Farms
Delaware Museum of Natural History
Delaware Nature Society Program
Duffield's Pumpkin Patch
DuPont Theatre, Wilmington, DE
Franklin Institute in Philadelphia, PA
G&G Farms
Garden State Discovery Museum
Grand Opera House in Wilmington, DE
Hagley Museum
Imaginational Quest
KICS (Kids Inquiry Conference on Science)
Kimmel Center in Philadelphia, PA
Muzzarelli Farms
N.J. State Police Museum | Parvin State Park
Philadelphia Zoo
Please Touch Museum
Philadelphia Museum of Art
Pump It Up
SCC Children's Theater
Sahara Sam's in Berlin, NJ

Salem Community College
Salem County Nursing Home

Salem Woman's Club

Sea Isle City, NJ Beach Trip
Skate 2000 in Bridgeton, NJ
Storybook Land
Strasburg Railroad
Swim Quest
Theaterworks - Philadelphia
Wells Fargo Center - Philadelphia
Wetlands Institute
Wheaton Village
Wilmington & Western Railroad |
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Schoolwide Various walking trips to local establishments within the city limits throughout the school year. Usual walking trip destinations are: Salem Police, Post Office, Salem Library, Bravo Pizza, Pat's Pizza, Salem Historical Society, Salem Adult Care, etc.

3. Board approved to conduct a "Focus on Education" after school program for grades 3-8 to be held in the Salem Middle School Monday through Thursday from 3:00 p.m. – 5:00 p.m. beginning on October 9, 2018, through April 25, 2019. The program will focus on students who are below grade level in literacy and math.

12 Teaching positions @ \$ 80/day x 88 days = \$35,904.
 1 Coordinator @ \$100/day x 88 days = \$ 8,800.
 1 Secretary @ \$ 40/day x 88 days = \$ 3,520.
 1 Security @ \$ 30/day x 88 days = \$ 2,640.

Teachers/Staff TBD

Funds are available in Account #: 20-235-100-100-02-SMS-SIA C/O
 20-235-200-100-02-SMS-SIA C/O

ESSA – Title I Funds (2018-2019)

Board approved to conduct an After-School Tutoring Program for grades K, 1, 2 and Special Education to be held in the John Fenwick Academy Monday through Thursday from 3:30 p.m. – 4:30 p.m. beginning on October 9, 2018 through April 25, 2019.

6 Teaching positions @ \$34/day stipend x 88 days - \$23,936.
 Funds are available in Account 20-231-100-100-00-DIS
 ESSA – Title I Funds (2018-2019)

Teachers/Staff TBD

Motion approved by unanimous voice vote of 9-0-1; Ayes: Bentley, Colon, Holden, Hoolahan, Leflore, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-Adams #1

B. Home Instruction: In/ out of district/residential

Motion (Colon/Holden) Board approved: #7-C-3

1. Board approved the following special education students to attend out of district placement for the 2018-2019 school year.

<u>Student ID</u>	<u>School</u>	<u>Grade</u>	<u>Tuition</u>	<u>Effective Dates</u>	<u>Account Number</u>
01240025	Daretown	7	\$48,386.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01240047	Daretown	6	\$48,386.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01230154	Daretown	8	\$48,386.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01230049	Daretown	7	\$48,386.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01260057	Daretown	5	\$48,386.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01250020	Daretown	6	\$48,386.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01260180	Daretown	5	\$48,386.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01270027	Daretown	4	\$48,386.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01270084	Cumberland	3	\$42,159.00	9/6/18-6/30/19	11-000-100-565-00-BUS
	1:1 Aide		\$38,438.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01300016	Cumberland	1	\$38,853.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01290097	Cumberland	2	\$46,026.00	9/6/18-6/30/19	11-000-100-565-00-BUS

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01260047	Cumberland	4	\$42,159.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01260076	Cumberland	4	\$38,438.00	9/6/18-6/30/19	11-000-100-565-00-BUS
	1:1 Aide		\$38,438.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01240167	Cumberland	7	\$38,953.00	9/6/18-6/30/19	11-000-100-565-00-BUS
	1:1 Aide		\$38,438.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01170146	Salem Campus	12	\$42,502.00	9/6/18 - 6/30/19	11-000-100-565-00-BUS
01260134	Salem Campus	4	\$42,502.00	9/6/18-6/30/19	11-000-100-565-00-BUS
	1:1 Aide		\$38,438.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01220064	Salem Campus	8	\$41,669.00	9/6/18- 6/30/19	11-000-100-565-00-BUS
01210194	Salem Campus	10	\$42,502.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01220094	Salem Campus	9	\$41,669.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01250170	Salem Campus	6	\$42,502.00	9/6/18-6/30/19	11-000-100-565-00-BUS
	1:1 Aide		\$38,438.99	9/6/18-6/30/19	11-000-100-565-00-BUS
01180074	Salem Campus	12	\$42,502.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01210231	Salem Campus	10	\$42,502.00	9/6/18-6/30/19	11-000-100-565-00-BUS
01240078	Pennsville	7	\$33,093.00	9/6/18-6/30/19	11-000-100-562-00-BUS
	1 to 1 Aide		\$38,250.00	9/6/18-6/30/19	11-000-100-562-00-BUS
01270032	Pineland	4	\$53,460.00	9/7/18-6/30/19	11-000-100-566-00-BUS
01210012	Pineland	11	\$53,460.00	9/7/18-6/30/19	11-000-100-566-00-BUS
01220167	Pineland	9	\$53,460.00	9/7/18-6/30/19	11-000-100-566-00-BUS
01220055	Pineland	9	\$53,460.00	9/7/18-6/30/19	11-000-100-566-00-BUS
01220063	Pineland	9	\$53,460.00	9/7/18-6/30/19	11-000-100-566-00-BUS
01300066	GCSSSD	K	\$61,545.00	9/6/18-6/30/19	11-000-100-566-00-BUS
01270170	GCSSSD	4	\$38,700.00	9/6/18-6/30/19	11-000-100-566-00-BUS
01210232	GCSSSD	10	\$40,540.00	9/6/18/ -6/30/19	11-000-100-566-00-BUS
01300091	Archway	K	\$40,359.00	9/6/18-6/30/19	11-000-100-566-00-BUS
	1:1 Aide		\$25,200.00	9/6/18-6/30/19	11-000-100-566-00-BUS
01290147	Archway	2	\$26,009.52	9/6/18-1/10/19	11-000-100-566-00-BUS
01190064	Brookfield Academy	10	\$53,820.00	9/6/18-6/30/19	11-000-100-566-00-BUS
01210047	Creative Achievement	8	\$48,960.00	9/6/17-6/30/18	11-000-100-566-00-BUS
01200086	Creative Achievement	10	\$48,960.00	9/6/17-6/30/18	11-000-100-566-00-BUS

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2. Board approved that 11th grade student (01200159) receive home instruction for an estimated 4-6 weeks during the 2018-2019 school year.

Hours: 5 hours per week x approximately 4-6 weeks

Dates: September 10, 2018 – October 18, 2018 (approximate)

Costs: Teacher Pay: 5 hours per week x \$34.00 per hour

Teacher: Ms. Rosalyn Chieves

Motion approved by unanimous voice vote of 9-0-1; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-LeFlore

C. Graduates

Motion (Colon/Holden) Board approved: **#7-D-3**

1. Board approved the following August 2018 Salem High School graduates:

Mya Nashey Forman

Fatimah Aaliyah Qadir

Yazmine Shakyah Kimble

Students have satisfied all educational requirements for Salem High School.

Motion approved by roll call voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Leflore, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 0

PERSONNEL MATTERS

A. Resignation/Retirement/Termination

Motion (Colon/Holden) Board approved: **#8-A-3**

1. Board approved the resignation of Mr. Dominic Wyshinski, Paraprofessional at John Fenwick Academy, effective August 20, 2018.
2. Board approved the resignation of Ms. Anita Garcia, Paraprofessional at John Fenwick Academy, effective September 14, 2018.
3. Board approved the resignation of Ms. Cindi Tapia-James, Spanish teacher at Salem High School, pending 60-day contractual obligation.
4. Board approved the resignation of Mr. Christopher Cuprak, Information Technology Specialist at Salem Middle School, pending 30-day contractual obligation.
5. Board approved the retirement of Ms. Doreen Price, Security Guard at John Fenwick Academy, effective October 1, 2018.

Motion approved by unanimous voice vote of 9-0-1; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-LeFlore

B. Transfers

Motion (Colon/Holden) Board approved: **#8-B-3**

1. Board approved that the following faculty member be transferred from Salem Middle School to Salem High School:
Ms. Karen Owen – Teacher of Special Education

Motion approved by roll call voice vote of 9-0-1; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-Leflore #1

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C. Employment

Motion (Colon/Holden) Board approved: **#8-C-3**

1. Board approved the employment of Ms. Rebecca Stanton Elder as a School Counselor for Salem Middle School effective September 13, 2018 through June 30, 2019. She will be paid (MA Step 01) \$54,024.00 per annum.
2. Board approved the employment of Ms. Melanie Nugent as a Science Teacher for the Salem Middle School effective October 1, 2018 through June 30, 2019. She will be paid (BA Step 05) \$54,224.00 per annum.
3. Board approved the employment of Ms. Sandra Langley as a Spanish Instructor for the 2018-2019 school year. Ms. Langley's hiring is contingent on her receiving her NJ Teaching Certification. Ms. Langley's salary will be \$52,024.00 (BA Step 01).
4. Board approved the employment of Ms. Kimberly Bacon as an MD Kindergarten Paraprofessional (shared aide) at John Fenwick Academy at a salary of \$18,832 (Step 1 Tier 3) for the 2018-2019 school year, beginning September 5, 2018.
5. Board approved the employment of Mr. Curtis Schofield as a Preschool Paraprofessional at John Fenwick Academy at a salary of \$23,333 (Step 6 Tier 4), for the 2018-2019 school year.

6. Board approved the following returning substitutes for the 2018-2019 school year:

Debra Braxton	Ava Harvey	Shannonlee Reese (nurse)
Yvonne Brooks	Brittany Keen	Suzanne Stell
Brenda Bundy	Diane Mack	James Watson
Sharen Cline	Crystalle Marshall	Robert Wayne
LaCoya Combs	William Nelson	Vienna Marshall
Susan Devlin	Donna O'Leary	
Gary Hankins	Evelyn Porter	

New Substitutes:

- Michael Deans
- John Colon (security)
- Katrina Elmer

Motion approved by roll call voice vote of 8-0-2; Ayes: Adams, Bentley, Holden, Hoolahan, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-Colon #6 & 2-Leflore

D. Financial Request:

Motion (Colon/Holden) Board approved: **#8-D-3**

1. Board approved the following staff member to continue as Guidance Department Chairperson at Salem High School for the 2018-2019 school year:

Helen Hall	Stipend Amount \$1,101.00
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2. Board approved the following Fall Athletic Support position:

Event Staff (HS)	As Needed	\$34.00/game	Marie Dilks
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3. Board approved Ms. Bobbie Shuman as District Substitute Call in Clerk for the 2018-2019 school year. Salary will be \$32.00 per day for 180 days = \$5,760.00

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Substitute: Devon Russell
 Account # 15-000-211-100X-01-JFS
 15-000-211-100X-02-SMS
 15-000-211-100X-03-SHS

4. Board approved Mrs. Tatiana Mulhorn as a substitute secretary for the Transition Program for the 2018-2019 school year.
 Rate of pay \$20.00 per hour

5. Board approved Mr. Darryl Roberts as a substitute Administrator for the Transition Program for the 2018-2019 school year.
 Rate of pay: \$50.00 per hour

6. Board approved the following health waivers:

Health, prescription and dental waiver

<u>Name</u>	<u>Prorated Amount</u>	<u>Account #</u>	<u>Term/Retire Date</u>
Anita Garcia	\$234.84	15-000-290-291-01-JFA	09/14/2018
Doreen Price	\$407.67	15-000-290-291-01-JFA	10/01/2018

7. Board approved the employment of the following staff for the Family Friendly Center After-School Program for the 2018-2019 school year, running from October 2018 through June 2019, at John Fenwick Academy:

Gia Guyton	Coordinator	
Deanna Livingston	Teacher	Two Days Per Week
Karen Pastor	Teacher	Two Days Per Week
Stefanie Crawford	Teacher	Two Days Per Week
Ruqayyah Ali	Teacher	Two Days Per Week
Jennifer Cascaden	Teacher	Two Days Per Week
Sharon Paris	Teacher	Two Days Per Week
Devon Russell	Secretary	Up to 6 Hours/Week
Tenyatta Sanders	Substitute Secretary	Up to 8 Hours/Week
Dale Garner	Counselor	Up to 6 Hours/Week
Jill Sutton-Parris	Nurse	Up to 10 Hours/Week
Carla Kelley	Substitute Teacher	
Melissa McLaughlin	Substitute Teacher	
Barry Porch	Substitute Teacher	
Tiara Barron	Substitute Teacher	

Rate of pay for Teacher is \$34/Hour, 2.5 Hours/Day.
 Rate of pay for Program Coordinator is \$375 Month
 Rate of pay for Counselor is \$34/Hour, 6 Hours/Week.
 Rate of pay for Secretary is \$16/Hour, 8 Hours/Week.

8. Board approved Ms. Ina Jetter to provide services within the School Based Youth Department between 7-10 hours weekly during the course of the next school year at a rate of \$15.00 per hour.

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9. Board approved the following SCEA BOE contracted extra-pay positions:

Co-Curricular Positions:

Art Club	Jason Kutzura	\$ 516.00
Band Director	Christopher Lindsay	\$ 918.00
Cheer Team	OPEN	\$ 643.00
Choir	Daille Kettrell	\$1,195.00
National Junior Honor Society	OPEN	\$ 195.00
Office Detention	R. Lusby, C. Ricker, N. Boyce	\$ 23.30 p/h
Student Council	OPEN	\$ 552.00
Yearbook Advisor	OPEN	\$ 276.00

Motion approved by roll call voice vote of 8-0-2; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Moore, Sperry and Groce Nays: 0 Abstain: 1-Livingston #7 & 2-Leflore

E. Leave of Absence:

Motion (Colon/Holden) Board approved: **#8-E-3**

1. Board approved to extend the following non-FMLA leave of absence:

<u>Staff Member</u>	<u>Unpaid Leave Requested</u>	<u>Estimated Return Date</u>
T.P.	09/01/2018 – 11/04/2018	11/05/2018

2. Board approved the following leaves of absence:

Name	Type of Leave	Leave Request	Fed Med Leave (max 90 days)	Time usage of FMLA	NJ Family Leave (max 90 days)	Time Usage of FLA	Use of Sick Days	Use of Personal Days	Use of Vaca Days	Unpaid Leave	Intermittent Leave	Extended Leave	Est. Return Date	
KB	Intermittent -Medical	04/17/18-04/16/19	04/17/18 - 04/16/19	N/A	N/A	5 wks.	17.5 days	N/A	N/A	N/A	N/A	N/A	N/A	10 continuous weeks from 09/04/18-11/06/18
NB	Intermittent -Medical	09/07/18-09/06/19	09/07/18 - 09/06/19	12 wks	N/A	N/A	17.25 days	3 days	N/A	N/A	Unknown days every 3 months	N/A	N/A	

Motion approved by unanimous voice vote of 9-0-1; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-LeFlore

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Curriculum /Professional Development

Motion (Colon/Holden) Board approved: #11-3

1. Board approved the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Gia Guyton	JFA	Syeda Carter	NJPSA Leadership Academy Cohort (3 Sessions)	12/14/18 01/17/19 02/15/19	Rowan College at Gloucester County Blackwood, NJ	-0-
Gia Guyton	JFA	Syeda Carter	NJPSA Leaders 2 Leaders Peer Support Meeting	09/17/18 10/03/18 11/14/18	Gloucester County Library Mullica Hill, NJ	-0-
Karen Wright	JFA	Syeda Carter	Salem County School Counselors Meeting	10/04/18	Salem County Vo-Tech	-0-

Motion approved by unanimous voice vote of 9-0-1; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-LeFlore

Facilities Requests

Motion (Holden/Colon) Board approved: #12-3

Organization	Use	Date	Time	Charge
Girl Scouts	Parent Sign Ups Girl Scout Meetings	Parent Sign Ups: 09/24/2018 (JFA) Girl Scout Meetings: 1 st and 3 rd Mondays Sept 2018 – June 2019 (JFA) 3:00 PM – 4:30 PM 2 nd and 4 th Mondays Sept 2018 – June 2019 (SMS)	6:00 PM – 7:00 PM 3:00 PM – 4:30 PM 3:00 PM – 5:00 PM	-0-

Motion approved by unanimous voice vote of 10-0-0; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Leflore, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 0

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Policy

Motion (Colon/Holden) Board approved: **#14-3**

1. Board approved the review of the following policy series:
 - i. Series 9000 – Bylaws of the Salem City Board of Education

2. Board approved the 1st reading of the following policies:
 - i. 6145.25 Precautions for Heat & Humidity During Athletics & Other Extra-Curricular Activities
 - ii. 5141.26 Opioids

Motion approved by unanimous voice vote of 9-0-1; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-LeFlore

Miscellaneous

Motion (Colon/Holden) Board approved: **#15-3**

1. Resolved, that the Board of Education authorized the Business Administrator enter into an agreement with Upcycle to remove obsolete and unusable technology items at a cost not to exceed \$20.00.
These items are either broken, out-of-date or not functioning and cost-prohibitive to repair. The items cannot be discarded in a normal manner but must be disposed following environmentally approved protocols. Picked up August 30, 2018.

Motion approved by unanimous voice vote of 9-0-1; Ayes: Adams, Bentley, Colon, Holden, Hoolahan, Livingston, Moore, Sperry and Groce Nays: 0 Abstain: 1-LeFlore

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EXECUTIVE SESSION

Motion (SCEA/Colon) Board adopted the following Resolution to go into executive session at 6:20 PM:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: PERSONNEL

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (Colon/Holden) Board returned to open session at 7:05 PM.

ADJOURNMENT

Motion (Colon/Holden) Board adjourned the September 12, 2018 meeting of the Salem City Board of Education at 7:05 PM.

Herbert Schectman
Business Administrator/Board Secretary
HS/ta