

Board Agenda January 4, 2017

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
January 4, 2017**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Joan Hoolahan	Stephanie Walsh
Christopher Colon	Yuenge Groce	Heidi Holden
Daffonie Moore	Katrina Tatem	Laquendala Bentley

District Representatives:

Quinton:

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Pamela Thomas, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Woods, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Sharen Cline, Supervisor of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

OTHERS: Corey Ahart - Solicitor Dr. Theodore Johnson – Consultant

Reorganization of Board Members

1. Swearing in newly elected Board of Education members and sending districts:

2. Roll Call:

Carol Adams
Laquendala Bentley
Christopher Colon
Yuenge Groce
Heidi Holden
Joan Hoolahan
Daffonie Moore
Katrina Tatem
Stephanie Walsh

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3. Reorganization of the Board of Education:

Election of officers:

a. President

Motion (/) Board to open the nominations for the position of President.

Motion (/) Board to nominate to serve as President.

Motion (/) Board to close the nominations for President.

Board voted by a roll call vote to elect _____ as President of the Salem City Board of Education from January 4, 2017 for one year or until his/her successor is elected and shall qualify.

b. Vice President

Motion (/) Board to open the nominations for the position of Vice President.

Motion (/) Board to nominate to serve as Vice President.

Motion (/) Board to close the nominations for Vice President.

Board voted by a roll call vote of _____ to elect _____ as Vice President of the Salem City Board of Education from January 4, 2017 for one year or until his/her successor is elected and shall qualify.

Code of Ethics

Motion (/) Board to adopt the New Jersey School Board Member Code of Ethics, with presentation by Attorney Corey Ahart, signature on file at Board Office.

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c. Appointment of Committees:

Motion (/) Board to establish the following Board of Education Committees with committee members pending the review and reappointment by the seated president:

- i. Personnel/Negotiations/Climate Committee
- ii. Facilities/Finance/Policy Committee
- iii. Curriculum/Technology/Student Committee
- iv. SCSBA Representative
- v. Urban Boards Delegate
- vi. Legislative Chairperson
- vii. Chamber of Commerce Delegate

d. NJSBA Delegate:

Motion (/) Board to approve the appointment of a Salem City Board of Education member as the NJSBA Delegate.

Name: _____

Alternate: _____

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting.

Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

Students of the month for December 2016:

John Fenwick	Sincere Gillis	Kindergarten	Ms. Livingston
	Samantha Altidor	Kindergarten	Ms. Trout
Salem Middle School	Tatiana Trinidad	Grade 6	Mr. Newell
	Aaron Vaughan	Grade 6	Ms. Fernicola
Salem High School	Jameera Ingram	Grade 12	Nominated by Administration
	Jonathan Taylor	Grade 12	Nominated by Administration

Staff Member(s) of the month for December 2016:

Child Study Team Ms. Jacquelyn Thompson

Army Recruiter Presentation – Lt. Col. Edward Croot, US Army
SSG Russell Walker, US Army Recruiter

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of December 14, 2016 Board of Education.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary’s reports in memo: **#2-A-E-7/DIST***.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of November 2016.

- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending November 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
 In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending November 2016 as follows:

Board Secretary	Date
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- C. *Treasurer’s Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2016 The Treasurer’s Report and Secretary’s Report are in agreement for the month of November 2016 pending audit.

- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending November 2016 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:

From the General Account for Balance as summarized on attached board memo(s)

To approve Purchases Report for **December 2016**

December	\$187,954.32
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To approve Payment of Bills for **January 2017**

General Account	\$595,996.54	Food Service	\$200.00
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Confirmation of payrolls for December 2016

<u>December 15, 2016</u>	General Acct. Transfer	\$965,000.07
<u>December 23, 2016</u>	General Acct. Transfer	\$678,032.88

- a.) Move that the Business Administrator be authorized to process additional invoices for payment for the current month with Board confirmation at the next regular Board meeting.

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Miscellaneous

Motion (\) Board to Approve: **#2-F-7/DIST**

1. Board to approve the Preschool Education Aid (PEA) budget for the 2017-2018 school year, in the amount of \$2,191,352.00. In addition, recommending approval for the Preschool Plan Update 2017-2018.
2. Board to approve Paulette Taylor to approve, monitor, and certify the documentation for the NJ Special Education Medicaid Initiative for the months of January through June 2017 at a cost of \$400 per month, not to exceed \$2,400.00 for the six month period.
Account # 11-000-216-320-00-CST
3. Board to approve the services of 360 Translations to provide sign language translation for the eligibility and individualized education program meetings on an as needed basis for the remainder of the 2016-2017 school year at a cost of \$62.50 per hour at a two hour minimum for up to four meetings.
Account # 11-000-219-300-00-CST
4. Board to approve the submission of the Report Period #1(July 1, 2016 to December 31, 2016) for the Salem City School District HIB Investigation, Trainings and Programs (HIP-ITP Data Collection) to the State of New Jersey DOE (Under the Anti-Bullying Bill of Rights Act).
Board to approve the submission of the EVVRS for Report Period #1 to the State of New Jersey DOE.
5. Board to approve Dr. Natalie P. Alford to provide grief counseling to Salem City School District students on a consultation basis two days a week.

STUDENT MATTERS HIGH SCHOOL

A. Field Trips/Student Activities #4-A-7/HS

Motion (/) Board to Approve: **#4-A-7/HS**

1. Board to approve the following HS Field Trip(s):

Place	Date	Teacher Subs./Buses
Lenape High School Medford, NJ	01/03/17 3 Students Choir/Band Rehearsal	Ms. Murray 1 bus - \$220.90 15-000-270-512-03-SHS No sub needed
Rowan University Glassboro, NJ	01/12/17 3 Students Choir/Band Rehearsal	Ms. Murray 1 bus - \$220.90 15-000-270-512-03-SHS 1 sub - \$125 15-140-100-101a-SHS
Lenape High School Medford, NJ	01/20/17 3 Students Choir/Band Rehearsal	Ms. Murray 1 bus - \$220.90 15-000-270-512-03-SHS No sub needed

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B. Home Instruction: In/ out of district/residential

Motion (/) Board to Approve: **#7-C-7/DIST**

1. Board to approve the 2016-2017 Out of District placements and Home Instruction:

Student ID	Health Care/teacher	Costs (Prorated)	Effective Date	Account #
01220064	SCSSSD-Salem	\$37,773.00	01/3/17 – 6/30/17	11-000-100-566-00-BUS
01190064	Hampton	\$45,216.00	01/23/17 - 06/30/17*	11-000-100-566-00-BUS
01190064	Melissa Skinner	\$32.00/hour 10 hrs/week	12/23/16 – 01/20/17*	11-219-100-101-00-CST

*Revised dates from December 14th Board Meeting.

STUDENT MATTERS NON-HIGH SCHOOL

A. Resignation/Retirement

Motion (/) Board to Approve: **#8-A-7/DIST**

1. Board to approve the retirement of Ernest Parker, custodian at John Fenwick Academy, effective August 1st, 2017.

B. Financial Request:

Motion (/) Board to Approve: **#8-D-7/DIST**

1. Board to approve the following Winter Coaching Positions for the 16-17 SY:

Wrestling	Assistant Coach*	\$1,697	Bruce Stratton, Jr.
Basketball (Boys')	Assistant Coach (JV)	\$3,822	Cameron Smith
Basketball (Girls')	Middle School Coach*	Volunteer	Shareef Green
Basketball (Girls')	Middle School Coach (JV)	\$1,541	Rachel Ferincola
Basketball (Boys')	Middle School Coach (JV)	\$1,541	Brian Kelly

*Pending Fingerprint Verification.

Curriculum /Professional Development

Motion (/) Board to Approve: **#11-7/DIST**

1. Board to approve the out of district professional development for the staff listed:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Montrey Wright	SHS	John Mulhorn	National All-American	01/05/17 – 01/06/17	San Antonio, TX	Air \$477.20 Hotel \$591.93 15-402-100-500-03-ATH
Montrey Wright	SHS	John Mulhorn	USA Football	01/11/17 – 01/17/17	Dallas, TX	Paid by USA Football

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Curtis Schofield	JFA	Sharen Cline	USA Football	01/11/17 – 01/17/17	Dallas, TX	Paid by USA Football
Lamont Johnson, Jr.	JFA	Sharen Cline	USA Football	01/11/17 – 01/17/17	Dallas, TX	Paid by USA Football
Robin Winrow	DO	Herbert Schectman	Certification Program – NJ School Business Administrator Certification	09/10/16 – 05/10/17	NJASBO Conference Center, Robbinsville, NJ	\$2,030.00 11-000-251-592-00-BUS
Darryl Roberts	SHS	John Mulhorn	NJ Project Lead the Way Conference	01/11/17	Rowan University, Glassboro, NJ	No Cost

Facilities Requests

Motion (/) Board to Approve: **#12-7/DIST**

Organization	Use	Date	Time	Charge
Wildcat Harmonizers	Fundraiser Concert	01/13/2017	5pm – 9pm	All Fees Waived
Dance Expressions	Dress Rehearsal for Recital	06/23/2017	3:30pm – 10pm	Classrooms(2) \$130.00 Auditorium \$350.00 Custodial \$97.50 Total \$577.50
Dance Expressions	Dance Recital	06/24/2017	3pm – 10pm	Classrooms (2) \$130.00 Auditorium \$350.00 Custodial \$175.00 Total \$655.00

Monthly Reports

Motion (/) Board to Approve: **#13-6/DIST**

- Board to approve monthly reports for filing: (attached)

Policies

Motion (/) Board to Approve: **#14-7/DIST**

- Board to approve the 2nd reading and adoption of the following board policy(s):
 4119.26 Acceptable Use of Computer Network(s) / Computers & Resources by Teaching Staff Members
 Board to approve the 1st reading of the following board policy(s):
 4117.27 Arrest Reporting Requirements for Certificated Staff Members (Instructional Personnel)
 4217.27 Arrest Reporting Requirements for Certificated Staff Members (Support Personnel)

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2. Board to approve the revised Salem City School District calendar for the 2016-2017 school year, additional days needed for the John Fenwick Academy and Salem Middle School (Grade 3 only) students and staff due to an emergency closing.

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is: _____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

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ADJOURNMENT

Motion (/) Board to adjourn the January 4, 2017 meeting of the Salem City Board of Education
at _____.