

**Telluride School District
Certification Application and Renewal Policy**

1. It is an expectation that all new hires have an application on file with Colorado Department of Education within ten (10) days of the offer of a contract.
2. It is required by Colorado State Law and the professional responsibility of every teacher to be licensed by the Colorado Department of Education. Any teacher with a lapsed license is in breach of contract, and such teacher will forfeit his/her salary until such time as his/her license is reinstated or until proof of renewal application has been registered with CDE.
3. If a probationary teacher is on salary forfeiture status at the time of the May School Board meeting, the Superintendent may recommend nonrenewal of such teacher's contract, and, upon Board action to nonrenew the contract the teacher will be provided notice of same as provided by law.
4. If a non-probationary teacher is on salary forfeiture status at the time of the May School Board meeting, the Superintendent may present a recommendation for dismissal and will follow legal procedures to terminate the teacher's contract.

Adopted: May 22, 2007

Telluride R-1 School District