

**EAST ALLEN COUNTY SCHOOLS
SCHOOL BOARD
MINUTES OF WORK SESSION
AUGUST 5, 2008**

At a work session meeting held in the Board Room at the Administration Building, 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on August 5, 2008, with the following members present:

Janice A. Kelly, Vice President
Leland L. Etzler, Secretary
William D. Hartman
Richard A. Allgeier
Alyssa Lewandowski

The following EACS Administrators were in attendance: Dr. M. Kay Novotny, Superintendent; Dr. Janet MacLean, Deputy Superintendent; Mr. Kirby Stahly, Chief Financial Officer; Mr. J. Timothy McCaulay, General Counsel; Mrs. Peggy J. Rohrbacher, Director of Human Resources; and Mrs. Natalie Drummond, Director of Curriculum & Instruction. Also present were Mr. Gregory M. Geise, President of EAEA; and approximately five people representing employees, students, patrons and the media.

Vice President Janice Kelly called the meeting to order.

The minutes of the July 15, 2008 Regular Board Meeting were approved as presented. The minutes of the July 29, 2008 Budget Work Session were approved as presented.

The Agenda was approved with the addition of addendums to 2.1 Review of Annual Report (For Community Resource Programs), 4.2 Personnel Report, 4.3 Meetings and Conferences, 4.6 Cash Tuition Transfers, and the addition of 3.2 Memorandum of Understanding Between JAG-Indiana, and 4.7 Tech Prep Grant Agreement Between EACS and IDWD.

Section 2.0 Discussion Items

The annual Bus Replacement Plan report and additional information regarding EACS' Community Resource Programs were reviewed.

Mr. Stahly also presented Budget summaries for 2008-09 which were originally presented at the July 29th Budget Work Session.

Section 3.0 Information Items

The Board asked no questions regarding Consent Items.

Incidental Information:

- Food Bid 2008-09 Information

The following revised Administrative Policies were promulgated to the Board:

- 2130 - Central Office Organizational Structure (see Exhibit A, incorporated herein).
- 2150 - Administrator Performance Evaluation and Professional Development Review (Exhibit A only) (see Exhibit B, incorporated herein).
- 4140.26 - Reimbursement for Travel Within the School Corporation (see Exhibit C, incorporated herein).
- 4140.26a - Reimbursement of Pre-approved Expenses Related to Educational or Work-Related Conferences (see Exhibit D, incorporated herein).
- 4214 – Miscellaneous Support Personnel (see Exhibit E, incorporated herein).

The following information was given to the Board as information, with formal action recommended for the August 19th Board meeting:

- Apply For and Receive the Following Grants/Funding for SY2008-2009:
 - Funding to Support Transportation of Students to “The Pact” Forum
 - Safe & Drug-Free Schools and Communities Funding
 - Title II, Part A ~ Improving Teacher Quality State Grants
 - High Ability Gifted/Talented Education Funding
 - Non-English Speaking Program Grant SY2008/2009
 - Title III: Language Instruction for Limited English Proficient (LEP) and Significant Influx of Immigrant Students (Immigrant sub-grant)
 - Reading Initiative
- Meet and Confer Report on Economic Items of Agreement & Disagreement for Food Service Employees
- Meet and Confer Report on Economic Items of Agreement & Disagreement for Nurses
- Nurses Salary Schedule Proposal Comparisons
- Meet and Confer Report on Economic Items of Agreement & Disagreement for Paraprofessionals
- Meet and Confer Report on Economic Items of Agreement & Disagreement for Secretaries
- Appropriation Transfer Resolution to Fund an Educational Study of EACS Secondary Schools
- Non-Sufficient Funds Checks Recommendation
- Resolution - Update to ISTA Welfare Benefits Plan – VEBA
- Copier Contract with EACS and Advanced Imaging Solutions
- School Improvement Plans for 2008-09SY
- Memorandum of Understanding Between JAG-Indiana and EACS

Section 4.0 Consent Items

Mr. Hartman moved to approve the consent items with addendums as presented. Secretary Etzler seconded the motion and it passed unanimously. The following consent items were approved:

- 4.1 Approval of vendor claims: 246236-246461, totaling \$1,587,029.61.
- 4.2 Approval to extend offer of employment to Ms. Abby Rauch, as a full time special education teacher at Paul Harding High School, for the 2008-09 school year.

Approval to extend offer of employment to Mr. Randall Hunt, as a full time mathematics teacher at Paul Harding High School, for the 2008-09 school year.

Approval to extend offer of employment to Ms. Andrea Lare, as a full time chemistry and physics teacher at New Haven High School, for the 2008-09 school year.

Acceptance of resignation of Mrs. LeAnn Fritch, school nurse at Prince Chapman Academy, effective July 10, 2008.

Acceptance of resignation of Miss Sarahi Valencia, paraprofessional at Meadowbrook Elementary School, effective July 14, 2008.

Acceptance of resignation of Mrs. Jill Maggio, teacher at New Haven Elementary School, effective July 25, 2008.

Acceptance of resignation of Mrs. Shirley Jones-Sewell, student assistant specialist at Village Elementary School effective July 18, 2008.

Acceptance of resignation of Mr. Garthrey Sponseller, educational interpreter with East Allen County Schools, effective August 2, 29008.

Acceptance of resignation of Mr. Ben Morgan, paraprofessional at Woodlan Jr./Sr. High School, effective August 6, 2008.

Acceptance of retirement and termination of employment of Mrs. Janice Cave, teacher at Harlan Elementary School, effective June 6, 2008.

Acceptance of retirement and termination of employment of Mrs. Beverly Zeimmer, employee of the Transportation Department, effective on or about July 31, 2009.

Approval of an intermittent leave of absence to Ms. Ann Hoepfner, school nurse at Woodlan Jr./Sr. High School, effective November 1, 2008 through April 30, 2009.

Approval of extension to leave of absence for Ms. Tonya Virges, an employee of the Transportation Department, effective August 17, 2008 through October 31, 2008.

- 4.3 Approval of Meetings and Conferences (see Exhibit F, incorporated herein).
- 4.4 Approval of PLA Curriculum Mapping Contract Renewal (see Exhibit G, incorporated herein).
- 4.5 Authorization Given to Advertise Proposed Budget Including Capital Projects Plan and Bus Replacement Plan (see Exhibit H, incorporated herein).

4.6 Approval of cash tuition transfers for the 2008-09 school year:

Zachary Saalfrank	9 th grade	Heritage Jr./Sr. High School
Brett Saalfrank	12 th grade	Heritage Jr./Sr. High School
Brad Barker	7 th grade	Woodlan Jr./Sr. High School
Mallory Barker	9 th grade	Woodlan Jr./Sr. High School
Taylor Edgar	9 th grade	Woodlan Jr./Sr. High School

4.7 Approval of Tech Prep Grant Agreement Between EACS and IDWD (see Exhibit I, incorporated herein).

Section 5.0 Adjournment

There being no further business, the meeting was adjourned at approximately 6:48 p.m.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on August 19, 2008.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

Secretary

