

**Denial of Permission to Release Certain  
Directory Information Without Prior Written Consent**

Dear Parent (Student)

Certain directory information may be released to media, colleges, civic or school-related organizations and state or governmental agencies as well as published in programs for the athletic, music, and theater presentations of this school corporation.

Directory information includes the following kinds of information:

1. Name of student
2. Address
3. Telephone number(s)
4. Major field of study
5. Participation in officially recognized activities and sports
6. Height and weight of members of athletic teams
7. Hair and eye color
8. Dates of attendance (“from and to” dates of enrollment)
9. Degrees and awards received
10. Most recent previous school attended
11. Date of birth
12. Photograph taken by the school or media during the year
13. Videotape image taken by the school or media during the year (not used in disciplinary matters)
14. Student work for display at the discretion of the teacher (no grade displayed)

Please circle the specific categories of information, if any, listed above that you do **not** wish to be released without your specific prior written permission.

\_\_\_\_\_ The release of **all** Directory Information is denied.

This form must be completed and returned to the school principal within twenty (20) days after publication of the notice on “Directory Information.”

|                             |                 |                |
|-----------------------------|-----------------|----------------|
| _____<br>Name of Student    | _____<br>School | _____<br>Grade |
| _____<br>Parent’s Signature | _____<br>Date   |                |