



Employee Access Center

Access the Employee Access Center from the link on the District Website
-or- use this Link <https://eac.spihost.net/lap/eac51mlcs/Login.aspx>

eFinancePLUS
a PLUS 360 Application

Employee Access Center

The User ID is your email address User ID:

Your password is the last 4 digits of your SSN Password:

[Forgot your Password?](#)

[Login Page Instructions](#)

Sign on using your school email address or employee number as the User ID and the last 4 digits of your social security number for the password.

First screen shows you your Employee Information

Please contact the Human Resources Department to report inaccuracies.

Information

Employee ID:	12345	Previous Name:	
First Name:	Michael	Release Information:	No
Middle Name:		Phone Number:	
Last Name:	Jordan	Work Phone:	
Suffix:		Work Email:	Mjordan@Lapeerschools.org
Address 1:	250 Second Street	Birth Date:	9/10/1970
Address 2:		Hire Date:	9/11/1970
City:	Lapeer	Department:	Chicago Bulls
State:	MI	Check Location:	
Zip:	48446	Personal Cell Phone:	
Personal Email:		Emergency Cell Ph.:	
Other Phone:		Emergency Phone:	
Emergency Contact:	Matt	Physician Phone:	
Physician:		Spouse Phone:	
Spouse:			
Staff State ID:	123456		

Use the Update box to change phone number or address.
An automatic email will go to HR requesting the change.

Payroll Checks will be posted here on Pay day

Payroll Check Information

- Employee Tasks:
- Employee Information
 - Payroll Checks**
 - My Calendar
 - Tax Information
 - Deductions and Benefits
 - "What If" Paycheck Calculator

Check Number	Check Date	Pay Type	Manual/Void/Adjustment	Net Pay
123	08/08/2017	Direct Deposit		\$ never
456	07/21/2017	Direct Deposit		\$ enough
789	07/07/2017	Direct Deposit		\$ 😊

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Click on the CHECK NUMBER to view your Check stub.

Net Pay value for Direct Deposit checks shows the Net Pay before the direct deposit deduction(s).

- Employee Tasks:
- Employee Information
 - Payroll Checks
 - My Calendar**
 - Tax Information
 - Deductions and Benefits
 - "What If" Paycheck Calculator

Leave is accurate to last payroll

Leave Calendar

Leave Banks

August 2016	September 2016	October 2016	November 2016
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
December 2016	January 2017	February 2017	March 2017
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
April 2017	May 2017	June 2017	
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	

WORK DAY
 NON WORK DAY
 HOLIDAY
 WEEKEND DAY

Leave is accurate to last payroll calculation.

Leave Banks

Leave Calendar

Code - Title	Unit of Leave	Taken YTD	Earned YTD	Balance	Show Leave Detail
001 - FUNERAL DAY-SALARY	Days	0.0000	0.0000	1.0000	☒
No data available.					
100 - SICK TEACH	Days	0.0000	0.0000	8.2610	☒
No data available.					
200 - LEA PERSONAL DAY	Days	0.0000	0.0000	3.0000	☒
No data available.					
800 - MISC DAY	Days	0.0000	0.0000	0.0000	☒
Description	From	To	Days	Posted	Remarks
MISC PAY SALARY	05/22/2018	05/22/2018	1.0000P		
MISC PAY SALARY	05/23/2018	05/23/2018	1.0000P		
MISC PAY SALARY	05/24/2018	05/24/2018	1.0000P		
MISC PAY SALARY	05/24/2018	05/24/2018	1.0000P		
MISC PAY SALARY	05/30/2018	05/30/2018	1.0000P		
999 - UNPAID DAY	Days	0.0000	0.0000	0.0000	☒
No data available.					