

Essex High School
Parking Application & Registration 2021-2022



Essex High
School

A Spirit of Excellence

Page 1 - 2: Submit when
applying for a parking permit.

Page 3 - 5: Keep as a Reference.

Essex High School Parking Application 2022-2023

Student Name (Print Clearly): _____ Grade: _____

VA Customer Identifier (I.D. # on license): _____

Physical Home Address: _____
(Including City & Zip)

List parent(s)/guardian(s) name(s) and contact phone number:

Name of person to whom vehicle(s) is/are registered: _____

A. **PRIMARY VEHICLE INFO:** *Please print clearly.* Vehicle Color: _____

Vehicle Make: _____ Vehicle Model: _____

License Plate State: _____ License Plate Number: _____

B. **SECONDARY VEHICLE INFO:** *Please print clearly.* Vehicle Color: _____

Vehicle Make: _____ Vehicle Model: _____

License Plate State: _____ License Plate Number: _____

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By signing below, we agree the student driver named above will:

- Follow the Essex County Public Schools' Code of Conduct and abide by the EHS Parking Regulations, (pg. 4 & 5), and any other rules explained within this document to obtain and maintain an EHS parking pass.
- Display his/her parking pass while driving on EHS campus, which is **required by VA State Law**.

Also, our signatures below indicate we've read and understand the bottom half of page 3, (starting under the subheading "Parking" to the bottom). The section includes information about safe driving on campus, describes some safety violations, and lists the ECPS/EHS fines and consequences assigned for failure to comply with parking regulations, pages 4 & 5.

PLEASE NOTE: Failure to comply with all rules and regulations outlined above may result in the suspension or loss of driving privileges and may result in further disciplinary action.

Student Signature: _____ Date: _____

Parent/Legal Guardian Signature: _____ Date: _____

For Admin Use Only

| | |
|------------------------------------|-------|
| Signed Application (Page 1) | _____ |
| Up to Date Registration(s) | _____ |
| Valid Driver's License | _____ |
| Receipt \$5.00 Fee Paid | _____ |
| Administrator Initials | _____ |

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EHS PARKING LOT PROCEDURES AND EXPECTATIONS

(PLEASE KEEP PAGES 3 - 5 AS A REFERENCE)

PERMITS (PURCHASING)

Parking is by permit only & limited to students who purchased a parking pass.

Students must be in good academic and financial standing to purchase a parking pass.

Fee Collection: **Seniors and Juniors** - Please see Mrs. Gillis

Students will pay the \$5.00 parking permit fee. When students pay their fees, they'll be given an itemized receipt showing each fee paid, including the **\$5.00 parking pass fee**.

- The following (3) items are necessary for a student's application to be processed and to obtain a parking pass.
Photocopies of documents #1 and #2, listed below. The student or parent needs to keep their receipt in a safe place.
 1. Photocopy of valid driver's license.
 2. Photocopies of vehicle registration(s) (up to date / not expired!) for primary and secondary vehicle(s).
 3. Completed parking application (pg. 1 & 2) with student and parent signatures – PAGE 1 and 2 –will be turned in with items #1 & #2. You will keep PAGE 3 - 5 of this packet in a safe place to reference throughout the year

- Documents (#1-3) will be kept on file in Mrs. Gillis' office. Receipts stay with students/parents.

PARKING

- ❖ All students, parents, and community members are reminded to follow all directional signs in the parking lot. This includes one-way, yield and stop, do not enter, and speed limit signs. Also, **NO** drivers are allowed to cut through rows of parking spaces, when entering or exiting parking lots.

- ❖ The pass must be displayed by hanging the parking permit with the number facing out. All ECPS and EHS parking regulations need to be followed.. EHS staff will monitor the parking lots.

- ❖ Parking without a permit, speeding/reckless driving, failure to obey street signs, and loitering are all examples of Parking and/or driving Violations.

Violations will result in the following:

- 1st Offense:** Warning
- 2nd Offense:** Parent Conference
- 3rd Offense:** Loss of Permit for two (2) week periods, parent contact, and letter.
- 4th Offense:** Loss of Permit for the remainder of the school year, parent contact, and letter.

Please note that failure to comply with Loss of Permit will result in other disciplinary action, including placement in the ISS program and/or suspension.

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EHS PARKING REGULATIONS

Rules Regarding Student Driving, Parking, and Use of School Property

(PLEASE KEEP PAGES AS A REFERENCE)

Numbered parking spaces in the large parking lot adjacent to the track are assigned to students. A student's parking space number matches the number of his/her parking pass. The student's 2022-23 parking pass must be visibly displayed and hung on the rear view mirror with the numbers facing outward.

Parking in the staff or back parking lot is PROHIBITED. Students with or without EHS parking passes found parking in either of these prohibited lots will be assigned disciplinary consequences.

The cost of an ECPS parking pass, per School Board Policy, is \$5.00. **EHS parking passes are issued to one student only and are non-transferable from one student to another, NO EXCEPTIONS.** Parking passes may ONLY be used in the vehicle(s) listed on this application. Parking is a privilege and can be revoked at any time if the student is in violation of Essex County Public Schools' Code of Student Conduct and/or the school administration deems the privilege to be rescinded. In the event a student loses his/her parking privilege, parking fees are non-refundable.

- ❖ All automobiles (non-visitor) parked on school grounds must be registered with the school and must have the student's 2022-2023 parking hanging on the rear view mirror.
- ❖ Parking is limited to the individual spot assigned to the student. Students may not park in spaces designated as faculty or visitor spots. Parking in any other space will result in disciplinary action as designated on page 2 of this application.
- ❖ Students may **not** allow other students to park in their parking places **nor** are students allowed to sell or lend their parking pass to other students or siblings **under any circumstances.**
- ❖ All students must be licensed and covered by insurance. The school is not responsible for automobiles or their contents.
- ❖ NO loitering before or after school in the parking lot. Students who park at school should enter the building in the morning and exit the building and parking lot in the afternoon safely and promptly.
- ❖ NO speeding, reckless driving and/or unsafe actions.
- ❖ Students or other drivers may not cut through rows of parking spaces when entering or exiting the parking lots for any reason.
- ❖ Students are **not** allowed to go to their cars during the school day.
- ❖ High school students who meet the requirements and accept the responsibilities of driving vehicles to school are permitted to do so. This privilege depends upon the student's compliance with the parking and vehicle regulations as prescribed by the individual high school, including consent to search. **Students are assumed to have knowledge of and will be held responsible for all items in their vehicles. Failure to adhere to these regulations could result in disciplinary actions as listed in the recommended dispositions of the Code of Student Conduct, including loss of driving privilege and having one's vehicle booted or towed from the premises at the operator's expense.**

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- ❖ Any weapons, drugs, or the like of any kind in the vehicle will be confiscated, and the student will be referred to the assistant principal for disciplinary action. Students parking in the school lot are assumed by State Law to have knowledge of any such materials in their vehicle.
- ❖ Parking regulations are strictly enforced. It is considered a privilege to drive and to park on school grounds. Suspension of driving privileges, towing of vehicles, and/or suspension from school may occur when violations of these regulations occur.
- ❖ Students applying for and registering their vehicle to receive a decal fully understand their responsibility in following these rules.
- ❖ **Students must arrive at school on time. Parking privileges may be suspended or revoked for students who reach 10 unexcused tardies to school.**