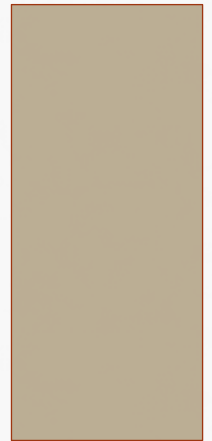


BUILDING THE FY17 BUDGET

NOVEMBER 30, 2015
SCHOOL COMMITTEE MEETING



FINCOM

FY17 BUDGET GUIDELINE

- Limited to a 2.5% increase over the FY16 operating budget
- 2.5% increase of FY16 = \$918,000

LEVEL SERVICE BUDGET DRIVERS

- Contractual Obligations
 - Cost of Living
 - Steps, Lanes, Longevity, Retirement
 - Utilities
 - Transportation
 - The Education Cooperative (TEC) Tuition Cost
- Enrollment
 - General Education – Staff and Materials/Equipment
 - Special Education – Staff and Services

LEVEL SERVICE BUDGET DRIVERS

Category	Description	Projected Increase *
Contractual Obligations	Cost of Living, Steps, Lanes, Longevity, Retirement	767,000
	Utilities - Electricity Delivery, Telephone, Wastewater	179,000
	Transportation	16,000
	TEC Collaborative High School Tuition	6,000
Enrollment	Special Education Staffing and ELL Translators	239,000
	1 New Kindergarten Classroom Teacher (.65 FTE), Aide (.65 FTE) and Materials/Equipment	70,000
	Special Education Contracted Services (ABA, Services for the Deaf and Hard of Hearing, and Visually Impaired)	78,000
Subtotal		1,355,000
<i>* Projected Increase - rounded to nearest 000</i>		

BUDGET ADJUSTMENTS/SAVINGS

- Personnel
 - Shifted Middle School Cafeteria/Recess Supervision from Food Service
 - Adopted WHS Robotics Program
 - Increased Use of Circuit Breaker Reimbursement
 - Shifted ABA Services from Personnel to Non-Personnel Sp. Ed. Contracted Services
 - Reduced Sp. Ed. Bus Monitor Hours
- Non-Personnel
 - Reduced Sp. Ed. Contracted Services, Transportation and Out of District Tuition
 - Reduced Auditing Services Due to Efficiencies
 - Projected Savings in Solar and Water

BUDGET ADJUSTMENTS/SAVINGS

Category	Description	Projected Adjustment/ Savings
Personnel	WMS – Cafeteria/Recess Supervision Shifted from Food Service	11,000
	WHS – Adoption of Robotics Program	27,000
	Special Education – Circuit Breaker Funding	(25,000)
	Special Education – Shifted to Non-Personnel ABA’s and Bus Monitor	(57,000)
Non-Personnel	Utilities – Projected Savings from Water and Solar	(69,000)
	Special Education - Out of District Tuition	(80,000)
	Special Education - Contracted Services	(20,000)
	Special Education - Transportation	(20,000)
	Business Office – Auditing Services	(5,000)
Subtotal		(238,000)

BUDGET DEVELOPMENT OVERVIEW

Category	Description	Projected Amount	Percentage Change over FY16
FinCom Guideline		918,000	2.5%
Level Service Budget Drivers	Contractual Obligations and Enrollment	1,355,000	3.7%
Budget Adjustments and Savings	Personnel and Non-Personnel	(238,000)	(.7%)
Level Service		1,117,000	3.0%
FinCom 2.5% Guideline Minus Level Service	Budget GAP to Level Service	(199,000)	(.5%)

Areas of Identified Need Excluding McGladrey Report and SIS	General Education, Student Services and Technology		
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GETTING TO LEVEL SERVICE: POTENTIAL SOURCES FOR REDUCTIONS TOTALING \$199,000

- General Education - approximately 2.3 FTE's
 - Middle School Staffing
 - High School Staffing
- Other – approximately \$20,000
 - Elementary Summer Office Support
 - Instrumental Music Retained Earnings from Participation Increase

AREAS OF IDENTIFIED NEED

- General Education
 - Elementary Assistant Principal shared .6 FTE at Claypit Hill and .4 FTE at Happy Hollow
 - Elementary Extra-curricular Stipends
 - K-12 Health and Wellness Department Chair
 - Athletics Facility Costs and Uniforms
- Student Services
 - Administrative Restructuring
- Technology
 - IT Staffing and Infrastructure (McGladrey Report)
 - IT System Admin Position Increase
 - Student Information System

BUDGET DEVELOPMENT SUMMARY

Category	Description	Projected Amount	Percentage Change over FY16
FinCom Guideline		918,000	2.5%
Level Service Budget Drivers	Contractual Obligations and Enrollment	1,355,000	3.6%
Budget Adjustments and Savings	Personnel and Non-Personnel	(238,000)	(.6%)
Level Service		1,117,000	3.0%
FinCom 2.5% Guideline Minus Level Service	Budget GAP to Level Service	(199,000)	(.5%)

Areas of Identified Need Excluding McGladrey Report and SIS	General Education, Student Services and Technology	Up to \$244,000	Up to .7%
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