

WSC Minutes Superintendent Evaluation Subcommittee Meeting

2013 Friday, May 10 at 1:00 p.m.

Location: School committee Room, Town Building

Present: Malcolm Astley, Beth Butler

The meeting started at 1:30 p.m. due to a misunderstanding of the start time.

1. **Approval of Minutes:** After review, and upon motion made by Malcolm Astley, seconded by Beth Butler, the minutes of May 8, 2013 were VOTED approved, [as amended], unanimously, 2-0.
2. **Assemble Materials for School Committee Meeting of May 20, 2013 re: Superintendent Evaluation process:** Discussion of Appendices A (pp A-1-A-18, C, D and E of Part VI (Implementation Guide for Superintendent Evaluation) of the Massachusetts Model System for Educator Evaluation, Jan. 2012;
Assembly of materials listed above and Superintendent Rubric At-A-Glance, and Dr. Stein's memoes of 10/5/12, 11/14/12 and 5/1/13; discussion of topics to note early for next year's cycle: timelines and benchmarks attached to goals, and possibility of repeat of Superintendent evaluation training for SC.
3. **Adjournment:** Upon motion of Malcolm Astley, seconded by Beth Butler, it was VOTED unanimously to adjourn the meeting at 2:20 p.m.

Respectfully submitted,


Beth Butler

Documents:

* Draft minutes of 5/8/13

* Parts III (and VI of (Implementation Guide for Superintendent Evaluation) of The Massachusetts Model System for Educator Evaluation, Jan. 2012, including Appendices C, D and E of Part VI: www.doe.mass.edu/eval/model/PartVI.pdf

* Memos from Paul Stein dated 10/5/12, 11/14/12 and 5/1/13

Approved - May 15, 2013