

Minutes of the School Committee's Superintendent Evaluation Subcommittee

Date: Friday, January 4, 2013 Time: 2 p.m. Place: Town Building
Present: Malcolm Astley and Beth Butler

The meeting commenced at 2 p.m.

I. Purpose:

(1) To approve minutes of 9-25-12, 10-3-12 and 11-1-12

Dr. Astley made a motion to approve the minutes of 9-25-12, 10-3-12, and 11-1-12, as amended. Ms. Butler seconded, and the vote to approve, as amended, was unanimous, 2-0.

(2) To further discuss the Massachusetts Model for Educator Evaluation With Respect to Evaluation of Wayland's Superintendent.

The subcommittee reviewed and discussed the Massachusetts Model System for Superintendent Evaluation.

Review and discussion of submissions by school committee members concerning selection of certain Indicators/Elements under the four Standards, including:

Standard I - Instructional Leadership

Indicator B (Instruction)

Element 3 (Diverse Learners)

Indicator D (Evaluations)

Element 2 (Observation and Feedback)

Indicator E (Data Informed)

Element 3 (Improvement of Performance/Effectiveness)

Standard II - Management & Operations

Indicator A (Environment)

Element 3 (Student Safety, Health & Social & Emotional Needs)

Indicator E (Fiscal Systems)

Element 1 (Fiscal Operations)

Standard III - Family & Community Engagement

Indicator B (Sharing Responsibility)

Element 1 (Student Support)

Standard IV - Professional Culture

Indicator A (Commitment to High Standards)

Element 1 (Commitment to High Standards)

Review and discussion of timing for next steps, including having an informal discussion after January 15 concerning progress towards goals.

II. Next Meeting of the Superintendent Evaluation Sub-Committee

The next meeting will be scheduled at a future date to review and discuss the DESE evaluation tool, including types of evidence to be considered, in preparation for presentation to full School committee in a future meeting.

III. Adjournment

Dr. Astley made a motion to adjourn and Ms. Butler seconded. The vote was unanimous, 2-0. The meeting was adjourned at ?? PM.

Respectfully submitted,

Beth Butler

List of Documents:

1. Draft Minutes for 9-25-12; 10-3-12; and 11-1-12.
2. The Massachusetts Model System for Educator Evaluation, Jan. 2012: Part III, Guide to Rubrics and Model Rubrics for Superintendent, Administrator, and Teacher, Appendix A., Superintendent Rubric. (The complete document, consisting of Parts I-VIII, is located at www.doe.mass.edu/eval/model/)

Minutes approved: May 8, 2013