

MINUTES – WAYLAND SCHOOL COMMITTEE FINANCE SUBCOMMITTEE
June 13, 2017

A meeting of the School Committee's Finance Subcommittee was called to order at 9:08 am by Jeanne Downs who noted that the meeting was being recorded by Waycam.

Present were:

Jeanne Downs, chair
Kathie Steinberg

Also Present:

Susan Bottan, WPS Business Administrator
Brud Wright, Recreation Commission
Asa Foster, Recreation Commission
Ed Sanderson, Interim Recreation Director
Ben Keefe, Facilities Director
George Uveges, Finance Committee

1. Public Comment – None.

2. High School Athletic Master Plan

Jeanne gave some background on the high school athletic plan including steps taken to date, working with the Recreation Commission and possible next steps. Brud Wright and Asa Foster spoke about the number of users (fields), overuse of the fields, and future safety concerns. Various funding options were discussed for both the design phase of the athletic master plan as well as the construction phase including CPC funds, Recreation funds, and debt. The phasing of the project was discussed and Asa noted that the Recreation Commission would have a better idea of phasing after the recreation town wide study is completed.

Steps to move forward were discussed including a possible article for Fall Town Meeting for design fee money, a possible article for Spring Town Meeting for construction money for some phases of the plan pending the design phase and the overall town plan, reaching out to CPC, getting a commitment to maintain the new fields once built, private donations, and turf field education. Additionally, Jeanne will reach out to the Board of Selectmen about involvement by the Permanent Municipal Building Committee (PMBC). Ed Sanderson will send the Weston and Sampson final report to everyone. Susan will work with Brian Keveny on the possibility of debt and short term financing options. Kathie will develop a timeline for the School Committee of where we are at this point with the plan and how we got there. Jeanne will contact Dave Watkins and ask to be on the July 12th Finance Committee meeting to discuss a possible fall article.

3. FY18 Finance Subcommittee Goals

Jeanne distributed the FY17 Finance Subcommittee Goals as a starting point for the FY18 goals. Kathie and Susan will review them and the FY18 goals will be discussed at the next subcommittee meeting.

4. Budget Calendar

The subcommittee discussed the budget calendar and will work on it once the School Committee meeting calendar is set. A discussion ensued about streamlining the budget meetings and potentially putting a video presentation of the superintendent's budget presentation online as an alternative to one or more of the budget meetings. The subcommittee also discussed the importance of understanding the new superintendent's budget process when crafting the budget calendar.

5. Status Update on Various Outstanding Projects by Business Administrator

Susan reported that she met with Tom Holder about the potential use of the transfer station for bus parking. It does not look like that site will work because the DPW is using the triangular usable area, and the wetlands around that area prevent further use. Susan also reported that Weston and Sampson is developing a proposal to include the bus parking in its review of the old town dump site for DPW use. The cost will be approximately \$8650 for the School Department. Jeanne will attend the next Board of Public Works meeting to formally ask for the School Department's inclusion in the study.

6. Future Agenda Topics and Date of Next Meeting

The Happy Hollow physical space and the Happy Hollow nurse's office project will be added to the next agenda. The next meeting will be June 22nd at 2:00 pm.

7. Approval of June 8, 2017 Minutes

This item was passed over.

8. Adjournment

Upon a motion by Jeanne Downs and seconded by Kathie Steinberg, the meeting was adjourned at 11:00 am by a vote of 2-0.

Respectfully submitted,

Jeanne Downs

Corresponding Documents:

-FY17 Finance Subcommittee Goals