

MINUTES – WAYLAND SCHOOL COMMITTEE

Regular Meeting – June 5, 2017

A Regular Meeting of the Wayland School Committee was held on Monday, June 5, 2017, at 7:00 P.M. in the School Committee Room of the Wayland Town Building.

Present were:

Jeanne Downs
Kim Reichelt
Kathie Steinberg

Absent:

Ellen Grieco, Chair
Nate Buffum

Also:

Paul Stein
Superintendent

Marlene Dodyk
Director of Student Services

Susan Bottan
Business Administrator

Also:

Wayland-Jingshan Yuanyang Exchange Program:

Deede Bergeron (teacher), Leonard (LJ) DiCarlo, Arden Knapp, Abigail McDonald, George Natsis, Isabella VanRooyen

Leisha Simon, Director of Technology & Accountability

Vice Chair Jeanne Downs convened the regular session at 7:02 p.m.; the meeting is being recorded by WayCAM.

1. **Special Matters:**

(a) Discussion with Students who Participated in the Wayland Jingshan Yuanyang Exchange Program:

Deede Bergeron commented that each student chose one topic related to China's history and social studies for which they did a research paper that, in turn, was turned into an iBook. Deede introduced Chiun-Fan Chang, our Mandarin teacher.

The students chose the following topics:

Arden Knapp – The Cultural Revolution
George Natsis – The Opium Wars
Abby McDonald – Economic and Equality in China
Isabella VanRooyen – The First Emperor of China
LJ DiCarlo – Different Battles in China

The students reflected and conveyed their personal thoughts on the topics of their research papers. Following the students' presentations, they spoke about their trip as being life changing and worthwhile. They learned about friendships and relationships, improved upon the Mandarin language, and experienced a different culture that presented some challenges as well for the students.

(b) Receive ACE Report, including Presentation of the Digital Literacy and Innovation Plan:

Paul noted that each ACE Report represents an end-of-year update on the system-wide goals and strategic initiatives at each school building. Leisha Simon presented the Digital Literacy and Innovation Plan, which replaces the Technology Plan. The audience was shown how to access this plan on the website. Leisha acknowledged and thanked the educational technology leaders and staff on the school-based Technology Committees who worked on the Digital Literacy and Innovation Plan, noting that this plan is still a "work in progress."

These committees used the Massachusetts Digital Literacy and Computer Science Curriculum Framework as a guide to develop a three-year plan that will continue to evolve and act as the working guide for the district to follow in order to support the delivery of high quality, technology-rich education to all K-12 students focusing on Project

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Based Learning. As a result of studying Digital Literacy Standards, the committees found that Wayland, in its use of technology, is already covering many of the digital literacy standards. The district will focus on and continue to grow in computer science based on the recommended Computer Science Standards. Leisha described how technology is integrated into the elementary and secondary curriculum.

The staff continues to measure and monitor the success of the Digital Literacy and Innovation Plan, even though there is no true measurement except through the progress made in the classrooms and through projects and presentations. State tests also require the students' knowledge of technology. A discussion ensued regarding the use of technology in the district.

(c) Conduct School Choice Hearing and Vote to Adopt a Resolution to Participate or to Withdraw from School Choice for the 2017-2018 School Year:

Paul noted that without a vote by the School Committee, it would be presumed that Wayland will become a Choice district. Jeanne commenced the public hearing and noted that DESE granted an extension for the vote from June 1 to June 6. She read the School Choice resolution as follows:

Resolution on School Choice

Whereas the Education Reform Act of 1993 requires the enrollment of non-resident students under the School Choice provision unless the Committee votes by June 1 not to participate, and

Whereas the School Choice provision takes money away from the sending district and awards it to the receiving district, and

Whereas Wayland's per pupil expenditure is greater than the maximum allowable reimbursement, which means Wayland taxpayers would subsidize each choice student, and

Whereas once Wayland accepts a pupil, it must keep the pupil through graduation even though Wayland's demographic situation might change considerably, and

Whereas it is possible that a number of students could return to their sending districts or otherwise leave Wayland, thus creating a potential income loss, now hereby be it

Resolved that the Wayland School Committee respectfully declines to participate in the choice program with the provision that should surrounding school districts subsequently and prior to June 1 decide to accept the provisions of School Choice, the Wayland School Committee reserves the right to do likewise in order to protect its fiduciary interest in this matter.

Jeanne asked for public comment. Anette Lewis asked why DESE gave the district relief from the statutory requirement. Paul clarified that if DESE could not grant an extension, the School Committee would hold a special meeting. Anette suggested citing the statute, M.G.L. 76, Section 12D(d) in the resolution. Anette also asked if the district had a report showing school capacity that could be sent to DESE; one was not prepared by the Superintendent. Anette made some suggestions regarding public hearings going forward. She also noted the number of staff and METCO children attending the schools, recommending that the School Committee set a cap on the number of staff students.

Upon a motion duly made by Kim Reichelt, seconded by Kathie Steinberg, the School Committee voted unanimously (3-0) to approve the Resolution on School Choice as read.

2. **Comments & Written Statements from the Public:**

Aina Lagori commented that, in her opinion, the Digital Literacy and Innovation Plan would be more innovative and stronger if there was a clear focus on student data privacy and transparency in the approaching school year. She would appreciate more assurance that there is a focus on student data privacy, as this is a nationwide problem. Aina referred to the schools' website in terms of navigation and outdated and incomplete information. She noted the information to which she was referring.

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Kathy Schultz commented on the Digital Literacy and Innovation Plan. She shared some research she did that included 14 peer towns. Only 2 offer A/P computer science principles and A/P computer science, adding that Wayland should be proud of its computer science program. Ms. Schultz asked that the School Committee, the Superintendent, and the Technology Director continue to provide the students with the tools they need to grow technologically. She also asked that the School Committee policies regarding technology do not limit resources and the ability for students to learn. She spoke about the limitations to the students when using technology. Ms. Schultz discovered that Wayland is the only district that does not allow students to bring their own devices to school and asked that acceptable use standards be developed for this purpose. She provided the research to the School Committee.

Edward Muller submitted a petition of 800 signatures to remove the Middle School and Claypit Hill School from the list of sites being considered for parking the school buses.

A resident asked if the town had an Overriding Information Policy, so that residents can know what to expect regarding security and student data privacy. She recommended that the whole town discuss this issue.

As a former member of the Technology Task Force, Tom Sciacca referred to the discussions the task force had regarding the importance of 21st century skills, adding that critical thinking and creativity is, in his opinion, the most important. He commented on a world-wide competition called Destination Imagination in which his granddaughter competed. Tom noted that China did very well in this competition, especially in engineering and science. He recommended that Wayland look into the possibility of participating in Destination Imagination.

Linda Grubstein read a statement regarding school bus parking, particularly about the petition the School Committee received.

A resident read the petition for the benefit of the viewing audience. It asks that the Claypit Hill School and the Middle School be removed immediately from the list of potential parking sites. She commented that the Board of Selectmen and the Finance Committee also received the petition.

Sheila Carel referred to the timeline in terms of the School Committee's decisions for bus parking. The Committee is scheduled to have a decision after the RFP process sometime in August. However, Sheila asked the School Committee to expedite its decision before August because many residents are on vacation most of the summer. She again asked that the Middle School and Claypit Hill School be taken off the list of potential sites.

Kathie Steinberg stated that she appreciates the comments and information received by email and this topic will be put on the June 19th agenda.

3. **Policy Subcommittee Update:**

(a) Review and Possible Vote to Approve the Following Policies:

- IJND (Access to Digital Records)
- IJNDB (Empowered Digital Use)
- JLCA (Physical Examinations of Students)

Jeanne noted the change in Policy IJND (Access to Digital Records) in terms of appropriate laptop use at home and in school by staff and students. Leisha Simon explained the at-home filtering that helps support Internet safety measures. The School Committee reviewed the policy for language in terms of the district's Acceptable Use Policy. This policy will be put out for public comment.

The School Committee reviewed and discussed Policy IJNDB (Empowered Digital Use).

Policy JLCA (Physical Examinations of Students) was passed over.

Upon a motion duly made by Kathie Steinberg, seconded by Kim Reichelt, the School Committee voted unanimously (3-0) to put Policy IJND (Access to Digital Records) and Policy IJNDB (Empowered Digital Use) out for public comment.

4. **Financial Matters:**

(a) Discussion and Possible Vote to Approve the High School and Middle School 1:1 Laptop Maintenance Fee:

Leisha commented that there will be a change in the high school fee, but no change in the middle school fee due to

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a higher number of users. She described how she calculated the \$40.00 high school maintenance fee for approximately 600 students expected to pay the fee. Leisha also noted that the Apple technicians will do the repairs in-house resulting in savings.

The School Committee will vote to approve the fees at its June 12th special meeting.

(b) Update and Review of the High School Athletic Master Plan, including Discussion of Funding Sources:

Jeanne reported on the public forum that Weston & Sampson hosted at which they presented an update on the High School Athletic Master Plan. The next step will be a joint meeting between the School Committee and the Recreation Commission at which they will vote to support the plan presented by Weston & Sampson. A discussion ensued in terms of the decision that is pending to accomplish the project in phases.

The Finance Subcommittee will discuss this topic at its next meeting, and Susan Bottan suggested inviting Athletic Director Heath Rollins and Public Buildings Director Ben Keefe to answer any questions that may arise.

(c) Review and Possible Vote to Approve Invoices from CBI Consulting and/or Colliers International regarding the Loker School MSBA Accelerated Repair Project and Possible Vote to Authorize the Chair to Sign the Contract Amendments for the Loker Accelerated Repair Project for the OPM and Designer:

Jeanne commented that currently there are no invoices to approve from CBI Consulting or Colliers International. She explained the phases of the Loker School MSBA repair project that began with the Feasibility Study, then MSBA approval, and presently a contract amendment for the project manager and the designer that requires the School Committee Chair's signature. Upon review by the Permanent Municipal Building Committee, it supports the approval of the contract amendments by the School Committee.

Upon a motion duly made by Kathie Steinberg, seconded by Kim Reichelt, the School Committee voted unanimously (3-0) to authorize the Chair to sign the Contract Amendments for the Owner's Project Manager and Designer for the Loker Accelerated Repair Project.

5. Educational Matters:

(a) Hear Superintendent's Report:

Paul mentioned that the WHS graduation ceremony was a wonderful event. Paul noted that the Happy Hollow 5th Grade is currently at the recommended guideline of 25, and there is concern that enrollment will increase as did Loker School and Claypit Hill School. It was suggested that families in the Happy Hollow district be given a limited offer to transfer to Loker for the 5th Grade for which a communication would be sent very soon given the time sensitive nature. It will be discussed later in the meeting during "Matters not Reasonably Anticipated by the Chair."

(b) Discussion regarding Kindergarten Enrollment for 2017-2018 School Year and Possible Communication with Families:

There is no new information to present regarding Kindergarten enrollment. Paul did report that there are 58-59 students enrolled at Happy Hollow and Loker and about 95 at Claypit Hill.

6. Administrative/Procedural Matters:

(a) Update regarding School Start Times, including a Task Force Update:

The third and final task force meeting was held today. Although there are very different views among the members, a number of options/discussion points have been identified, all noted by Paul. The meetings will resume in the fall with the goal of a decision by November 1. Some work in this regard will be done over the summer.

(b) Discussion of Superintendent's Evaluation – Review and Finalize Comments from Committee, Provide Ratings:

Kathie distributed her comments for the evaluation to the School Committee for a discussion at the next meeting. A discussion ensued regarding the ongoing process and timeline.

(c) Discussion of Ongoing and Future School Committee Communications with the Public, including Letter regarding Superintendent of Schools:

Kathie will develop a list of past communications for the purpose of developing a better system of getting information out to the public. A discussion ensued about where meetings are posted on the website for the public, including the All Schools Newsletter, and the difficulty for some of navigating the school website for information.

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(d) Review and Possible Vote to Approve the 2018-2019 School Calendar:

The School Committee reviewed the 2018-2019 school calendar. A discussion ensued regarding school vacations and religious holidays in terms of possible future changes to the schedule and what that would entail.

Upon a motion duly made by Kathie Steinberg, seconded by Jeanne Downs, the School Committee voted unanimously (3-0) to accept the 2018-2019 calendar as proposed.

(e) Update regarding Appointments to the Audit Committee and the Permanent Municipal Building Committee:

Jeanne commented that Michael Hoyle has agreed to continue as the School Committee representative on the PMBC.

7. **Matters not Reasonably Anticipated by the Chair:**

Kathie raised the 5th grade enrollment as a matter not reasonably anticipated by the chair. Paul read the proposal recommended to be sent to families. It was drafted by the administrators.

Upon a motion duly made by Kim Reichelt, seconded by Kathie Steinberg, the School Committee voted unanimously (3-0) to approve the proposal to extend the offer as described by the Superintendent.

8. **Consent Agenda:**

(a) Approval of Accounts Payables & Payroll Warrants:

- Wayland Public Schools Accounts Payables warrant, dated June 5, 2017, in the amount of \$298,004.03
- Wayland Public Schools Accounts Payables Student Activities warrant, dated June 5, 2017, in the amount of \$38,069.24
- Wayland Public Schools Payroll Warrant, dated May 24, 2017, in the amount of \$1,569,712.15

(b) Approval of 2018 WHS Italy Trip

(c) Approval of Minutes:

- April 24, 2017

Kathie commented that she appreciates the efforts made by staff to make this type of trip available to students.

Upon a motion duly made by Kathie Steinberg, seconded by Kim Reichelt, the School Committee voted unanimously (3-0) to approve the Consent Agenda.

6. **Executive Session:**

Upon a motion duly made by Jeanne Downs, seconded by Kathie Steinberg, the School Committee voted unanimously (3-0) to enter Executive Session at 9:53 p.m., to discuss strategy with respect to and in preparation for collective bargaining with Custodians, WESA, and Food Service Workers, as permitted by M.G.L. c.30A, §21(a)(3), as such discussion in open meeting may have a detrimental effect on the bargaining position of the School Committee and an Executive Session is necessary to protect the bargaining position of the School Committee; discuss strategy with respect to and in preparation for negotiations with non-union personnel as listed on the meeting notice, as permitted by M.G.L. c.30A, §21(a)(2), as such discussion in open meeting may have a detrimental effect on the bargaining position of the School Committee and an Executive Session is necessary to protect the bargaining position of the School Committee; review for possible declassification Executive Session minutes, as permitted by M.G.L. c.30A, §22: April 24, 2017 (#2) and May 8, 2017 (#2); and approval of executive session minutes, as permitted by M.G.L. c.30A, §22 for the following meetings: March 24, 2017 and May 22, 2017. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ellen Grieco, Chair	absent	
Nate Buffum	absent	
Jeanne Downs	X	
Kim Reichelt	X	
Kathie Steinberg	X	

The School Committee will be joined by Paul Stein, Superintendent of Schools and Diane Marobella, recording secretary.

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The School Committee will reconvene in open session for a possible vote to declassify Executive Session minutes as listed on the meeting notice.

7. **Regular Matters (continued):**

(a) Possible Vote to Declassify Executive Session Minutes:

- April 24, 2017 - #2
- May 8, 2017 - #2

This agenda item was passed over.

8. **Adjournment:**

Upon a motion duly made by Jeanne Downs , seconded by Kathie Steinberg, the School Committee voted unanimously (3-0) to adjourn at 10:17 p.m.

Respectfully submitted,

Paul Stein, Clerk
Wayland School Committee

May 22, 2017
2016-2017 Non-Union Positions

Accountant/Analyst
Accounts Payable Specialist
AD/VM Ware System Administrator
Administrative Assistant for the School Committee
Administrative Assistant to the Assistant Superintendent (2 positions)
Administrative Assistant to the Director of Student Services
Administrative Assistant to the Superintendent
Assistant Director of Student Services
Assistant Principal, Claypit Hill School
Assistant Principal, Wayland High School (2 positions)
Assistant Principal, Wayland Middle School
Assistant Superintendent
Athletic Director
Athletic Trainer
Board Certified Behavior Analyst
Certified Occupational Therapist
Certified Occupational Therapy Assistant (3 positions)
Computer Technician (2 positions)
Data Manager
Director of Elementary Curriculum Assessment and Accountability for Humanities
Director of Elementary Curriculum Assessment and Accountability for Math and Science
Director of Student Services
Director of Technology and Accountability
Director of The Children's Way

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Director of Wayland School Community Programs
Early Childhood Coordinator
English Language Learners Coordinator
Facilities Manager
Food Service Director
Human Resources Director
MAC System Administrator
METCO Administrative Assistant
METCO Bus Monitor
METCO Coordinator (Elementary)
METCO Coordinator at Wayland High School
METCO Coordinator at Wayland Middle School
METCO Director
Network Administrator
Physical Therapist (2 positions)
Principal, Claypit Hill Elementary School
Principal, Happy Hollow Elementary School
Principal, Loker Elementary School
Principal, Wayland High School
Principal, Wayland Middle School
School Business Administrator
Special Education Tutor
Transportation Coordinator
Wayland Bus Driver
WaylandCares Community Outreach Coordinator
WSCP Accounts Communications Coordinator
WSCP Accounts Coordinator
WSCP Accounts Receivable Clerk
WSCP Activities Coordinator of the Pegasus Program
WSCP Administrative Assistant, TCW
WSCP Administrative Coordinator

The Children's Way
BASE

Observers:

Chang Liu, Wayland High School
Anette Lewis, Claypit Hill Road
Tom Sciacca, WVN, Wayland BUZZ
Cathy Schulz, 5 Fiddlehead Lane
Linda and Bernie Grubstein, Wayland
Carole Plumb, Bald Rock Road
Ed Miller, 12 Keith Road
Lawrence Steward, 7 Erwin Road
Tony Purcell, 133 Plain Road

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Corresponding Documentation:

1. Agenda & Backup Information
2. Infusing Technology & Design ACE Report
3. Policy IJND – Access to Digital Resources
4. Policy IJNDB – Empowered Digital Use Policy
5. Handout – Research Done by a Resident regarding Personal Computing Devices
6. Handout – Research Done by a Resident regarding Computer Science Courses
7. Memo regarding the Loker School MSBA Accelerated Repair Project Contract Amendments
8. WHS Field Trip Proposal to Italy
9. Regular Session Minutes of April 24, 2017
10. Executive Session Motion