

MINUTES – WAYLAND SCHOOL COMMITTEE  
Special Meeting – February 16, 2017

A Special Meeting of the Wayland School Committee was held on Thursday, February 16, 2017, at 12:00 P.M. in the School Committee Room of the Wayland Town Building.

Present were:

Ellen Grieco, Chair  
Barb Fletcher, Vice Chair  
Jeanne Downs  
Kim Reichelt  
Kathie Steinberg

Also:

Paul Stein  
Superintendent

Brad Crozier  
Assistant Superintendent

Susan Bottan  
Business Administrator

Chair Ellen Grieco convened the special meeting at 12:03 p.m.; the meeting is being recorded by WayCAM.

**1. Comments & Written Statements from the Public:**

Molly Upton commented that it is her understanding that there is a decrease in facilities solar expenses that would allow more than enough funds to hire a teacher for the overcrowded classroom at one of the schools or the custodial night supervisor. This savings also represents about half of what the Finance Committee has requested of the School Committee – reduce its budget by \$314,000. Molly believes that if more classroom teachers were hired, it might reduce the need for RTI.

**2. Special Matters:**

(a) Continued Discussion of the FY18 School Operating and Capital Budgets and Possible Vote to Approve the FY18 School Operating Budget and Possible Vote to Approve any Changes to Fees for FY18:

Agenda topic 2(b) will be discussed as well. Ellen updated her conversation with the Chair of the Finance Committee, Dave Watkins, via email regarding the Finance Committee's request to reduce the School Committee's budget by about \$314,000. She read the email to the Committee regarding the view of the School Committee in this regard. Ellen conveyed that the FinCom would consider a compromise of its request and invited the School Committee to attend their meeting on February 21<sup>st</sup>.

The School Committee reviewed the items that were included in the budget in the event reductions were made. A discussion ensued regarding its concerns surrounding the Finance Committee's request to identify alternative funding/reductions and what the School Committee's next steps might be, including how to improve the budget process and discussions next year. The Committee also discussed its process at Town Meeting.

Paul reminded the School Committee that some of the additions, such as the world language immersion program and the writing lab, in the budget are a direct result of the long range planning during the summits, also requested by the Finance Committee. Paul strongly believes that the loss of some of the programs will affect students in years to come. He added that each cut is minimal in dollars, but there is a maximum impact to the programs and the students.

Barb proposed a compromise that included increasing the bus fee by \$25.00. It was discussed by the School Committee.

Upon a motion duly made by Ellen Grieco, seconded by Barb Fletcher, the School Committee voted (4-1) (Kathie opposed) that the School Committee go to the Finance Committee at its next meeting with a proposal of adding back \$187,000 to include world language, the writing lab, guidance, and custodial supervisor.

Barb and Ellen will work together on the talking points to present to the Finance Committee. A discussion ensued regarding topics to include in the talking points as recommended by Kathie.

## MINUTES – WAYLAND SCHOOL COMMITTEE

Special Meeting – February 16, 2017

- (b) Discuss Response to Finance Committee's Request to Identify Alternative Funding other than Taxation for \$1.2M to \$1.5M in 2018 and Proposed Cut to School Department Budget, including Preparation for Joint Meeting with Finance Committee on February 21, 2017:

This topic was addressed in the School Committee's discussion of 2(a).

### 3. **Administrative/Procedural Matters:**

- (a) Continued Discussion regarding Superintendent Search Process (taken out of order):

Jeanne updated the School Committee regarding the Superintendent search. The Screening Committee will present three to five finalist candidates by March 8<sup>th</sup>. She recommended that the School Committee reach a decision before Barb leaves the Committee. The School Committee discussed the logistics in terms of full day visits with the finalists, including dinner with the School Committee, and the Committee's vote to select a new superintendent. Jeanne will provide the Committee members with a Doodle Poll in hopes of setting up a schedule.

### 4. **Educational Matters:**

- (a) Hear Superintendent's Report, including Curriculum Spotlight:

This agenda topic was passed over.

### 5. **Financial Matters:**

- (a) Continued Discussion regarding School Bus Parking:

Susan provided the School Committee with a report from The Engineering Corporation (TEC) containing a site evaluation summary, additional information about the old landfill site, their site selections and recommendations, an outline of next steps, and timeline and costs. The School Committee will continue its discussion, including this TEC report, about school bus parking at the February 27<sup>th</sup> meeting.

Ellen reported that she spoke to Dave Watkins regarding the Finance Committee's position on the school buses. There will not be a place holder for the bus parking, but there could be a current year transfer or the School Committee can request funds at either a fall or spring 2018 Town Meeting.

### 6. **Administrative/Procedural Matters (continued):**

- (a) Update and Discussion regarding School Start Times:

Kim distributed a summary of the key points of the surveys related to school start times. She is currently working on the appendix. Barb received feedback from some of the teachers that all of the information regarding school start times, including the survey, did not present balanced views or different perspectives regarding school start times.

- (b) Review of Goals and Elements regarding the Superintendent's Evaluation:

Upon review of Dr. Stein's goals and elements, the School Committee had no comments.

Upon a motion duly made by Barb Fletcher, seconded by Ellen Grieco, the School Committee voted unanimously (5-0) to approve the Superintendent's goals and the elements regarding the Superintendent's evaluation as presented today.

### 7. **Consent Agenda:**

- (a) Approval of Accounts Payables & Payroll Warrants:

- Wayland Public Schools Accounts Payables Warrant, dated February 13, 2017, in the amount of \$547,721.10
- Wayland Public Schools Payroll Warrant, dated February 16, 2017, in the amount of \$1,344,933.47

- (b) Approval of METCO Trip to Washington, D.C., for Grades 11 & 12 Boston and Wayland Residents:

- (c) Approval of Minutes:

- Special Session of December 19, 2016
- Special Session of January 4, 2017
- Special Session of January 5, 2017
- Special Session of January 11, 2017

MINUTES – WAYLAND SCHOOL COMMITTEE

Special Meeting – February 16, 2017

Upon a motion duly made by Barb Fletcher, seconded by Ellen Grieco, the School Committee voted unanimously (5-0) to approve the Consent Agenda without the January 11, 2017 minutes.

The January 11, 2017 minutes will be added to the February 27<sup>th</sup> agenda.

8. **Matters not Reasonably Anticipated by the Chair:**

None.

9. **Executive Session:**

Upon a motion duly made by Ellen Grieco, seconded by Barb Fletcher, the School Committee voted unanimously (5-0) to enter Executive Session for the purposes of discussing strategy with respect to and in preparation for collective bargaining with the Wayland Teachers Association, Wayland Educational Secretarial Association, Custodians Union and Food Service Association, as permitted by M.G.L. c.30A, §21(a)(3), as such discussion in open meeting may have a detrimental effect on the bargaining position of the School Committee and an Executive Session is necessary to protect the bargaining position of the School Committee, and approving minutes from prior Executive Sessions, as permitted by M.G.L. c.30A, §22 for the following meetings: December 19, 2016, January 25, 2017, and January 30, 2017 - #1 and #2. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Ellen Grieco, Chair	X	
Barb Fletcher, Vice Chair	X	
Jeanne Downs	X	
Kim Reichelt	X	
Kathie Steinberg	X	

10. **Adjournment:**

Upon a motion duly made by Barb Fletcher, seconded by Ellen Grieco, the School Committee voted unanimously (5-0) to adjourn at 1:52 p.m.

Respectfully submitted,

Paul Stein, Clerk  
Wayland School Committee

**Observers:**

Tom Sciacca, WVN, BUZZ  
Carol Plumb, Wayland

**Corresponding Documentation:**

1. Agenda & Backup Information
2. Draft Schedule for Finalist Interviews
3. Superintendent’s Goals and Elements for Evaluation for 2016-2017
4. The Engineering Corporation School Bus Parking Site Evaluation Recommendations
5. Comment Summary of Parents
6. Accounts Payables & Payroll Warrants
7. METCO Washington, D.C. Trip Request
8. Special Session Minutes of December 19, 2016
9. Special Session Minutes of January 4, 2017
10. Special Session Minutes of January 5, 2017
11. Special Session Minutes of January 11, 2017
12. Executive Session Motion