

# MINUTES – WAYLAND SCHOOL COMMITTEE

Regular Session – June 9, 2014

A Regular Session of the Wayland School Committee was held on Monday, June 9, 2014, at 7:00 P.M. in the School Committee Room of the Wayland Town Building.

Present:

Barb Fletcher, Chair  
Malcolm Astley  
Ellen Grieco (arrived at 7:06 p.m.)  
Donna Bouchard  
Jeanne Downs

Also:

Paul Stein  
Superintendent of Schools

Brad Crozier

Assistant Superintendent

Marlene Dodyk

Director of Student Services

Also:

Betsy Gavron, Ellen Jacobs, Amy Parker, Maribel Valdes

Barb Fletcher convened the Regular Session at 7:02 p.m. and announced that the meeting is being recorded by WayCAM.

## 1. **Comments & Written Statements from the Public:**

Kent George commented on the potential Letter of Intent and solar panel contract with Ameresco. In his opinion and relative to issues that have been raised, Ameresco may not be in business much longer based on stock market information, a drop in revenue, and their business and financial record for the past three years. He asked the School Committee to take this information into consideration and also consider entering into a RFP before signing the Letter of Intent. Kent has also had conversations with Weston officials who are also considering solar energy, but they have not heard of Ameresco. Other comments were made regarding the Metropolitan Area Planning Council (MAPC).

Gail Shapiro asked the School Committee to hire Patricia Lugo and commented on the role of the Business Administrator. Given the past audits in Wayland and Ms. Lugo's background, she feels that Ms. Lugo has the proper experience needed in this role.

Cindy Lewis commented on the issue of the 1:1 laptop initiative, whereby students would not be able to keep the laptops over the summer. She was under the impression that the laptops would be available to the students over summer, as it would help the students as they prepare to enter college in the fall. She also advocated for a staggered return of the laptops. In her opinion, Cindy felt this process discriminated against those who can't afford to purchase one or additional computers for the home.

Alice Boulter spoke in support of Patricia Lugo because she is a professional accountant and a good teacher as well. She also spoke of Ms. Lugo's enthusiasm for numbers.

John Flaherty also supported Patricia Lugo as the next Business Administrator, as she stands out, has the qualifications and can bring Wayland to the 21<sup>st</sup> Century in the area of improving accounting and transparency.

Malcolm distributed an article to the Committee that focuses on how the money behind PARCC has developed.

MINUTES – WAYLAND SCHOOL COMMITTEE  
Regular Session – June 9, 2014

In terms of Open Meeting Law concerns, Donna commented that articles can be sent directly via email to School Committee members as long as the words “please no discussion” are noted in the email.

Barb received the Remote Participation Form from Ellen Grieco.

2. **Educational Matters:**

(a) Receive and Hear Presentation re: Achievement Gap ACE Report:

In terms of the project and the work that the Middle School staff has done regarding the Achievement Gap, they created a one-credit course entitled, “Raising Achievement through Perseverance and Grit.” During the presentation, the focus will be on what the research shows, will share a “race track” that they used, impart the community cheer and energy related to the work, and share the take-a-aways for teachers and students.

Ellen Jacobs referred to a book by Paul Tough, “How Children Succeed” and a one-page article referring to “grit,” the successes of students getting into college, and why some succeed and some don’t in finishing their college education. Ellen noted that Angela Duckworth is quoted in this book in terms of the definition of grit (the ability to stick with things over time) and her research in this area.

Ellen described the work of the study group/course in which there were 17 middle school educators and 17 Boston students who participated. In an effort to boost student achievement, some of the guiding research questions included the following: How can perseverance be taught? How can stamina be built? How can grit be cultivated? How can deliberate practice be sustained? And how does one recover from setbacks?

Two of the areas researched were cognitive flexibility and cognitive self-control. Ellen explained how the Grit Rubric and the Race Track work. The students think about where they are on the race track in relation to their learning. It is also important for the teachers to know their role in terms of what they needed to do and how to do it in order to help students develop the perseverance and imbedded skills they needed to move forward on the race track.

Betsy Gavron referred to the game Qwirkle, as it was used as a metaphor, like dominoes, of what it took to become grittier and score the highest points, while still taking time to think about the students’ next moves. Strategies were also built by using the acronym “Get Ready I’m Tenacious (GRIT).” This method also built community cheer, as well as a common language.

Ellen Jacobs, Amy Parker, and Maribel Valdes set up the video to record the interaction between the teachers and students. The video was also a way for teachers to assess their methods going forward reflecting back to students of what they were doing and, in turn, the students thought about how they could use idle time. Posture is also a factor that could affect the ways in which students learn.

The presentation closed with an introduction (on screen) to a student who has made a lot of progress this year. Betsy Gavron described her enthusiasm and praised her teachers and the work they are doing to help these students.

Brad concluded that each building filled out an ACE (Accomplishments, Challenges, and Exemplars) Report describing the work being done at their level. The High School created a support group for female Boston students, the elementary focused on professional development for culturally responsive teaching, and system wide, the Leadership for Equity team is working to develop a tool that will take data from the students’ educational journey through Wayland in order to identify those students who are at risk and use that information to plan how to move forward.

(b) Hear Presentation re: Partnership for Assessment of Readiness for College and Careers (PARCC) and Connection to Common Core and Discuss Process for Possible Expansion of PARCC Pilot in FY15:  
Brad gave the background of PARCC, which stems from much of the country adopting the Common Core

MINUTES – WAYLAND SCHOOL COMMITTEE  
Regular Session – June 9, 2014

Standards. At the state level, Massachusetts, in 2010, adopted the Common Core and have increasingly aligned its standards within the Common Core. Brad commented that the new standards are more rigorous than the old because they are linked to college and career readiness. The Massachusetts PARCC group has developed a test that assesses students' knowledge of the Common Core standards. Brad explained the difference between PARCC and MCAS testing. PARCC is computer-based and has performance-based and end-of-year components and includes five performance levels compared to four in MCAS.

Wayland participated in the Spring 2014 Field Test, which included different schools taking different types of computer-based PARCC tests at different times of the year. This testing allowed the DESE to determine the fairness, validity and accuracy of the questions and then possibly refine the test. As the conclusion of the testing, there was no reporting to the districts in terms of the results.

Paul commented that they will now decide the type of testing to undertake in the Spring of 2015. The choices include all PARCC or all MCAS tests for Grades 3-8, and for both ELA and math. If PARCC is chosen, will it be computer-based or paper testing, and for Grade 8 PARCC math, the number of participating students must be indicated in either the Grade 8 math test or the Algebra I test. Wayland must also decide if it will administer PARCC tests in ELA and math in Grade 9 and/or Grade 11, with separate decisions involved for each. Paul noted that there are several considerations for the High School students in terms of the testing, as the goal is to help with the placement of students in community colleges, if there is a reason to determine if they can manage college material. No matter what, Grade 10 students will take the MCAS test in ELA and math and Grades 5, 8 and high school students will take the MCAS science and technology/engineering tests.

Brad explained the difference between the performance-based and end-of-year assessments. Brad reviewed the Spring 2015 PARCC testing dates. He also explained what it would mean to a district's accountability status in terms of PARCC and/or MCAS testing.

Paul will make his recommendation at the next School Committee meeting. The state must be informed by June 30 in order to guarantee that the district can administer PARCC. However, the notification deadline can be extended to October 1, but there are no guarantees. MASS and MASC legal counsel recommends that School Committee vote on this decision, since it relates to policy. If a decision is not made by the fall, MCAS will remain in the district. Paul recommended that PARCC not be implemented for Grades 9 and 11. He cited his reasons and noted that more information will be available before the Committee vote on June 23<sup>rd</sup>.

Paul answered questions from the School Committee. A discussion followed and Paul noted that although the PARCC tests are different, they are based on the same set of standards. Brad also added that PARCC, in concept, has some assessments that are similar to the GMADE and GRADE.

- (c) Hear Superintendent's Report, including Elementary School Reconfiguration Transition and Return of High School Student Laptops over the Summer Updates:  
Paul mentioned that the Claypit Hill project has been approved by the MSBA.

Paul updated the School Committee regarding the concerns of the faculty and technology staff regarding laptop usage during the summer for the high school students. The capacity of the technology staff is limited to take on all of the work that is expected of them to be done over the summer, and, for a variety of reasons, the laptops will be at risk if taken over the summer. However, individual agreements could be considered, if a student was taking a summer course.

Leisha Simon commented that the initial plan was never to allow the laptops to be taken home during the entire summer. She commented on the lease and the warranty and the limited budget that covers replacement and repairs of the laptops. She also was concerned that the students are using the computers for non-educational programs.

MINUTES – WAYLAND SCHOOL COMMITTEE  
Regular Session – June 9, 2014

A discussion ensued regarding parents' expectations in terms of what was communicated to them and if this was a change from last summer. The timing of this discussion is a concern to the School Committee. Leisha requested the School Committee adopt a policy that would include the words "for educational purposes only." Leisha was asked to provide a laptop cost assessment over the last two years, including the summers. The School Committee discussed the 4-year lease vs. the 3-year warranty issue in terms of looking into getting insurance for the 4<sup>th</sup> year, when the warranty expires and equipment is most likely to fail. More information will be provided once the options are researched.

The School Committee would like to find a compromise in allowing the students who have legitimate educational reasons to be able to have the laptops for a portion of the summer, especially for the seniors who have college-application work. The following are suggestions by the Committee: 1) give to seniors in August; 2) communicate that families are responsible to pay for any damage and provide an estimate depending on the damage; and 3) students must document their educational use.

As an action item, there should be further communication to families regarding the schedules and expectations of the care and use of the computers, families' responsibility regarding any damage, and contact information should also be provided.

Paul informed that the Secretary of Education Matt Malone visited Wayland High School and was very impressed with the school, the staff, and the quality of the education. Also noted were the events at all the schools, and Paul recommended that people attend the 375<sup>th</sup> anniversary celebration parade.

Malcolm agreed that there are so many good things going on in Wayland and in the schools, including the recent high school graduation.

(d) Hear Student's Report:  
No report was given.

(e) Hear Superintendent's Recommendation for Business Administrator Appointment and Vote on the Superintendent's Recommendation re: the Business Administrator Appointment:  
Paul commented that he took all of the input provided to him by the Search Advisory Committee, the School Committee members, the online survey, and the reference checks before making his final decision. Paul noted the characteristics and qualifications that people were looking for, which included expertise in financial management, communication skills, strong accounting skills, MUNIS experience, establish written guidelines, the ability to issue clear reports and enforce the guidelines, transparency, a committed work ethic, and the ability to train others. Leadership was also an important quality.

Paul announced that he recommends Susan Bottan as the new Business Administrator. He read some comments made by the persons contacted during his reference checks. In response to the public's concerns, Paul commented on Susan's past work experience in terms of continuity and her accounting abilities, as well as her other strong qualifications.

Donna commented on her reservations regarding Paul's recommendation in terms of reorganization, internal controls, policies, and accounting skills. Paul responded to Donna's concerns. As a member of the Search Advisory Committee, Ellen noted that her preference was Susan Bottan. As someone who has worked with Susan in the past, Malcolm commented that she is a highly-qualified person.

Barb noted that she researched and read the DESE's advisory on hiring a candidate for this position.

Upon a motion duly made by Ellen Grieco, seconded by Malcolm Astley, the School Committee voted unanimously (5-0) to appoint Susan Bottan to the Business Administrator position based on Dr. Stein's recommendation.

MINUTES – WAYLAND SCHOOL COMMITTEE  
Regular Session – June 9, 2014

Donna again noted her choice for Patricia Lugo; however she will work with Susan.

The School Committee discussed the next steps in this process in terms of the contract. The statute says that the School Committee enters into the contract. Given the timing issue, another meeting may be scheduled to discuss the terms of the contract.

*Ellen Grieco left the meeting at 9:26 p.m.*

3. **Financial Matters:**

- (a) Vote to Authorize Dr. Stein to Sign a Letter of Intent with Ameresco to Exclusively Develop a Proposal for Solar Projects on the Middle School Roof and other Possible School Sites:

Barb referred the Committee to the Letter of Intent (LOI) that has been revised, as well as Mark Lanza's legal opinion and similar assurances from state agencies, such as the MAPC and the State Energy Agency.

Tom responded to the public comment made by Kent George. He noted that all companies go out of business eventually, which must be taken into account in order to limit the risk of doing business. The LOI is not legally binding, and the town will not lose any money under any circumstances. Tom does not anticipate that Ameresco will disappear and remains a non-issue as far as he is concerned.

Donna commented on receiving an email chain in response to her questions prior to this meeting. In her opinion, the emails in question could be an issue of attorney/client privilege and may not be shared with the public. Barb responded in terms of clarification and noted that Mark Lanza and Ellen Tohn approved of sharing the emails with the School Committee. Ellen Tohn confirmed that these emails are considered public documents. A discussion followed.

Ellen commented that during the process of securing a vendor, the Energy Advisory Committee had entertained three vendors – Sun Edison, Broadway Electric, and Ameresco. She described the timing, the process followed, and what the Committee looked for in these vendors, prior to deciding upon Ameresco. All of this information is documented in the Energy Advisory Committee's minutes. Also discussed was Weston's RFP process. Barb noted that qualified experts supported Ameresco at Town Meeting in the spring; Ellen confirmed. It was strongly reiterated that there is no risk for this procurement. Ellen also commented that if the project moves forward, there will be an owner's representative with solar expertise.

The changes in the LOI were addressed. Once the LOI is signed, the Energy Advisory Committee will work with the Conservation Commission. Financial models will be presented by Ameresco and other issues will be dealt with as they might arise. Ellen also explained the process she and her Committee is following in terms of timing and attending the Board of Selectmen's meeting after the LOI is signed by the School Committee and Board of Public Works.

Upon a motion duly made by Malcolm Astley, seconded by Jeanne Downs, the School Committee voted (3-1) (Donna opposed) to authorize Dr. Stein to sign the Letter of Intent with Ameresco to exclusively to develop a proposal for solar projects on the Middle School roof and other possible sites.

Barb contacted Ellen Grieco by remote at 9:59 p.m. Barb commented that Ellen has provided the Remote Participation Form and cannot be present due to geographic reasons (her husband is travelling and needs to be at home).

4. **Educational Matters continued:**

- (a) Discuss the Process for Conducting the Superintendent's Evaluation and Begin Discussion of Dr. Stein's Performance Relative to his Goals for FY14:

Barb commented that the Committee will discuss Paul's performance relative to his goals for FY14 – the Professional Practice Goal, the Student Learning Goal, and the two district goals. In response to Donna's question regarding the process, Barb referred to and read from a document from the Attorney General describing the process of conducting the Superintendent's evaluation. According to the OML, Barb noted

MINUTES – WAYLAND SCHOOL COMMITTEE  
Regular Session – June 9, 2014

that once an evaluation is drafted, the Committee enters into Executive Session and the document becomes confidential.

Barb asked the Committee if it was comfortable following past practice, which she described, or should changes be made to the practice. The Committee agreed to follow past practice.

The Committee reviewed each goal, as well as the two district goals, and elaborated on the evidence provided by Paul, which supports the goals. Individually, the Committee members then made a recommendation related to his performance for each goal. The rubric provides the following performance indicators: 1) did not meet, 2) made some progress, 3) made significant progress, 4) met expectations, or 5) exceeded expectations.

Malcolm suggested that as the Committee works through this process, they think about how to improve the process for next year. For example, certain kinds of indicators can be requested early on in the process.

A discussion ensued regarding the Student Learning Goal, which is not a one-year goal and is considered a goal in progress. Barb noted that although there has been tremendous progress, the evidence is lacking that shows the progress. Paul noted the areas in which there has been significant progress and that allows each student to work towards his/her potential, such as Professional Learning Communities (PLC's), database decision making, and RTI. Paul commented that there is a lot of work to be done, given the many variables in place. Malcolm raised the possibility of not having enough indicators in place in all areas. Donna suggested more peer benchmarking and methodology in next year's process. Ellen commented that there has been a concerted effort, and she has seen significant changes in learning at the elementary level, and feels it will continue next year as a result of the elementary reconfiguration.

In regard to the district goals, Paul was praised for his work and implementation of the elementary reconfiguration and the new state evaluation system. The Committee elaborated in these areas. Paul described the work that will be done going forward in terms of the evaluation process.

Barb commented that at the next meeting, the Committee will go through a similar process with the six elements, including the overall summative rating.

For future reference, Malcolm asked Paul for more narrative in terms of linking the evidence to the goals. Donna also suggested a self-assessment.

5. **Financial Matters continued:**

- (a) Receive Status Report on Powers & Sullivan Forensic Engagement and Melanson & Heath FY13 Management Letter:

This agenda item was tabled because Geoff was not in attendance due to illness.

However, Barb commented that she spoke with the School Committee liaison for the Finance Committee regarding a new form in terms of a transfer of funds request, which would require approval by the respective committee. The School Committee requested two transfers – funds for the Claypit Hill PA system and incremental funds over and above \$30,000 appropriated for the Powers & Sullivan Report. The FinCom would like the School Committee to vote to approve these transfers. This would result in a request from town funds for \$8,125 for additional work by Powers & Sullivan and \$16,913.70 for the PA system at Claypit Hill. It was noted that if this money was taken from the SPED prepay, the budget for next year would be that much less. A discussion ensued regarding the process how to resolve this issue. Ultimately, the FinCom will have the final decision regarding the transfer.

Upon a motion duly made by Malcolm Astley, seconded by Jeanne Downs, the School Committee voted (4-1) (Donna voted no) to request a transfer from the reserve fund of \$16,913.70 to cover the cost of the emergency replacement repair of the public address system at the Claypit Hill School, plus \$25,250 to cover the current year expenses incurred by Powers & Sullivan as part of the forensic procedures engagement. A roll call vote was taken as follows:

MINUTES – WAYLAND SCHOOL COMMITTEE  
 Regular Session – June 9, 2014

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard		X
Jeanne Downs	X	

- (b) Vote to Approve The Education Cooperative (TEC) Revised Collaborative Agreement, including the Capital Reserve:

The School Committee had a brief discussion regarding legal counsel review of the agreement and if the TEC classes could be offered in Wayland for economical purposes.

A motion was made by Donna Bouchard to approve The Education Cooperative's (TEC) revised collaborative agreement as provided to the School Committee at this meeting, contingent upon legal review by TEC's legal counsel.

Another discussion ensued about whether or not Mark Lanza should review the agreement.

Upon a motion duly made by Donna Bouchard, and seconded by Malcolm Astley, the School Committee voted unanimously (5-0) to withdraw the former motion and to approve the revised The Education Cooperative's (TEC) collaborative agreement as provided to the School Committee at this meeting, contingent upon legal review by TEC's legal counsel and a decision by Mark Lanza to review or not to review the agreement. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	X	

Jeanne will contact TEC to ask if legal counsel has reviewed the agreement and Barb will contact Mark Lanza. If Mark reviews the agreement and has any changes, Barb will bring them back to the School Committee.

Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted unanimously (5-0) to approve the creation of The Education Cooperative's capital reserve with a balance limit of \$150,000 for the purpose of accumulating funds for the acquisition, maintenance and improvement of capitalized items, subject to confirmation by Mark Lanza that he does or does not have to review this. If he does, there will be a review of his terms. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	X	

- (c) Vote to Approve and Authorize the Chair to Sign the SPED Bus Contract with Van Pool Transportation, LLC for FY2015 – 2017:

Marlene commented that she has worked with Van Pool, although they are new to Wayland. The transportation company has been responsive, and they have the vehicles to expand the transportation in Wayland. The Committee discussed the length of the contract with Van Pool and if their drivers should be fingerprinted, as all school employees are required to do going forward.

MINUTES – WAYLAND SCHOOL COMMITTEE  
 Regular Session – June 9, 2014

Upon a motion duly made by Jeanne Downs, seconded by Donna Bouchard, the School Committee voted unanimously to approve and authorize Barb Fletcher to sign the Special Education transportation bus contract with Van Pool Transportation, LL, for 2015 – 2017, adding the language for background checks, including having the drivers fingerprinted. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	X	

6. **Policy Matters:**

- (a) Vote to Approve the Background Check Policy (ADDA) and Department of Criminal Justice Information Systems Model CORI Policy (ADDA-R):  
 This agenda item was tabled.

7. **Administrative/Procedural Matters:**

- (a) Set School Committee Meeting Dates for 2014 – 2015 School Year:  
 This agenda item was tabled.
- (b) Review the Draft School Committee Communication re: District Level 2 Status:  
 This agenda item was tabled.

8. **Consent Agenda:**

- (a) Approval of Accounts Payables Warrants:
- Wayland Public Schools Accounts Payables warrant, dated June 9, 2014, in the amount of \$315,539.26
- (b) Approval of Minutes:
- Regular Session of March 24, 2014 (revote)
  - Regular Session of April 7, 2014
  - Regular Session of April 8, 2014
  - Regular Session of April 28, 2014
- (c) Acceptance of Gifts:
- A gift received in the amount of \$5,000 from the Over the Rainbow Foundation of Boxford, MA to the WHS Water Warriors Club.
  - A donation in the amount of \$500 from the Middlesex District Attorney to help defray the expenses associated with school-sponsored, substance-free post-prom and post-graduation events.
- (d) Approval of WHS Football Camp Trip in Caribou, Maine

Barb noted the change in the March 24, 2014 minutes.

Upon a motion duly made by Malcolm Astley, seconded by Jeanne Downs, the School Committee voted (5-0) to approve the Consent Agenda with the regular session minutes of March 24, 2014 as amended, April 7, 2014 as amended and approved subject to who made the motion and the second, April 8, 2014, as written, and April 28, 2014, as amended.

9. **Comments from the Public:**

Jeanne Downs commented on the article that Donna submitted to the Town Crier, stating that a committee works toward a common purpose and/or goal. Jeanne was surprised that a member of the School Committee would write an article that reflects negatively on the School Committee and the staff, as it does nothing for

MINUTES – WAYLAND SCHOOL COMMITTEE  
Regular Session – June 9, 2014

morale. Jeanne praised Barb for her tireless work on the School Committee and felt the comments in the article were unwarranted.

Donna responded to Jeanne's public comment and explained why she wrote the letter. She commented that the criticism was meant to correct the issue of the Committee's understanding of Open Meeting Law violations going forward and wanted to bring it to the attention of the public.

Barb commented that the article was misleading and the conversation should have happened as a whole committee.

10. **Executive Session:**

Upon a motion duly made by Barb Fletcher, seconded by Donna Bouchard, the School Committee voted unanimously (5-0) to enter Executive Session at 11:25 p.m. for the purposes of discussing strategy with respect to Collective Bargaining with the Food Service workers, as permitted by M.G.L. Chapter 30A §21(a)(3) and to discuss strategy with respect to litigation from the Attorney General's decision regarding the Open Meeting Law Complaints filed by George Harris on June 27, 2013 and Donna Bouchard on July 1, 2013 related to the June 3, 2013 Executive Session, as permitted by M.G.L. Chapter 30A, §21(a)(3), as such discussions in open meeting may have a detrimental effect on the litigation and collective bargaining positions of the School Committee and an Executive Session is necessary to protect the litigation and collective bargaining positions of the School Committee. In addition, the School Committee will enter Executive Session for the purpose of discussing strategy with respect to an Open Meeting Law Complaint filed by George Harris on February 18, 2014 related to the February 10, 2014 meeting notice and statement made to enter Executive Session on February 10, 2014, as permitted by M.G.L. Chapter 30A, §21(a)(1), and to conduct negotiating strategy related to the Superintendent's contract, as permitted by M.G.L. Chapter 30A, §21(a)(2), and to review minutes from prior Executive Sessions for declassification, as permitted by M.G.L. Chapter 30A, §22, for the following meetings: March 24, 2014, April 3, 2014, and April 7, 2014, and to approve minutes from prior Executive Sessions, as permitted by M.G.L. Chapter 30A, §22 for April 28, 2014.

The School Committee will be joined by Paul Stein, Superintendent of Schools, Brad Crozier, Assistant Superintendent of Schools. The School Committee will reconvene in open session to conduct regular matters as noted on the meeting notice. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco	X	
Donna Bouchard	X	
Jeanne Downs	X	

Per a comment by Linda Segal, Barb noted that if a member participates remotely, he/she shall state at the start of any Executive Session that no other person is present and/or able to hear the discussion at the remote location, unless presence of that person is approved by a simple majority vote of the public. Since Ellen was participating remotely, Barb asked Ellen if any other person was present and/or able to hear the discussion at the remote location. Ellen indicated that no other person was present to hear the discussion.

The School Committee reconvened in open session at 12:22 a.m.

11. **Administrative/Procedural Matters continued:**

(a) Possible Vote to Approve Superintendent's Contract:

Upon a motion duly made by Ellen Grieco, seconded by Jeanne Downs, the School Committee voted unanimously (5-0) to approve the Superintendent's contract, as the draft that was just reviewed by the Committee in Executive Session, and to authorize Chair Barb Fletcher to sign the contract on behalf of the Committee. A roll call vote was taken as follows:

MINUTES – WAYLAND SCHOOL COMMITTEE  
 Regular Session – June 9, 2014

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco	X	
Donna Bouchard	X	
Jeanne Downs	X	

- (b) Possible Vote to Amend Response to Open Meeting Law Complaint Filed by George Harris on February 18, 2014 re: the February 10, 2014 Meeting Notice and Statement Made to Enter Executive Session on February 10, 2014:  
 This agenda item was tabled.

- (c) Vote to Declassify June 3, 2013 Executive Session Minutes and Corresponding Documents:  
 Upon a motion duly made by Ellen Grieco, seconded by Malcolm Astley, the School Committee voted unanimously (5-0) to declassify the June 3, 2013 Executive Session minutes and corresponding documents with any redactions that are advised by legal counsel. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco	X	
Donna Bouchard	X	
Jeanne Downs	X	

- (d) Possible Approval of Executive Session Minutes:  
 Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted unanimously (5-0) to approve the Executive Session minutes of March 24, 2014, with redactions, including corresponding documents not to be released, and the Executive Session minutes April 3, 2014 and April 7, 2014, as written. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco	X	
Donna Bouchard	X	
Jeanne Downs	X	

12. **Adjournment:**

Upon a motion duly made by Malcolm Astley, seconded by Jeanne Downs, the School Committee voted unanimously (5-0) to adjourn the Regular Session at 12:26 a.m. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco	X	
Donna Bouchard	X	
Jeanne Downs	X	

Respectfully submitted,

Paul Stein, Clerk  
 Wayland School Committee

MINUTES – WAYLAND SCHOOL COMMITTEE  
Regular Session – June 9, 2014

Observers:

Tom Sciacca, WVN  
Kent George, Wayland  
Nancy Leifer, Wayland  
Gail Shapiro, Wayland  
Heather Pineault, Wayland

Corresponding Documentation:

1. Agenda & Backup Information
2. Achievement Gap ACE Report
3. Document re: Hiring Authority for Certain Positions
4. Draft of Superintendent's FY14 Evaluation (Form)
5. Document re: OML as it Pertains to the Supts.' Evaluation
6. Draft Letter of Intent with Ameresco
7. Metropolitan Area Planning Council (MAPC) RFQ for Comprehensive Energy Management Services
8. MAPC RFQ for Comprehensive Energy Management Services for Ameresco (2011)
9. Status Report for Melanson & Heath FY13 Management Letter & Powers & Sullivan Forensic Engagement
10. Memo from The Education Cooperative re: the Establishment of a Capital Reserve
11. The Education Cooperative Collaborative Agreement, including Q & A
12. Comparison of SPED Bus Transportation Rates
13. Draft Policy re: Background Checks
14. Draft School Committee Meetings for 2014-2015
15. Draft School Committee Communication re: Level 2 Status
16. Accounts Payables Warrant
17. Regular Minutes of March 24, 2014
18. Regular Minutes of April 28, 2014
19. Regular Minutes of April 7, 2014
20. Regular Minutes of April 8, 2014
21. Memo re: Gift to Water Warriors
22. Memo re: Donation by State for After-Prom Activities
23. Memo re: Trip Approval for Football Team Camp
24. Redacted Minutes of June 3, 2013
25. Letter to Attorney General from G. Harris re: OML Complaint of 2/18/2014
26. Executive Session Motion