

MINUTES – WAYLAND SCHOOL COMMITTEE
Regular Session – June 23, 2014

A Regular Session of the Wayland School Committee was held on Monday, June 23, 2014, at 7:00 P.M. in the School Committee Room of the Wayland Town Building.

Present:

Barb Fletcher, Chair
Ellen Grieco, Vice Chair (by remote at 8:34 p.m.)
Malcolm Astley
Donna Bouchard

Absent:

Jeanne Downs

Also:

Paul Stein
Superintendent of Schools

Brad Crozier

Assistant Superintendent

Geoff MacDonald

Business Administrator

Marlene Dodyk

Director of Student Services

Also:

Sarah Maietta, WHS Student Representative
John Ritchie, Interim WHS Principal
Allyson Mizoguchi, WHS Asst. Principal
Scott Parseghian, WHS Asst. Principal
Shane Bowles, Youth Officer
Doug Leard, LEPC
Brian Jones, Loker Principal
Pam Riddle – Middle School

Barb Fletcher convened the Special Session at 7:07 p.m. and announced that the meeting is being recorded by WayCAM.

1. **Comments & Written Statements from the Public:**

There were no comments or written statements from the public.

Barb recognized and noted the appreciation regarding Geoff MacDonald's and John Ritchie's service to the Wayland Public Schools.

2. **Educational Matters:**

(a) Receive and Hear Presentation regarding the Health & Wellness ACE Report:

Elementary: Brian Jones presented the Elementary Health & Wellness ACE Report. He commented that Michelle Garcia Winner's "Social Thinking" became a Loker School initiative in terms of how children relate to one another, how they perceive each other's feelings, and how they respond to certain social situations. Brian also noted that they piloted parts of the "Incredible Flexible You" curriculum, which is designed for children four to seven years of age. They also use the Open Circle program (K-5 social skills program) that defines social thinking.

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Brian explained the sequence and strategies of their approach as follows:

- Whole Body Listening Larry
 - Understanding “how” to be quiet
- Defining expected/unexpected behavior (to understand social situations)
- Being a social detective
- The difference between a speech/thought bubble
- The introduction of flexible thinking
- Cast of unthinkables –
 - Rock brain (thinking gets stuck) (most common)
 - Brain eater (overcoming distracting thinking)
 - Space bubble popper (respecting personal space)
- We can all be Superflex (the overarching goal for everyone)

Brian explained how the Loker team assessed the students in terms of whole body listening over a period of three days. Brian distributed a document identifying Loker’s overarching goals regarding social thinking concepts.

Middle School: Pam Riddle updated the School Committee on the Middle School Health & Wellness program. She commented that the Middle School is working to revamp the curriculum, and a \$7,000 grant from the Wayland Public Schools Foundation was awarded to help with updating the wellness center with functional equipment. The levels of fitness range from beginner to advanced for students. The sixth graders were involved in a Tufts research project on decision-making. In its third year, Wellness Week was a complete success, and, for the past two years, the focus was on healthy relationships. The “Voices Against Violence” is designed for sixth and seventh graders, with the focus on healthy friendships but from different perspectives for each grade level. Nutrition and exercise were also discussed with the students during Wellness Week. Pam described how The Clothesline Project approaches different areas of violence in terms of the warning signs. Pam noted that the high school volleyball coach raised money through fundraising for new volleyball equipment for the purpose of offering volleyball within the curriculum and after-school intramurals.

High School: Scott Parseghian presented the High School Health & Wellness report. The high school’s three main initiatives focus on fitness, stress management, and healthy relationships. Now in year two, the high school is also revamping the health and wellness curriculum. Exercise Science I was introduced last year to all freshmen and sophomores, and Exercise Science II was introduced to the sophomores this year. Scott described the exercise programs and the fitness goals of the students.

Scott noted that stress management is the #1 problem in high schools and is now affecting middle school students. To verify the statistics, Scott had an exit interview with about 12 seniors, and they all identified stress as being the most important health and wellness issue in high school. In an effort to address stress among students, a former WHS teacher Helen Rainoff was hired (funded by WPSF) to help the students with meditation. Helen also provided the program with beneficial materials to help students and staff learn the basics of meditation. Helen may return next year to work with the staff as well.

Scott also described the efforts in addressing suicide – “Signs of Suicide” (SOS) – beginning with the sophomores. A parent night will be held in early fall. On a side note, the Middle School will implement this program next year.

Lastly, Scott described the last goal of healthy relationships. Through funding from the Lauren Dunne Astley Memorial Fund, the entire WHS Wellness Department was certified in MVP training. REACH is also brought in to assist with domestic violence in the freshmen and junior curriculum. Being discussed with REACH is to turn the junior MVP program into a mentor/mentee program. Summer work will be utilized to create a program that will be given to other high schools. The MVP curriculum will be taught to the juniors, who will mentor the 8th graders at the middle school.

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A final project for the juniors this year was to create a video on healthy relationships. The audience viewed one of these videos.

Pam Riddle interjected that through the efforts of a grant, they are hoping to invite Helen Rainoff to the middle school to help the students and teachers with meditation. Guidance counselor Amy Parker will also contribute with the effort of meditation.

Malcolm asked questions regarding the regularity of instruction; for instance, how many hours are devoted to certain topics over time. The purpose is to get a sense of whether additional staff is needed going forward. Scott elaborated on the rotation time for students, adding that there are 3.4 FTEs for 860 students.

Donna asked if the kindergarten program will integrate into Grades 1 to 5. Brian responded that Happy Hollow has introduced the program to first and second graders. Also, the kindergarten program was used as a pilot to determine how social thinking will fit in the upper elementary grades. Marlene Dodyk further commented that the elementary counselors will be working with the middle school counselors over the summer so they can continue the work with the students who will be attending the middle school in the fall.

Barb asked the presenters if they have enough time to work collaboratively across the district or does working independently suffice. Scott commented that more time is always hoped for; however, the high school and middle school have begun to make the connection for the health and wellness curriculum for grades 6 through 12. Brad further commented that the elementary guidance counselors and classroom teachers are trained and vital to the curriculum.

Malcolm commented on the possibility of training peer groups, with the help of counselors, in the focused area of breakups. The second area related to this issue is to find the perpetrators and provide the help they need. He commented that the indicators are there, even if it is a very sensitive issue.

- (b) Hear Presentation regarding ALICE (Alert, Lockdown, Inform, Counter, and Evacuate):
Scott Parseghian, the safety coordinator for the district for the past six years, and youth officer Shane Bowles updated the School Committee regarding ALICE and the security measures being done at the schools. Scott and Shane attended an ALICE program, and since then have worked towards its implementation, which is to move beyond building lockdowns. The premise now is that many other steps need to be taken because an unwanted intruder could enter a building without any warning. Scott described the purpose of each letter in the acronym. Shane noted that police ALICE training is much more advanced.

ALERT: It is known that information is the key to making good decisions; thus, information should flow from all directions via texts, digital signage, the web, PA system, Twitter, Facebook, etc.

LOCKDOWN: This is an excellent starting point, whereby a stronghold is created that no one can breach. Once lockdown is in effect, the locked doors should only be opened for uniformed police or school administration that have the correct password. Doors should be barricaded as much as possible. In addition, if a door opens outward, the lockdown situation might be different.

INFORM: Everyone should be proactive and provide as much information as possible to the administration, police, and others.

COUNTER: In terms of the shooter, accuracy is not always present. In an effort to counter the perpetrator or shooter, staff can observe, orient, decide, and act in an effort to counter the intruder, such as throwing something at the person or using something to distract this person.

EVACUATE: It is important to keep the students moving on foot to predetermined rally points, given that only 2% of violent intruder events involve more than one person. Also noted is that 85 to 90% of

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classrooms have outside doors making it easy to evacuate the room. In many instances, lockdown does not work.

Established by the Federal government, Readiness and Emergency Management for Schools (REMS) describes how schools and buildings can be safe.

Scott and Shane asked the School Committee for their support in moving towards ALICE and away from the protocol for strictly lockdown. They would like to provide ALICE training that they experienced at Lincoln-Sudbury High School to about 100 Wayland schools and town staff, which is scheduled at the end of October. Many surrounding cities and towns have moved toward ALICE.

Doug Leard of the Local Emergency Planning Committee described the charge of this Committee and noted that they unanimously support ALICE.

Paul thanked Doug Leard for his and the LEPC's work in Wayland regarding emergency preparedness in all situations. Also thanked Youth Officer Shane Bowles for his presence at the high school and for a job well done.

Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted unanimously (3-0) to support moving to the ALICE program in Wayland.

- (c) Hear Superintendent's Report, including Elementary School Reconfiguration Transition Update:
Paul updated the Committee regarding a donation to the China Exchange Program. The donors had originally wanted to make the donation through the Wayland Public Schools Foundation, but that was not an option, given the way the foundation is set up. A gift account in the name of the donors was proposed earlier and the School Committee approved the account. However, the donors are more comfortable in working with the High School PTO as the umbrella organization and the PTO is fine with it. An approval process will be in place, with the expenses reported as well.

The school year ended very well in the schools. The excitement of moving toward the K-5 program in the elementary schools was evident in the year-end activities.

- (d) Hear Student's Report:
Sarah commented that finals week has been a whirlwind for everyone. The students are fortunate in that they can do some great things and have great opportunities available to them. She further commented that the school district focuses on its students and it has been a great year.

Sarah left the meeting at 8:30 p.m.

3. **Financial Matters:**

- (a) Vote to Approve Contracts for FY15 Capital Projects regarding Asbestos Abatement & Floor Tile Replacement at Multiple School Buildings:
Barb referred to the two contracts provided by John Moynihan. She will follow up with John regarding some typos in Section 4 that relate to providing product of the two contracts. Both projects were put out to bid last spring.

Ellen joined the meeting by remote at 8:34 p.m.

Barb had noted earlier in the meeting that Ellen had provided a Remote Participation Form, indicating that she is unable to attend the meeting for geographic reasons.

Since this is a second set of contracts, Barb will confirm with John Moynihan that a different contractor is being used and how many levels of flooring the bids were based on.

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Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted unanimously (4-0) to approve the contracts with DEC-TAM Corporation for the asbestos abatement in multiple school buildings in the amount of \$49,826.00 and for floor tile replacement in multiple school buildings with Capital Carpet & Flooring Specialist, Inc. in the amount of \$57,463.00. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	Absent	

4. **Educational Matters (continued):**

- (a) Hear Superintendent’s Recommendation and Vote whether to Expand Partnership for Assessment of Readiness for College & Careers (PARCC) Pilot in FY15:

Paul referred to the memo he wrote to the School Committee with his recommendation to administer the PARCC exam in Grades 3 to 8 only for ELA and Mathematics. Also in Grade 8, the Algebra I test would be offered to students in Level 3 classes, the 8th grade PARCC mathematics test to the other students. Paul further recommends that the PARCC test be administered as a computer-based test.

Paul’s stated his reasons to move toward PARCC, which include, but not limited to, the effort to align the curriculum with the Massachusetts Common Core standards. If PARCC is not adopted, the MCAS exams will become more like PARCC in that they will be computer-based.

Paul also recommended that that PARCC tests in ELA and Mathematics for Grades 9 and 11 not be administered because the MCAS requirement for graduation will be in place through the Class of 2018.

Paul read a partial list of what other Massachusetts districts have chosen to do. Out of 127 districts or charter schools who have reported, 56% chose PARCC for Grades 3 to 8 and 44% have chosen to stay with MCAS.

The School Committee discussed their concerns about PARCC and directed questions to Paul and Brad. One major concern was the impact that the results of this test could potentially have on the placement of students in math classes who are entering 6th and 9th grades. Paul described PARCC as being a data point and should not have any effect on placement. He will take this under advisement when talking to staff. Another concern was if the 10th grade students through 2018 would be at a disadvantage when PARCC is administered from 2019 and beyond, and what impact, if any, would the PARCC tests have in terms of going from Level 2 to Level 1 as a district. A conversation ensued regarding the different types of tests administered to students, such as GMADE, GMAT, DIBELS, etc. Paul elaborated on how the state will assess the district’s accountability status as a result of PARCC.

Also discussed was whether the Technology Department could provide enough devices for students who will be taking the tests. Paul confirmed that, according to Leisha Simon, the TEC staff is ready, as the elementary students can use the labs and/or iPads and the Middle School students will have the use of Chromebooks. Also, the testing dates have been stretched to accommodate those districts that need to stagger the testing.

As this issue is a major policy decision by the School Committee, they discussed the timing in terms of their decision and vote, as well as informing the public of this potential policy change. The possibility of creating adverse implications for students as a result of these tests was again discussed. Paul suggested that to avoid this concern, the Committee could include that these tests cannot be used as a measure for class placement.

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Before the following motion, Donna commented that she would vote no because the public should be informed of this major policy decision, and Malcolm noted that he will either vote no or will abstain, as the testing movement is harmful to the public schools because it is a distraction to what is most important in terms of goals for students.

Upon a motion duly made by Donna Bouchard, seconded by Ellen Grieco, the School Committee voted (2-2) regarding the Superintendent’s recommendation that next school year (2014-2015) Wayland will administer the PARCC assessments in Grades 3 to 8 only, and they will be computer based, and in Grade 8, the mathematics assessment will be given, unless the student is enrolled in a level 3 math class, in which case they would take the Algebra 1 assessment. PARCC will not be administered at the high school level. This all assumes that there will be no negative impact on student in any grade, for placement or otherwise. A roll call vote was taken as follows.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley		X
Ellen Grieco (by remote)	X	
Donna Bouchard		X
Jeanne Downs	Absent	

At the request of Malcolm, Paul noted that the negative implications have to do with the long-term level of preparedness for students and staff. Paul elaborated further.

Malcolm reiterated his reasons for his vote. The School Committee discussed the differences between MCAS and PARCC and if their decision/vote could be deferred until the fall, at least by September 30, and what, if any, implications would result due to a postponed decision.

Upon a motion duly made by Donna Bouchard, seconded by Barb Fletcher, the School Committee voted (2-2) to defer the decision until the fall. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley		X
Ellen Grieco (by remote)		X
Donna Bouchard	X	
Jeanne Downs	Absent	

Upon a motion duly made by Ellen Grieco, seconded by Barb Fletcher, the School Committee voted (2-2) regarding administering the PARCC assessments this coming year with no adverse impact as agreed by the Committee and that we undertake a specific effort to inform the community and parents of what this is and why the School Committee made this decision. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley		X
Ellen Grieco (by remote)	X	
Donna Bouchard		X
Jeanne Downs	Absent	

Upon a motion by Ellen Grieco, seconded by Donna Bouchard, the School Committee voted (3-1) to defer the decision until the fall. A roll call vote was taken as follows:

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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley		X
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	Absent	

Malcolm suggested that the School Committee discuss high stakes testing going forward.

- (b) Continued Discussion of the Superintendent’s Evaluation for FY14 related to the Six Elements agreed to by the School Committee:
This agenda item was tabled and moved to the July 10th meeting.

5. **Financial Matters (continued):**

- (a) Discuss Status Report on Powers & Sullivan Forensic Engagement and Melanson & Heath FY15 Management Letter:

Earlier this evening, Geoff MacDonald met with the Audit Committee, the Town Administrator, the Finance Director, and the Treasurer to discuss the FY13 Management Letter that includes seven findings, three belonging to the School Department. The three issues include the segregation of duties, the closed unauthorized accounts and has been verified by the Treasurer that they are closed, and the third is having better control of disbursements in the area of purchasing prior to submitting a purchase order. In a recent test, the compliance rate in the control of disbursements improved to 92%, but the goal is to have 100 percent compliance.

They also discussed the Powers & Sullivan forensic audit containing 34 recommendations, 15 of which were student account related. Geoff noted that in April, he conducted training for school bookkeepers and recommended that trainings be held annually. He also commented that the procedures need to be tweaked and updated. They addressed the revolving accounts that have remaining balances, the majority of which are WSCP accounts, and the need to make a decision regarding those balances. Other accounts have been resolved because of OPEB contributions. Another concern, however, is how to adjust the fees for the revolving accounts going forward. Other concerns included drafting a formal agreement with the Hockey Association, formalizing procedures for tickets, and formalizing the criteria and administration of METCO scholarships.

Geoff and Paul answered questions regarding the revolving accounts, the criteria and decisions going forward regarding the METCO scholarships, and the status of the agreement with the Hockey Association. Paul will follow up regarding the hockey issue with the Athletic Director.

- (b) Discuss Current FY14 End of Year Projections for Operating Budget:
Geoff updated the School Committee regarding the 3rd quarter, and flowing into the 4th quarter. With the last payroll this week, they are in the process of cleaning up remaining encumbrances. Also noted for the year end is a salary savings of approximately \$100,000. Geoff recommended that the administration receive authority to increase the prepay tuition to an amount equal to the remaining balances and as close to zero as possible. Geoff commented that transportation bids came in higher (\$90,000) and utility costs increased. In summary, the budget will come under \$300,000 or 1% of the budget.

Barb commented that the School Committee voted at the last meeting to request transfer funds for the Claypit PA system and to cover a portion of the Powers & Sullivan audit. However, based on Geoff’s report, the transfers can be revoked by the Committee.

Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted unanimously (4-0) to rescind the request for a school transfer of funds for the Claypit Hill PA system and \$25,250 for the Powers & Sullivan audit. A roll call vote was taken as follows:

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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	Absent	

A discussion ensued before the formal vote as to why the Committee would rescind the transfer request. Barb commented that as a matter of practice, the FinCom does not support using FY14 money to pay for FY15 expenses. They also discussed whether to return the surplus, if any, to free cash or to increase the SPED prepay.

Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted (3-1) to return the surplus money from FY14 to free cash after using \$200,000 for SPED prepay. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley		X
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	Absent	

The School Committee discussed how the SPED prepay is determined by the administrators, which is based on a fiscal year-end surplus. Paul commented that the goal is to end up at zero at the end of the fiscal year, but there are changes in the budget that can't be controlled, while still operating within the budget. However, it is common practice to use any surpluses for SPED prepay or for copiers. Donna compared Weston's practices in this situation. Geoff commented that the state law allows for prepaid SPED tuition, and it is reasonable for the School Committee to allow the administrators the flexibility to operate within 1% of their budget. Donna commented that since the FinCom supported the budget and would now like the money returned, the School Committee should vote to do so.

- (c) Vote to Approve Funding Request to Replace Damaged High School Sidewalk Pavers & Vote to Approve KV Associates High School Project Invoice:

Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted unanimously (4-0) to pay HMFH Architects' invoice of \$420.00 and to pay KV Associates' invoice of \$7,538.00. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	Absent	

Barb commented that several concrete pavers between the North and South buildings are beyond the warranty and in need of replacement. An estimate was received in the amount of \$50,941, and the request is to take funds out of the high school building project funds. In an effort to understand why the concrete pavers are in need of repair so soon after being put down and not lasting more than two years, Donna emailed Barb, and copied Lea Anderson, Eric Sheffels and John Moynihan. She is awaiting answers to some questions regarding this issue. Barb suggested that John Moynihan and Eric Sheffels provide additional information in terms of why it is best to do the repairs/replacement of the sidewalk pavers. Barb will ask John Moynihan to attend a meeting for clarification purposes.

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No action was taken regarding the high school sidewalk pavers.

- (d) Discussion and Possible Approval of New Programming Using Funds from the Gossels Fund for Academic Excellence:

Paul commented that this request regarding new programming at the High School is a culmination of work done, which also brings together the STEM initiative. Paul described the initiative and what the Gossels Fund for Academic Excellence would pay for over the next two years.

Upon a motion duly made by Malcolm Astley, seconded by Donna Bouchard, the School Committee voted unanimously (4-0) to approve new programming at the High School using funds from the Gossels Fund for Academic Excellence. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	Absent	

6. **Policy Matters:**

- (a) Vote to Approve the Background Check Policy (ADDA and Department of Criminal Justice Information Systems Model CORI Policy (ADDA-R):

Barb commented that the Background Check Policy was put out for public comment; none were received. The Policy Subcommittee met and compared this policy to the MASC and state versions; thus, the Policy Subcommittee recommended the policy that has been provided at this meeting. It was noted, however, that there were some substantive language changes. Barb noted that any reference to state law is noted at the end of the document per MASC's format and language, which includes information regarding what is being asked, and to include Wayland's language which has to do with relying on a previous suitability determination.

Upon a motion duly made by Malcolm Astley, seconded by Donna Bouchard, the School Committee voted unanimously (4-0) to approve the Background Check Policy (ADDA) as provided tonight. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs	Absent	

7. **Administrative/Procedural Matters:**

- (a) Set School Committee Dates for 2014-2015 School Year:

The School Committee reviewed the proposed 2014-2015 meeting dates for the Committee, taking into consideration the tentative Town Meeting dates.

Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted unanimously (4-0) to approve the School Committee meeting dates as proposed for the 2014-2015 school year. A roll call vote was taken as follows:

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	<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair		X	
Malcolm Astley		X	
Ellen Grieco (by remote)		X	
Donna Bouchard		X	
Jeanne Downs		Absent	

- (b) Possible Review and Vote to Approve the 2015-2016 School Calendar:
 Barb commented that the WTA has reviewed and prefers the proposed 2015-2016 draft school calendar, and pointed out that the first day of classes occurs prior to Labor Day. The School Committee reviewed the calendar.

Upon a motion duly made by Malcolm Astley, seconded by Donna Bouchard, the School Committee voted unanimously (4-0) to approve the school calendar for the 2015-2016 school year as proposed. A roll vote was taken as follows:

	<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair		X	
Malcolm Astley		X	
Ellen Grieco (by remote)		X	
Donna Bouchard		X	
Jeanne Downs		Absent	

- (c) Discuss Process for Establishing Composition of School Committee, including Chair, Vice Chair and Subcommittee Positions for FY15 and School Committee Operating Protocols:
 Barb proposed that since not all members are present, the composition of the School Committee and discussion of operating protocols be postponed until the July 10th meeting. Other members agreed.
- (d) Review the Draft School Committee Communication regarding District Level 2 Status:
 School Committee members agreed to not follow through with this communication regarding the District Level 2 status, but will discuss again in the fall.
- (e) Provide Update re: Declassification of Executive Session Minutes:
 Barb updated the School Committee regarding the declassification of Executive Session minutes, some of which that have been redacted and others which have not been released. She will bring to the meeting on July 10th those minutes that can be released.

8. **Consent Agenda:**

- (a) Approval of Accounts Payables & Payroll Warrants:
- Wayland Public Schools Accounts Payables warrant, dated June 23, 2014, in the amount of \$293,933.54
 - Wayland Public Schools Accounts Payables warrant (Student Activities), dated June 23, 2014, in the amount of \$57,137
 - Wayland Public Schools Payroll warrant, dated June 12, 2014, in the amount of \$453,818.95
 - Wayland Public Schools Payroll warrant, dated June 12, 2014, in the amount of \$4,778,609.11 (balloon payment to teachers)
- (b) Approval of Minutes:
- Regular Session of May 12, 2014
 - Executive Session of April 3, 2014
 - Executive Session of April 7, 2014
 - Executive Session of February 10, 2014 (redacted)

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(c) Acceptance of Gifts:

- A gift from the Stop & Shop A+ Rewards Program to the Middle School in the amount of \$4,295.
- A donation from Karen Blumerfeld of a Live Wires banjo and a Selmer Bach trombone to Wayland High School.

Barb commented that the Executive Session minutes of April 3, 2014 and April 7, 2014 have been amended to include the names of the roll call votes. She also noted that the redacted Executive Session minutes of February 10, 2014 relate to the most recent Open Meeting Law determination where it was asked to release the portion of the minutes that referred to the non-union negotiations.

Upon a motion duly made by Donna Bouchard, seconded by Malcolm Astley, the School Committee voted unanimously (4-0) to approve the Consent Agenda, with the May 12, 2014 minutes as amended. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs (absent)		

9. **Comments from the Public:**

There were no public comments.

10. **Executive Session:**

A motion was duly made by Barb Fletcher, seconded by Malcolm Astley, to enter Executive Session at 10:50 p.m. for the purposes of discussing strategy with respect to litigation from the Attorney General's decision regarding the Open Meeting Law Complaints filed by George Harris on June 27, 2013 and Donna Bouchard on July 1, 2013 related to the June 3, 2013 Executive Session, as permitted by M.G.L. Chapter 30A, §21(a)(3), to discuss a public records request related to a corresponding document for the June 3, 2013 Executive Session minutes used in negotiations, as permitted by M.G.L. Chapter 30A, §21(a)(3), to discuss strategy with respect to collective bargaining with the Food Service Workers, as permitted by M.G.L. Chapter 30A, §21(a)(3), and to conduct negotiating strategy session in preparation for contract negotiations with newly appointed business administrator, as permitted by M.G.L. Chapter 30A, §21(a)(2), as such discussions in open meeting may have a detrimental effect on the litigation and collective bargaining positions of the School Committee and an Executive Session is necessary to protect the litigation and collective bargaining positions of the School Committee. In addition, the School Committee will approve minutes from prior executive sessions, as permitted by M.G.L. Chapter 30A, §22, for May 12, 2014.

The School Committee will be joined by Paul Stein, Superintendent of Schools, Brad Crozier, Assistant Superintendent of Schools, and Geoff MacDonald, Business Administrator.

The School Committee will reconvene in open session to conduct regular matters noted on the meeting notice. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs (absent)		

Since Ellen is participating remotely, Barb asked her to state that no other person is present and/or able to hear the discussion at the remote location. Ellen replied that no other person is present and/or able to hear the discussion.

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11. **Financial Matters (continued):**

- (a) Possible Vote to Approve Contract with Newly Appointed Business Administrator:
Upon a motion duly made by Ellen Grieco, seconded by Donna Bouchard, the School Committee voted unanimously (4-0) to approve the contract of employment with Susan Bottan, as amended tonight. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs (absent)		

- (b) Possible Vote to Approve Memorandum of Agreement with Food Service Workers:
Upon a motion duly made by Ellen Grieco, seconded by Donna Bouchard, the School Committee voted (3-1) to approve the Memorandum of Agreement (MOA) with the Wayland Food Services Association, as provided to the School Committee tonight. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard		X
Jeanne Downs (absent)		

Barb also noted that she received an email from John Senchyshyn stating that the Board of Selectmen approved John's vote to support the Memorandum of Agreement.

Donna voted no and stated that attrition should result in the replacement of a staff member at the lowest level because of the financial situation that is being faced in food services.

- (c) Possible Vote to Release Corresponding Document for June 3, 2013 Executive Session Minutes:
Barb stated that the School Committee voted in Executive Session not to release the corresponding document related to the June 3, 2013 Executive Session minutes.

12. **Adjournment:**

Upon a motion duly made by Ellen Grieco, seconded by Donna Bouchard, the School Committee voted unanimously (4-0) to adjourn the Regular Session at 11:33 p.m. A roll call vote was taken as follows:

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Barb Fletcher, Chair	X	
Malcolm Astley	X	
Ellen Grieco (by remote)	X	
Donna Bouchard	X	
Jeanne Downs (absent)		

Respectfully submitted,

Paul Stein, Clerk
Wayland School Committee

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Corresponding Documentation:

1. Agenda & Backup Information
2. Health & Wellness ACE Report
3. Memo from Paul Stein re: PARCC Recommendation
4. Updates re: Melanson & Heath Management Letter and Powers & Sullivan Report
5. Memo from John Moynihan & Contracts – DEC-TAM Corp. and Capital Carpet & Flooring Specialist, Inc.
6. Memo from John Moynihan & Proposal to Repair Concrete Walkways at WHS
7. Memo from John Moynihan & KV Associates Invoices
8. Letter re: Request and the Gossels Grant Proposals
9. Draft Policy ADDA re: Background Checks
10. Draft School Committee Meetings 2014-2015
11. Draft School Calendar 2015-2016
12. Draft Communication re: Level 2 Status, including Jeanne Downs' Remarks
13. Accounts Payables Warrants & Payroll Warrants
14. Regular Minutes of May 12, 2014
15. Executive Session Minutes of February 10, 2014
16. Executive Session Minutes of April 3, 2014
17. Executive Session Minutes of April 7, 2014
18. Donations to Wayland High School and Wayland Middle School
19. Food Service Memorandum of Agreement
20. Business Administrator's Contract
21. Job Description for School Business Administrator
22. Revised Executive Session Motion